III-Q Operating File Reporting

The primary function of the Operating File is to accumulate detailed financial information. All budget, expenditure, encumbrance, obligation, revenue and planning transactions are posted at the lowest level of detail provided in the classification structure.

Record balances are maintained in the financial fields that provide three types of balance information. They are current balances, monthly balances and prior-year balances. Current balances contain year-to-date financial information from the beginning of the fiscal year to the end of the prior month or through the current date. Monthly balances are 13 specific financial fields, one for each fiscal month, that contain the financial information posted to the file for the specific month. The Prior Year balance contains historical financial information from July 1984 through the end of the prior-prior year. The arrangement of the monthly and cumulative financial amount fields is useful for reporting purposes. The use of a current year cumulative amount field eliminates the need to sum the applicable individual monthly financial amount fields when current period reports are requested (Current or Prior Month). The individual monthly financial fields (FM01 through FM13) allow agencies to request a standard report for any previous period when needed.

File Information

The chart on the next page identifies the source of data that determines the control key for the Operating File. Not all elements listed in the control key are used by each agency. Detailed descriptions and illustrations of the Operating File reports are on the following pages.

OPERATING FILE KEY

NAME	SOURCE
Organization	Name/Password
General Ledger Account Number	TC
Direct/Indirect Indicator	TC
Index	Coded
Section	Index Table look-up
Sub-Section	Index Table look-up
Unit	Index Table look-up
Sub-Unit	Index Table look-up
Sub-Sub-Unit	Index Table look-up
Location	Coded, PA or IC Table look-up*
Fund	Coded or PA Table look-up*
Fund Source	Coded or PA Table look-up*
Method	Coded or PA Table look-up*
Fund Detail	Coded or PA Table look-up*
Appropriation Symbol Number	Coded or PA Table look-up*
Program	PA Table look-up
Element	PA Table look-up
Component	PA Table look-up
Task	PA Table look-up
Character	AS Table look-up
Reference	AS Table look-up
Sequence	AS Table look-up
PCA Level 1	PA Table look-up
PCA Number	Coded
PCA Type	PA Table look-up
PCA Activity	Coded
Project Type	PC Table look-up
Project Number	Coded, PA or IC Table look-up
Work Phase	Coded, PA or IC Table look-up
Category	Reverse look up from Object Detail
Object	Reverse look up from Object Detail
Object Detail	Coded
Agency Object	Coded
Enactment Year	AS Table look-up
Source	Coded
Agency Source	Coded
Funding Fiscal Year	Coded
Transaction Year	System assigned
Multipurpose Code	Coded
CFIS General Ledger Account	TC

^{*} Sequence listed is the order that information is selected for placement in the History File. This also determines which value is used for posting to the Operating File.

CALSTARS Procedure Manual

PURPOSE:

The report is normally run prior to Cost Allocation/Fund Split to insure that all charges to indirect PCAs will be allocated. Based on the report display, missing CA Table records may be added or incorrectly charged PCAs may be corrected prior to running Cost Allocation.

DESCRIPTION:

Lists expenditures charged to indirect PCAs that do not have matching entries in the Cost Allocation Table. The expenditures are extracted from the Operating File when the PCA Type is 2 through 6.

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: Not Applicable

Level of Detail:

Index (I)Program (P)Object/Source(O/S)Fund (F)Not ApplicableNot ApplicableNot ApplicableNot Applicable

Fund Selection: Not Applicable

GLA Selection: Not Applicable

Additional Report Selection Options Popup Screen: Not applicable

Destination Options: All available output media

FINANCIAL ELEMENTS:

Expenditures: GLA=9000. There are two expenditure balances displayed:

Year-to-Date Expenditures: The cumulative total amount of expenditures incurred from the

start of the fiscal year through the end of the report period requested.

Normal balance is a Debit.

Current Month Expenditures: The total amount of expenditures incurred during the report period requested. Normal balance is a Debit.

SPECIAL NOTES:

Records for PCA Types **2** through **6** without matching CA Table records are selected for this report. The PCA Type is looked up from the PA Table at the time the report is requested. Changing the PCA Type in the PA Table may impact the selection of data for this report.

EXHIBIT III-QC1 (Continued)

REPORT NAME: Cost Allocation Exception Report REPORT NO: CSTARQC1

SPECIAL NOTES: (continued)

If a specific fiscal month is requested (**01 - 13**) that is greater than the current FM, the report produced will contain <u>prior year</u> data (if the agency has not completed Year-end Close) or a Null report.

The match of Operating File records to the CA Table is based on organization Code, FFY, Index Code and PCA Number. Only expenditures <u>without</u> a matching CA Table record are listed on the report.

During the match of Operating File records to the CA Table, the Index Code from the OP File changes to "0000" for PCA Methods 1, 3, 4, and 9. If the PCA Method is 2 the Operating File Index Code is retained.

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	None	No	Yes
Index	None	No	No
PCA	None	No	No

EXHIBIT III-QC1 (Continued)

			DEPARTMENT OF AIR	, ************************************	
			COST ALLOCATION EXCE	PTION REPORT	
			AS OF 01/31/0		
******	******	*****	*******	*******	******* PAGE 3
			EXPENDITURE	A C T T V T T V	
FFY	INDEX	PCA	CURRENT MONTH	YEAR TO DATE	
	0300	90199	0.00	9,064.64-	
	0300	94599	0.00	1,393.93-	
	0300	96199	0.00	50,970.74-	
	0550	90199	0.00	12,075.43-	
	0550	92199	0.00	2,765.50-	
	0600	90299	0.00	824.01-	
	0600	93199	0.00	278,131.10-	
	0600	93299	0.00	589,168.21-	
	0600	93399	0.00	32,887.42-	
	0600 0600	94199 94299	0.00 0.00	171,251.31-	
	0600	94299	0.00	566,125.73-	
	0600	94599	0.00	495,996.58- 51,509.41-	
	0600	95101	12,589.15	105,911.20	
	0600	96199	0.00	361,183.98-	
	0700	88000	0.00	3,545.68-	
	0700	88100	3,685.84-	79,587.51	
*TOTAL FFY 00			8,402.87	4,889,349.92-	
*REPORT TOTAL			8,402.87	5,343,381.79-	

EXHIBIT III-QC1 (Continued)

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REPORT NAME:	Summary Expenditures by Program and Object	REPORT NO: CSTARQ04
PURPOSE:	Provides information for Headquarters Agencies that data from all their subordinate, yet autonomous entiti	
DESCRIPTION:	Detail of expenditures by Program and Object from the overview of the status of the organization's budget plobligations and encumbrances.	

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	0-No Object	0-No Fund
1-Organization	1-Program	1-Category	1-Fund Only
2- Section	2-Element	2-Object	2-Fund & Fund
	3-Object Detail	Source	
	4-Task	4-Agency Object	

5-PCA

Fund Selection: Blank (all Funds) or any valid Fund

GLA Selection: Applies to "Encumbrances/Allocated Encumbrances/Obligation" column only.

6150 = 6150 and 6170

Blank = 6150, 6151, 6160 and 6170

Column title changes to "Obligations/Encumbrances" if GLA 6150 is selected.

Additional Report Selection Options Popup Screen:

Index Range: Not applicable.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media

EXHIBIT III-Q04 (Continued)

REPORT NAME: Summary Expenditures by Program and Object REPORT NO: CSTARQ04

FINANCIAL ELEMENTS:

Budget Plan: GLA=6210. Displays the budget plan. Normal balance is a Debit.

Expenditures: GLA=9000, 9812, 9822 and 9844. There are two expenditure balances displayed:

- **Current Month:** The expenditure activity that occurred during the month being reported; and
- Year-to-Date: The cumulative year-to-date expenditures incurred through the end of the period being reported.

Normal balance is a Debit.

Encumbrances/Allocated Encumbrances/Obligations: GLA=6150, 6151, 6160 and 6170. The balance of Encumbrances, Allocated Encumbrances and Obligations as of the end of the report period. Normal balance is a Debit.

Available Balance: Computed as Budget Plan less Expenditures: Year-to-Date less Encumbrances/Allocated Encumbrances/Obligations. This is the balance available for future expenditures. Normal balance is a Debit.

Percent Expended: Computed as Year-to-Date Expenditures divided by Budget Plan. If the resulting percentage is larger than 999.9 or negative, asterisks (***) are displayed in the field. Normal balance is a Debit. Not computed if there is no Budget Plan posted.

SPECIAL NOTES:

When the requested Index level is **1**, the individual Organization Codes are included in the body of the report. When the requested Index level is **2**, Sections within Organization Code are included.

For Headquarters to have all the entities included on this report, the OC Table for each entity under the Headquarters must have the same organization Hierarchy code in Level 1.

Titles for the Index, PCA, Program, Agency Object, etc., come from the Tables of the Organization that is requesting the report. If the coding is not the same for all the individual entities under the Organization Hierarchy (Level 1), the titles may not reflect the actual usage at the individual site. The report could also display "No Title on File" when there is not a matching table entry for the field.

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Org Level 1	None	Yes	No
FFY	None	Yes	No
Fund	Level of Detail: F	Yes	Yes
Fund Source	Level of Detail: F	Yes	Yes
Program	Level of Detail: P	Yes	Yes
Element	Level of Detail: P	No	Yes
Component	Level of Detail: P	No	Yes
Task	Level of Detail: P	No	Yes
PCA	Level of Detail: P	No	Yes
Category	Level of Detail: O/S	No	Yes, on Category

EXHIBIT III-Q04 (Continued)

CSTARQ04 9990 (DEST: AA CPT1) PM,C,0,0,3,0, , , , , , , ******** RUN:02/14/01 TIME:06.01

			DITURES BY PROGRAM	AND OBJECT			
*****	******		AS OF 01/31/01 *******	******	******	***** PACE	. 1
FFY:	00					11102	
*****	*******	*****	******	******	******	******	****
OBJECT			EXPENDI	TURES	ENCUMBRANCES/	AVAILABLE	PCNT
C OB DET	DESCRIPTION	BUDGET PLAN	CURRENT MONTH	YEAR-TO-DATE	ALLOC ENC/OBLG	BALANCE	EXP
1 01 063	STATUTORY-EXEMPT	0.00	0.00	422,516.94	0.00	422,516.94-	.0
1 03 103	OASDI	0.00		22,486.61	0.00	22,486.61-	. 0
1 03 105	HEALTH/WELFARE INS	0.00	0.00		0.00	114.77-	
1 03 125	WORKERS' COMPENSATION	0.00	0.00	114.77 758.43	0.00	758.43-	
1 03 134	OTHER-STAFF BENEFITS	0.00		34,016.47		34,016.47-	. 0
1 03 135	LIFE INSURANCE	0.00	0.00	775.34	0.00	775.34-	. 0
1 03 137	MEDICARE TAXATION	0.00		6,079.04	0.00	6,079.04-	. 0
*TOTAL CAT 1		0.00	0.00	486,747.60	0.00	486,747.60-	.0
3 11 206	MISC OFFICE SUPPLIES	0.00	0.00	21,964.31	0.00	21,964.31-	.0
3 11 217	MTG/CONF/EXHIBIT/SHOWS	0.00	0.00	800.00	0.00	800.00-	.0
3 11 223	LIBRARY PURCH/SUBSCRIPT	0.00	0.00	2,611.15	0.00	2,611.15-	.0
3 11 225	PHOTOGRAPHY	0.00	0.00	1,468.56	0.00	1,468.56-	.0
3 11 226	MINOR EQUIPMENT	0.00	0.00	693.09	0.00	693.09-	.0
3 11 227	OFC EQPT RENT/MAIN/REPA	0.00	0.00	1,130.65	0.00	1,130.65-	.0
3 11 239	NOC-SERV/RENT-GEN EXP	0.00	0.00	656.76	0.00	656.76-	.0
3 12 244	OFFICE COPIER EXP	0.00	0.00	2,426.73	0.00	2,426.73-	.0
3 13 257	TELEPHONE	0.00	0.00	33,526.93	0.00	33,526.93-	.0
3 13 258	NOC-COMMUNICATIONS	0.00	0.00	386.92	0.00	386.92-	.0
3 14 263	POSTAGE METER	0.00	0.00	2,746.52	0.00	2,746.52-	.0
3 14 268	NOC-POSTAGE	0.00	0.00	8,529.57	0.00	8,529.57-	. 0
3 17 292	PER DIEM-I/S	0.00	0.00	20,171.21	0.00	20,171.21-	.0
3 17 294	COMMERCIAL AIR-I/S	0.00	0.00	14,339.58	0.00	14,339.58-	.0
3 17 297	RENTAL CAR-I/S	0.00	0.00	444.51	0.00	444.51-	.0
3 17 302	RAIL, BUS, TAXI-I/S	0.00	0.00	221.71	0.00	221.71-	.0
3 23 342	RENT-BLDG/GRND-STATE	0.00	0.00	44,243.53	0.00	44,243.53-	. 0
3 25 384	ADMIN-INTERDEPT	0.00	0.00	50,000.00	0.00	50,000.00-	. 0
3 25 395	DPA COLL BARGAN CHG INT	0.00	0.00	59.67	0.00	59.67-	.0
3 26 404	ADMINISTRATIVE-EXT SVS	0.00	0.00	39,155.34	0.00	39,155.34-	.0
3 32 456	HOUSHLD EQPT/FURN-REPL	0.00	0.00	1,571.83	0.00	1,571.83-	.0
*TOTAL CAT 3		0.00	0.00	260,352.81	0.00	260,352.81-	.0
TOTAL LICM OF	G LEVEL 1 0750	0.00	0.00	747,100.41	0.00	747,100.41-	. 0

EXHIBIT III-Q04 (Continued)

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REPORT NAME:	Expenditures by Organization and Object	REPORT NO: CSTARQ10
PURPOSE:	Provides detailed information on the status of the age expenditures, obligations and encumbrances.	ency's budget plan and related
DESCRIPTION:	Lists expenditures from the Operating File by fund, the Object of Expenditure.	ne Organization structure and

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	Not Applicable	0-No Object	0-No Fund
1-Section		1-Category	1-Fund
2-Sub-Section		2-Object	2-Fund Detail
3-Unit		3-Object Detail	
4-Sub Unit		4-Agency Object	
5-Suh-Suh-Unit		0 , ,	

5-Sub-Sub-Unit

6-Index

Fund Selection: Blank (all Funds) or any valid Fund

GLA Selection: Applies to Encumbrances/Allocated Encumbrances/Obligation column only.

6150 = 6150 and 6170

Blank = 6150, 6151, 6160 and 6170

Column title changes to "Obligations/Encumbrances" if GLA 6150 is selected.

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Not applicable.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media

EXHIBIT III-Q10 (Continued)

REPORT NAME: Expenditures by Organization and Object REPORT NO: CSTARQ10

FINANCIAL ELEMENTS:

Budget Plan: GLA=6210. Displays the budget plan. Normal balance is a Debit.

Expenditures: GLA=9000, 9812, 9822 and 9844. There are two expenditure balances displayed:

- **Current Month:** The expenditure activity that occurred during the month being reported; and
- Year-to-Date: The cumulative-to-date expenditures incurred through the end of the period being reported.

Normal balance is a Debit.

Encumbrances+Allocated Encumbrances+Obligations: GLA=6150, 6151, 6160 and 6170. The total outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. Normal balance is a Debit.

Available Balance: Calculated as Budget Plan less Year-to-Date Expenditures less Encumbrances+Allocated Encumbrances+Obligations. Normal balance is a Debit.

Percentage Expended: Calculated as Year-to-Date Expenditures divided by Budget Plan. If the resulting percentage is larger than 999.9 or negative, asterisks (***) are displayed in the field. Normal balance is a Debit.

SPECIAL NOTES:

A **PY** report does not have data in the Current Month Expenditure column.

A Fiscal period **13** report shows only FM13 activity in the Current Month Expenditure column.

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	None	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Section	Level of Detail: I	Yes	Yes
Sub-Section	Level of Detail: I	Yes	Yes
Unit	Level of Detail: I	No	Yes
Sub-Unit	Level of Detail: I	No	Yes
Sub-Sub-Unit	Level of Detail: I	No	Yes
Index	Level of Detail: I	No	Yes
Category	None	No	Yes, on Category

EXHIBIT III-Q10 (Continued)

****** RUN:03/02/01 TIME:06.01

			AS OF 02/28/				
	*******	******	******	******	******	***** PAG	3 1
FFY:	00						
	******	******					*****
OBJECT			EXPEND		ENCUMBRANCES/	AVAILABLE	
C OB DET	DESCRIPTION	BUDGET PLAN	CURRENT MONTH	YEAR-TO-DATE	ALLOC ENC+OBLG		% EXP
1 01 003	CIVIL SERVICE-PERM	0.00	460.00-	43,691,486.50	0.00	43,691,486.50-	
L 01 033	CIVIL SERVICE-TEMP	0.00	0.00	2,603,783.91	0.00	2,603,783.91-	.0
1 01 063	STATUTORY-EXEMPT	0.00	0.00	822,467.76	0.00	822,467.76-	. 0
L 01 083	OVERTIME	0.00	0.00 0.00	441,742.30	0.00	441,742.30-	.0
1 03 103	OASDI	0.00	0.00	2,809,648.51	0.00 0.00	2,809,648.51-	
L 03 104	DENTAL INSURANCE	0.00	0.00	317,333.92	0.00	317,333.92-	
L 03 105	HEALTH/WELFARE INS	0.00	0.00	317,333.92 2,237,149.72	0.00	317,333.92- 2,237,149.72-	. 0
03 106	RETIREMENT	0.00	0.00	1.258.59	0.00	1,258.59-	
L 03 125	WORKERS' COMPENSATI	0.00	5.142.00	2,237,149.72 1,258.59 570,645.48 9,640.72	0.00 0.00 0.00	570,645.48-	
L 03 127	INDUSTRL DISABLTY L	0.00	0.00	9,640.72	0.00	9 640 72-	0
03 132	NONINDUST DISABLTY	0.00	0.00	16,978.20	0.00		.0
L 03 133	UNEMPLOYMENT INSURA	0.00		17.600.37		17.600.37-	.0
L 03 134	OTHER-STAFF BENEFIT	0.00	20 739 04	17,600.37 1,222,050.65	0.00	17,600.37- 1,222,050.65-	.0
03 135	LIFE INSURANCE	0.00	0.00	14,745.92	0.00		
L 03 136	VISION CARE	0.00		68,229.48	0.00	•	
03 137	MEDICARE TAXATION	0.00			0.00		
1 03 137	MEDICARE TAXATION	0.00	0.00	077,022.00	0.00	077,022.00-	. 0
*TOTAL CA	r 1	0.00	43,021.41	55,521,784.11	0.00	55,521,784.11-	.0
3 11 204	EMPLOYEE RELOCATION	0.00	8,302.85	59,265.05	0.00	59,265.05-	. 0
3 11 204	DUES & MEMBERSHIPS	0.00	6,245.00	32,082.75	180.00	32,262.75-	
3 11 205	MISC OFFICE SUPPLIE	0.00	•	285,724.77	826.68	286,551.45-	
3 11 206		0.00	67,064.70	265,724.77		•	
	MTG/CONF/EXHIBIT/SH		1,565.00	13,255.75	0.00	13,255.75-	
3 11 223	LIBRARY PURCH/SUBSC	0.00	8,437.62	63,728.61	3,018.77	66,747.38-	
3 11 225	PHOTOGRAPHY	0.00	8,722.55	28,054.64	1,741.50	29,796.14-	
3 11 226	MINOR EQUIPMENT	0.00	21,470.23		24,320.04	218,542.22-	
3 11 227	OFC EQPT RENT/MAIN/	0.00	1,750.79 40,144.41	23,726.50 273,276.88	802.62	24,529.12-	
3 11 238	NOC-GOODS-GEN EXP	0.00	40,144.41	273,276.88		•	
3 11 239	NOC-SERV/RENT-GEN E	0.00	12,244.46	248,482.77		352,827.23-	
3 12 242	PAMPHLT/LEAFLT/BROC	0.00	2,586.66	20,417.11	39,312.00		
3 12 245	PRINTED FORM/STATNR	0.00	3,893.64	15,566.27	23,341.23	•	
12 246	OFC COPIER SUPPLIES	0.00	•		0.00	•	
3 12 248	NOC-PRINTING	0.00	1,291.60	16,050.52	3,675.34		
13 255	GENERAL SERV SUPPOR	0.00	60.00	7,015.97	0.00	,	
3 13 256	RADIO/MICROWAVE SVS	0.00	641.82	6,841.76	0.00	6,841.76-	
13 257	TELEPHONE	0.00	128,727.67	741,405.39	1,202.52	742,607.91-	. 0
3 13 258	NOC-COMMUNICATIONS	0.00	664.58	8,169.42	0.00	8,169.42-	.0
14 261	POSTAGE	0.00	96,496.91	276,698.60	11,189.62	287,888.22-	.0
3 15 271	INSURANCE	0.00	21.00	22,444.98	0.00	22,444.98-	. 0

EXHIBIT III-Q10 (Continued)

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REPORT NAME:	Cumulative Expenditures by Character, Organization, Program and Object	REPORT NO: CSTARQ11
PURPOSE:	Provides cumulative or historical information on expeused to analyze expenditure trends of special items cappropriations.	
DESCRIPTION:	This report includes historical information on expending Enactment Year and Organization. This could be an depending on when the agency started using CALST the same information as this report, but it is sorted by Other 'Q' reports provide information on current year Funding Fiscal year.	inception to date report, ARS. The Q13 Report provides Program, then Organization.

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: Not available

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	See Chart Below	0-No Fund
1-Section	1-Program		1-Fund
2-Sub-Section	2-Element		2-Fund Detail
3-Unit	3-Component		3-Not Used
4-Sub Unit	4-Task		4-Fund after Index
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after
6-Index			Index

Object of	UCM Character			
<u>Expenditure</u>	All	1	2	3
No Object	0	F	K	Р
Category	1	G	L	Q
Object	2	Н	M	R
Object Detail	3	I	N	S
Agency Object	4	J	0	Т

Fund Selection: Blank (all Funds) or any valid Fund

GLA Selection: Applies to Encumbrances/Allocated Encumbrances/Obligation column only.

6150 = 6150 and 6170

Blank = 6150, 6151, 6160 and 6170

Column title changes to "Obligations/Encumbrances" if GLA 6150 is selected.

XXXX (4 digit year) requests a specific Enactment Year. The single Enactment

Year request always includes Allocated Encumbrances.

EXHIBIT III-Q11 (Continued)

REPORT NAME: Cumulative Expenditures by Character,

Organization, Program and Object

REPORT NO: CSTARQ11

REPORT REQUEST OPTIONS: (Continued)

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Not applicable.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media

FINANCIAL ELEMENTS:

Cumulative Budget Plan: GLA=6210. Displays the cumulative budget plan. Normal balance is a

Debit.

Expenditures: GLA=9000, 9812, 9822 and 9844. The report displays three expenditure balances:

- **Current Month:** The amount of expenditure activity that occurred during the month being requested;
- **Year-To-Date:** The cumulative-to-date amount of expenditures incurred during the current fiscal year through the end of the period being requested.
- **Cumulative:** The historical-to-date amount of expenditures incurred in all fiscal years through the end of the period being requested.

Normal balance is a Debit.

Encumbrances/Allocated Encumbrances/Obligations: GLA=6150, 6151, 6160 and 6170.

Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. Normal balance is a Debit.

Available Balance: Calculated as Cumulative Budget Plan less Cumulative Expenditures less Encumbrances/Obligations. Normal balance is a Debit.

Percent: Calculated as Cumulative Expenditures plus Encumbrances/Obligations divided by Cumulative Budget Plan. If the percent is larger than 999.9 or negative, asterisks (***) are displayed in this column. Asterisks are also displayed when the sum of the Cumulative Expenditures and Encumbrances/Obligations column is a Credit.

EXHIBIT III-Q11 (Continued)

REPORT NAME: Cumulative Expenditures by Character,
Organization, Program and Object

REPORT NO: CSTARQ11

SPECIAL NOTES:

The OC Table Year-end Indicator is shown in the heading after Character to indicate the agency's status in the Year-end Close process. When an agency has not completed the Year-end Close process, the Cumulative Budget Plan and Cumulative Expenditure columns may show different financial amounts on subsequent reports.

When requested Fund level is **4** or **5**, Fund, Fund Detail and Fund Source are sorted and appear after the Organization information in the heading.

When the Report Period FM option is **PY**, no data appears in the Current Month Expenditure column.

When the Report Period FM option is **13**, the report shows only FM13 activity in the Current Month Expenditure column.

When Budget Plans are entered <u>without</u> an Appropriation Symbol Number, the Character and Reference fields are zero.

Object Detail codes 402 through 418 could appear with two different Object Codes on this report. On July 1, 1992 these Object Detail codes were moved from Object Code 25 to Object Code 26. This only affects data for enactment years prior to 1992.

Care should be used when recording Budget Plans for expenditures. Inception-to-Date reports sum all entries to GLA 6210 made since the start of the appropriation. Some agencies enter in a remaining appropriation balance in the second and subsequent accounting years for continuously appropriated items. If a corresponding adjustment (reversal) is not done in the previous FFY, this causes the Budget column to be overstated.

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	No
Reference	None	Yes	No
ENY	None	Yes	No
Organization	Level of Detail: I	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Program	Level of Detail: P	No	Yes
Object	Level of Detail: O/S	No	Yes

EXHIBIT III-Q11 (Continued)

CSTARQ11 9990 (DEST: L1 CPT1) PM,C,6,5,3,0, , , , , , , ********* RUN:03/02/01 TIME:06.01

FISCAL MONTH: 08 FEBRUARY 6 (INDEX) 5 (PCA) 3 (OBJDET) 0 (NOFUND) FUND (ALL) GL (ALL)

DEPARTMENT OF AIR QUALITY

CUMULATIVE EXPENDITURES BY CHARACTER, ORGANIZATION, PROGRAM AND OBJECT
AS OF 02/28/01

CHARACTER: 1 SUPPORT OC TABLE YEAR END IND: X

REFERENCE: 001 SUPPORT

ENACTMENT YR: 98

INDEX: 11-00-00-00-11SA OE & E

PG EL CMP TSK PCA DESCRIPTION

-- -- --- --- -----

OD DESCRIPTION

EXPENDITURES

BUDGET PLAN	CURRENT MONTH	YEAR-TO-DATE	CUMULATIVE	ENCUMBRANCE ALLOC ENC/OBLG	AVAILABLE BALANCE	PERCENT
10 00 000 000 10000 OP		& EQUIPMEN				
125 WORKERS' COMPENSA'	.00	.00	6,587.84	.00	6,587.84-	.0
134 OTHER-STAFF BENEFI		.00	0,307.04	.00	0,307.04-	. 0
.00	.00	.00	273.58	.00	273.58-	.0
*TOTAL OBJECT 03 STAFF	BENEFITS					
.00	.00	.00	6,861.42	.00	6,861.42-	.0
205 DUES & MEMBERSHIP	S					
.00	.00	.00	811.61	.00	811.61-	. 0
206 MISC OFFICE SUPPL	IES					
.00	.00	.00	19,550.83	.00	19,550.83-	. 0
207 FREIGHT & DRAYAGE						
.00	.00	.00	248.35	.00	248.35-	.0
217 MTG/CONF/EXHIBIT/						
.00	.00	.00	1,050.00	.00	1,050.00-	.0
223 LIBRARY PURCH/SUB			44 -06		44 -04	
.00	.00	.00	11,706.77	.00	11,706.77-	.0
226 MINOR EQUIPMENT .00	.00	.00	205 00	.00	295.00-	•
227 OFC EQPT RENT/MAI		.00	295.00	.00	295.00-	.0
.00	.00	.00	1,315.15	.00	1,315.15-	.0
239 NOC-SERV/RENT-GEN		.00	1,313.13	.00	1,313.13	. 0
.00	.00	.00	7,392.14	.00	7,392.14-	.0
*TOTAL OBJECT 11 GENER	AL EXPENSE					
.00	.00	.00	50,167.79	.00	50,167.79-	.0

REPORT NAME:	Expenditures by Organization, Program and Object	REPORT NO: CSTARQ12
PURPOSE:	Provides detailed information of the agency's budget obligations and encumbrances.	plan and related expenditures,
DESCRIPTION:	Lists expenditures from the Operating File by fund, the Program structure and Object of Expenditure. See a	

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	0-No Object	0-No Fund
1-Section	1-Program	1-Category	1-Fund
2-Sub-Section	2-Element	2-Object	2-Fund Detail
3-Unit	3-Component	3-Object Detail	3-Not Used
4-Sub Unit	4-Task	4-Agency Object	4-Fund after Index
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after
6-Index			Index

Fund Selection: Blank (all Funds) or any valid Fund

GLA Selection: Applies to Encumbrances/Allocated Encumbrances/Obligation column only.

6150 = 6150 and 6170

Blank = 6150, 6151, 6160 and 6170

Column title changes to "Obligations/Encumbrances" if GLA 6150 is selected.

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media

REPORT NAME:	Expenditures by Organization, Program and	REPORT NO: CSTARQ12
	Object	

FINANCIAL ELEMENTS:

Budget Plan: GLA=6210. Displays the budget plan. Normal balance is a Debit.

Expenditures: GLA=9000, 9812, 9822 and 9844. There are two expenditure balances displayed:

- Current Month: The amount of expenditure activity which occurred during the month being reported; and
- **Year-to-Date:** The cumulative-to-date amount of expenditures incurred through the end of the period being reported.

Normal balance is a Debit.

Encumbrances/Allocated Encumbrances/Obligations: GLA=6150, 6151, 6160 and 6170. The total outstanding balance for obligations, monthly allocated encumbrances and encumbrances which have been committed, but not paid. Normal balance is a Debit.

Available Balance: Calculated as Budget Plan less Expenditures: Year-to-Date less Encumbrances/Allocated Encumbrances/Obligations. Normal balance is a Debit.

Percent: Calculated as Year-to-Date Expenditures divided by Budget Plan. This is not calculated if Year-to-Date Expenditures is larger than the Budget Plan. If the resulting percentage is larger than 999.9 or negative, asterisks (***) are displayed in the field. Normal balance is a Debit.

SPECIAL NOTES:

When the requested Fund level is **4** or **5**, then Fund, Fund Detail and Fund Source are sorted and appear after Index in the heading.

When the requested Program level is **0**, the word "Program" is omitted from the report title.

A **PY** report does not have data in the Current Month Expenditure column.

A Fiscal period **13** report shows only FM13 activity in the Current Month Expenditure column.

REPORT NAME: Expenditures by Organization, Program and Object REPORT NO: CSTARQ12

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	Report Period: P	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Section	Level of Detail: I	Yes	Yes
Sub-Section	Level of Detail: I	Yes	Yes
Unit	Level of Detail: I	Yes	Yes
Sub-Unit	Level of Detail: I	Yes	Yes
Sub-Sub-Unit	Level of Detail: I	Yes	Yes
Index	Level of Detail: I	Yes	Yes
Program	Level of Detail: P	No	Yes
Element	Level of Detail: P	No	No
Component	Level of Detail: P	No	No
Task	Level of Detail: P	No	No
PCA	Level of Detail: P	No	No
Category	Level of Detail: O/S	No	Yes, on Category

		EXPENDITURES	BY ORGANIZATION, 1 AS OF 02/28/01	PROGRAM, AND OBJEC	Г		
*****	*******	******		*****	******	***** PAG	E 1
FFY:	98						
SECTION:	11 SACRAMENTO	OFFICE					
SUB-SECTION:	00						
UNIT:	00						
SUB-UNIT:	00						
SUB-SUB-UNIT: INDEX:	11SA OE & E						
	*****************	*******	******	*****	******	******	*****
PROGRAM							
PG EL CMP TSK	PCA	DESCRIPTION					
OBJECT			EXPEND	ITURES	ENCUMBRANCES/	AVAILABLE	
C OB DET		BUDGET PLAN	CURRENT MONTH	YEAR-TO-DATE	ALLOC ENC/OBLG	BALANCE	PCNT
10.00.000.000							
3 23 353	10000 OPERATIONS EXPE	~	0.00	10 200 00	2 22	10 200 00	•
3 23 353	ALTERATIONS EDP EQUIPMENT-ADD	0.00 0.00	0.00 0.00	18,300.00 0.00	0.00 30,302.00	18,300.00- 30,302.00-	
3 32 400	EDF EQUIPMENT-ADD	0.00	0.00	0.00	30,302.00	30,302.00-	.0
*TOTAL CAT 3		0.00	0.00	18,300.00	30,302.00	48,602.00-	. 0
		***************************************	0.00	20,000.00	50,502.00	10,002.00	
*TOTAL PCA 100	00	0.00	0.00	18,300.00	30,302.00	48,602.00-	. 0
10 00 000 000 '	79903 CONTRACT: KATHE	RYN M. BRIDE					
3 26 404	ADMINISTRATIVE-EXT S	0.00	0.00	2,500.00	0.00	2,500.00-	. 0
*TOTAL CAT 3		0.00	0.00	2,500.00	0.00	2,500.00-	. 0
*TOTAL PCA 799	na	0.00	0.00	2,500.00	0.00	2,500.00-	. 0
*IOIAL PCA /99	03	0.00	0.00	2,300.00	0.00	2,500.00-	.0
*TOTAL PROG 10		0.00	0.00	20,800.00	30,302.00	51,102.00-	. 0
101111 11100 10		0.00	0.00	20,000.00	30,302.00	31,102.00	. 0
*TOTAL INDEX 1	1SA	0.00	0.00	20,800.00	30,302.00	51,102.00-	. 0
				•	,	•	
*TOTAL SEC 11		0.00	0.00	20,800.00	30,302.00	51,102.00-	.0
*TOTAL FFY 98		0.00	0.00	20,800.00	30,302.00	51,102.00-	. 0

REPORT NAME:	Cumulative Expenditures by Character, Program, Organization and Object	REPORT NO: CSTARQ13
PURPOSE:	Provides cumulative or historical information on expeused to analyze expenditure trends of special items cappropriations.	
DESCRIPTION:	This report includes historical information on expending Enactment Year and Program. This could be an inceston when the agency started using CALSTARS. The same information as this report, but it is sorted by Ori'Q' reports provide information on current year expension of Funding Fiscal year.	eption to date report, depending CSTARQ11 Report provides the ganization, then Program. Other

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: Not available

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	See Chart Below	0-No Fund
1-Section	1-Program		1-Fund
2-Sub-Section	2-Element		2-Fund Detail
3-Unit	3-Component		3-Not Used
4-Sub Unit	4-Task		4-Fund after PCA
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after
6-Index			PCA

Object of		UCM Character			
Expenditure	All	1	2	3	
No Object	0	F	K	Р	
Category	1	G	L	Q	
Object	2	Н	M	R	
Object Detail	3	I	N	S	
Agency Object	4	J	0	Т	

Fund Selection: Blank (all Funds) or any valid Fund

GLA Selection: Applies to Encumbrances/Allocated Encumbrances/Obligation column only.

6150 = 6150 and 6170

Blank = 6150, 6151, 6160 and 6170

Column title changes to "Obligations/Encumbrances" if GLA 6150 is selected.

XXXX (4 digit year) requests a specific Enactment Year. The single Enactment

Year request always includes Allocated Encumbrances.

EXHIBIT III-Q13 (Continued)

REPORT NAME: Cumulative Expenditures by Character,

Program, Organization and Object

REPORT NO: CSTARQ13

REPORT REQUEST OPTIONS: (Continued)

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Not applicable.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media

FINANCIAL ELEMENTS:

Cumulative Budget Plan: GLA=6210. Displays the cumulative budget plan. Normal balance is a Debit

Expenditures: GLA=9000, 9812, 9822 and 9844. The report displays three expenditure balances:

- **Current Month:** The amount of expenditure activity that occurred during the month being requested;
- **Year-To-Date**: The cumulative-to-date amount of expenditures incurred during the current fiscal year through the end of the period being requested.
- **Cumulative:** The historical-to-date amount of expenditures incurred in all fiscal years through the end of the period being requested.

Normal balance is a Debit.

Encumbrances/Obligations: GLA=6150, 6151, 6160 and 6170. Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. Normal balance is a Debit.

Available Balance: Calculated as Cumulative Budget Plan less Cumulative Expenditures less Encumbrances/Obligations. Normal balance is a Debit.

Percent: Calculated as Cumulative Expenditures plus Encumbrances/Obligations divided by Cumulative Budget Plan. If the percent is larger than 999.9 or negative, asterisks (***) are displayed in this column. Asterisks are also displayed when the sum of the Cumulative Expenditures and Encumbrances/Obligations column is a Credit.

EXHIBIT III-Q13 (Continued)

REPORT NAME: Cumulative Expenditures by Character, Program, Organization and Object REPORT NO: CSTARQ13

SPECIAL NOTES:

The OC Table Year-end Indicator is shown in the heading after Character to indicate the agency's status in the Year-end Close process. When an agency has not completed the Year-end Close process the Cumulative Budget Plan and Cumulative Expenditure columns may show different financial amounts on subsequent reports.

When the requested Fund level is **4** or **5**, Fund, Fund Detail and Fund Source are sorted and appear after the Program information in the heading.

When the Report Period FM option is **PY**, no data appears in the Current Month Expenditure column.

When the Report Period FM option is **13**, the report shows only FM13 activity in the Current Month Expenditure column.

When Budget Plans are entered <u>without</u> an Appropriation Symbol Number, the Character and Reference fields are zero.

Object Detail codes 402 through 418 could appear with two different Object Codes on this report. On July 1, 1992 these Object Detail codes were moved from Object Code 25 to Object Code 26. This only affects data for enactment years prior to 1992.

Care should be used when recording Budget Plans for expenditures. Inception-to-Date reports sum all entries to GLA 6210 made since the start of the appropriation. Some agencies enter in a remaining appropriation balance in the second and subsequent accounting years for continuously appropriated items. If a corresponding adjustment (reversal) is not done in the previous FFY, this causes the Budget column to be overstated.

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	No
Reference	None	Yes	No
ENY	None	Yes	No
Program	Level of Detail: P	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Organization	Level of Detail: I	No	Yes
Object	Level of Detail: O/S	No	No *

^{*} Subtotals suppressed below Category level.

EXHIBIT III-Q13 (Continued)

CSTARQ13 9990 (DEST: L1 CPT1) PM,C,0,0,2,0, , , , , , , , ******** RUN:03/02/01 TIME:06.01

FISCAL MONTH: 08 FEBRUARY 0 (ORG) 0 (NOPGM) 2 (OBJECT) 0 (NOFUND) FUND (ALL) GL (ALL)

DEPARTMENT OF AIR QUALITY

CUMULATIVE EXPENDITURES BY CHARACTER, PROGRAM, ORGANIZATION AND OBJECT

AS OF 02/28/01

CHARACTER: 1 SUPPORT REFERENCE: 001 SUPPORT

ENACTMENT YR: 98

OB DESCRIPTION

CUMULATIVE BUDGET PLAN	CURRENT MONTH	YEAR-TO-DATE	CUMULATIVE	ENCUMBRANCE ALLOC ENC/OBLG	AVAILABLE BALANCE	PERCENT
01 SALARIES AND WAGE	:S					
.00	.00	.00	571,993.56	.00	571,993.56-	.0
03 STAFF BENEFITS						
.00	.00	.00	104,079.64	.00	104,079.64-	.0
*TOTAL CATEGORY 1 PER	SONAL SERVICES					
.00	.00	.00	676,073.20	.00	676,073.20-	.0
11 GENERAL EXPENSE						
.00	.00	.00	52,896.43	.00	52,896.43-	.0
12 PRINTING	.00	.00	32,890.43	.00	32,890.43-	.0
.00	.00	.00	12,877.73	.00	12,877.73-	. 0
13 COMMUNICATIONS			,		,	
.00	.00	.00	38,386.37	.00	38,386.37-	.0
17 TRAVEL: IN-STATE			,		,	
.00	.00	.00	71,696.78	.00	71,696.78-	.0
18 TRAVEL: OUT-OF-ST						
.00	.00	.00	1,397.56	.00	1,397.56-	.0
21 TRAINING						
.00	.00	.00	4,407.00	.00	4,407.00-	.0
23 FACILITIES OPERAT						
.00	.00	18,300.00	228,538.72	.00	228,538.72-	. 0
26 CONS/PROF SERV-EXT			0.5 0.5 0.0	••	0.6 0.4 6 0.0	
.00	.00	2,500.00	86,916.00	.00	86,916.00-	.0
32 EQUIPMENT .00	.00	.00	74,969.41	30,302.00	105,271.41-	.0
*TOTAL CATEGORY 3 OPE	PATING EXP & EOPT					
.00	.00	20,800.00	679,107.21	30,302.00	709,409.21-	.0
+=====================================						
*TOTAL ENACTMENT YEAR		20 800 00	1 355 190 41	30 300 00	1 205 400 41	^
.00	.00	20,800.00	1,355,180.41	30,302.00	1,385,482.41-	.0

REPORT NAME:	Expenditures by Program and Object	REPORT NO: CSTARQ14		
PURPOSE:	Provides detailed information on the status of the budget plan and related expenditures, obligations and encumbrances.			
DESCRIPTION:	Lists expenditures from the Operating File by fund, the of Expenditure. See also the D13 and H1A reports.	ne Program Structure and Object		

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
Not Applicable	0-No Program	0-No Object	0-No Fund
	1-Program	1-Category	1-Fund
	2-Element	2-Object	2-Fund Detail
	3-Component	3-Object Detail	
	4-Task	4-Agency Object	

5-PCA

Fund Selection: Blank (all Funds) or any valid Fund

GLA Selection: Applies to Encumbrances/Allocated Encumbrances/Obligation column only.

6150 = 6150 and 6170

Blank = 6150, 6151, 6160 and 6170

Column title changes to "Obligations/Encumbrances" if GLA 6150 is selected.

Additional Report Selection Options Popup Screen:

Index Range: Not applicable.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media

REPORT NAME: Expenditures by Program and Object REPORT NO: CSTARQ14

FINANCIAL ELEMENTS:

Budget Plan: GLA=6210. Displays the budget plan. Normal balance is a Debit.

Expenditures: GLA=9000, 9812, 9822 and 9844. There are two expenditure balances displayed:

- Current Month: The amount of expenditure activity which occurred during the month being reported; and
- **Year-to-Date:** The cumulative-to-date amount of expenditures incurred through the end of the period being reported.

Normal balance is a Debit.

Encumbrances/Allocated Encumbrances/Obligations: GLA=6150, 6151, 6160 and 6170.

Outstanding balance for obligations, monthly allocated encumbrances and encumbrances which have been committed, but not paid. Normal balance is a Debit.

Available Balance: Calculated as Budget Plan less Expenditures: Year-to-Date less Encumbrances/Allocated Encumbrances/Obligations. Normal balance is a Debit.

Percent: Calculated as Year-to-Date Expenditures divided by Budget Plan. This is not calculated if Year-to-Date Expenditures is larger than the Budget Plan. If the resulting percentage is larger than 999.9 or negative, asterisks (***) are displayed in the field. Normal balance is a Debit.

SPECIAL NOTES:

A **PY** report does not have data in the Current Month Expenditure column.

A Fiscal period 13 report shows only FM13 activity in the Current Month Expenditure column.

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	Report Period: P	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Program	Level of Detail: P	Yes	Yes
Element	Level of Detail: P	Yes	Yes
Component	Level of Detail: P	No	Yes
Task	Level of Detail: P	No	Yes
PCA	Level of Detail: P	No	Yes
Category	Level of Detail: O/S	No	Yes, on Category

****** RUN:03/06/01 TIME:06.01

FFY:	00						
PROGRAM:	10 AIR QUALITY						
	******	******					
OBJECT			EXPEND		ENCUMBRANCES/	AVAILABLE	PCNT
C OB DET	DESCRIPTION	BUDGET PLAN	CURRENT MONTH	YEAR-TO-DATE	ALLOC ENC/OBLG	BALANCE	EXP
1 01 063	STATUTORY-EXEMPT	0.00	0.00	507,590.53	0.00	507,590.53-	
1 03 103	OASDI	0.00	0.00	27,689.03	0.00	27,689.03-	.0
1 03 105	HEALTH/WELFARE INS	0.00	0.00	137.60	0.00	137.60-	. 0
1 03 125	WORKERS' COMPENSATIO	0.00	0.00	758.43	0.00	758.43-	. 0
1 03 134	OTHER-STAFF BENEFITS	0.00	0.00	39,017.93	0.00	39,017.93-	.0
1 03 135	LIFE INSURANCE	0.00	0.00	928.56	0.00	928.56-	.0
1 03 137	MEDICARE TAXATION	0.00	0.00	7,295.75	0.00	7,295.75-	. 0
*TOTAL CAT 1		0.00	0.00	583,417.83	0.00	583,417.83-	.0
2 11 206	WIGG OFFICE GUDDI IIIG	0.00	0.00	01 064 21	0.00	01 064 21	•
3 11 206 3 11 217	MISC OFFICE SUPPLIES	0.00 0.00	0.00 0.00	21,964.31 800.00	0.00 0.00	21,964.31- 800.00-	
	MTG/CONF/EXHIBIT/SHO						
3 11 223	LIBRARY PURCH/SUBSCR	0.00 0.00	188.00-	2,423.15	0.00 0.00	2,423.15- 693.09-	
3 11 226	MINOR EQUIPMENT		0.00	693.09			
3 11 227	OFC EQPT RENT/MAIN/R	0.00	0.00	1,130.65	0.00	1,130.65-	
3 11 239	NOC-SERV/RENT-GEN EX	0.00	0.00	656.76	0.00	656.76-	
3 12 244	OFFICE COPIER EXP	0.00	0.00	2,426.73	0.00	2,426.73-	
3 13 257	TELEPHONE	0.00	0.00	33,526.93	0.00	33,526.93-	
3 13 258	NOC-COMMUNICATIONS	0.00	0.00	386.92	0.00	386.92-	
3 14 263	POSTAGE METER	0.00	0.00	2,746.52	0.00	2,746.52-	
3 14 268	NOC-POSTAGE	0.00	0.00	8,207.34	0.00	8,207.34-	
3 17 292	PER DIEM-I/S	0.00	0.00	20,171.21	0.00	20,171.21-	
3 17 294	COMMERCIAL AIR-I/S	0.00	0.00	14,339.58	0.00	14,339.58-	
3 17 297	RENTAL CAR-I/S	0.00	0.00	444.51	0.00	444.51-	
3 17 302	RAIL, BUS, TAXI-I/S	0.00	0.00	221.71	0.00	221.71-	
3 21 332	TUITN/REGISTRATN FEE	0.00	0.00	5,872.44	0.00	5,872.44-	
3 23 342	RENT-BLDG/GRND-STATE	0.00	0.00	44,243.53	0.00	44,243.53-	
3 25 384	ADMIN-INTERDEPT	0.00	0.00	50,000.00	0.00	50,000.00-	
3 25 395	DPA COLL BARGAN CHG	0.00	0.00	59.67	0.00	59.67-	
3 26 404	ADMINISTRATIVE-EXT S	0.00	0.00	39,155.34	0.00	39,155.34-	
3 32 456	HOUSHLD EQPT/FURN-RE	0.00	0.00	1,571.83	0.00	1,571.83-	. 0
*TOTAL CAT 3		0.00	188.00-	259,842.58	0.00	259,842.58-	.0
*TOTAL PROG 1	0	0.00	188.00-	843,260.41	0.00	843,260.41-	.0
TOTAL		0.00	1,719.95-	864,044.27	30,302.00	894,346.27-	.0

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REPORT NAME:	Expenditures by Program, Organization and Object	REPORT NO: CSTARQ16
PURPOSE:	Provides detailed information on the agency's budge obligations and encumbrances.	t plan and related expenditures,
DESCRIPTION:	Lists expenditures from the Operating File by fund, the Organization Structure and Object of Expenditure. S H1A reports.	

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	0-No Object	0-No Fund
1-Section	1-Program	1-Category	1-Fund
2-Sub-Section	2-Element	2-Object	2-Fund Detail
3-Unit	3-Component	3-Object Detail	3-Not Used
4-Sub Unit	4-Task	4-Agency Object	4-Fund after Program
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after
6-Index			Program

Fund Selection: Blank (all Funds) or any valid Fund.

GLA Selection: Applies to Encumbrances/Allocated Encumbrances/Obligation column only.

6150 = 6150 and 6170

Blank = 6150, 6151, 6160 and 6170

Column title changes to "Obligations/Encumbrances" if GLA 6150 is selected.

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media

REPORT NAME:	Expenditures by Program, Organization and	REPORT NO: CSTARQ16
	Object	

FINANCIAL ELEMENTS:

Budget Plan: GLA=6210. Displays the budget plan. Normal balance is a Debit.

Expenditures: GLA=9000, 9812, 9822 and 9844. There are two expenditure balances displayed:

- **Current Month:** The expenditure activity that occurred during the month being reported; and
- **Year-to-Date:** The cumulative-to-date expenditures incurred through the end of the period being reported.

Normal balance is a Debit.

Encumbrances+Allocated Encumbrances+Obligations: GLA=6150, 6151, 6160 and 6170.

Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. Normal balance is a Debit.

Available Balance: Calculated as Budget Plan less Expenditures: Year-to-Date less Encumbrances+Allocated Encumbrances+Obligations. Normal balance is a Debit.

Percent: Calculated as Year-to-Date Expenditures divided by Budget Plan. This is not calculated if Year-to-Date Expenditures is larger than the Budget Plan. If the resulting percentage is larger than 999.9 or negative, asterisks (***) are displayed in the field. Normal balance is a Debit.

SPECIAL NOTES:

When the requested Fund level is **4** or **5**, then Fund, Fund Detail and Fund Source are sorted and appear after Program in the heading.

When the requested Index level is 0, the word "Organization" is omitted from the report title.

A **PY** report does not have data in the Current Month Expenditure column.

A Fiscal Period 13 report shows only FM13 activity in the Current Month Expenditure column.

REPORT NAME: Expenditures by Program, Organization and Object REPORT NO: CSTARQ16

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	Report Period: P	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Program	Level of Detail: P	Yes	Yes
Element	Level of Detail: P	Yes	Yes
Component	Level of Detail: P	Yes	Yes
Task	Level of Detail: P	Yes	Yes
PCA	Level of Detail: P	Yes	Yes
Section	Level of Detail: I	No	No
Sub-Section	Level of Detail: I	No	No
Unit	Level of Detail: I	No	No
Sub-Unit	Level of Detail: I	No	No
Sub-Sub-Unit	Level of Detail: I	No	No
Index	Level of Detail: I	No	Yes
Object	Level of Detail: O/S	No	Yes, on Category

CSTARQ16 9990 (DEST: L1 CPT1) PM,C,6,5,4,1, , , , , , , ********** RUN:03/06/01 TIME:06.01

FISCAL MONTH: 08 FEBRUARY 6 (INDEX) 5 (PCA) 4 (AGYOBJ) 1 (FUND) FUND (ALL) GL (ALL)

DEPARTMENT OF AIR QUALITY

EXPENDITURES BY PROGRAM, ORGANIZATION, AND OBJECT

AS OF 02/28/01

FFY: 00
FUND: 0001 GENERAL FUND
FUND SOURCE: G GENERAL FUND

PROGRAM: 10 AIR QUALITY PROGRAM

ELEMENT: 00 COMPONENT: 000 TASK: 000

PCA NO: 10000 CLEAN AIR

ORGANIZATION
S SS U SU SSU INDX DESCRIPTION

OBJECT C OB DET AGY		BUDGET PLAN	EXPENDI CURRENT MONTH	T U R E S YEAR-TO-DATE		AVAILABLE BALANCE	PCT
1 00 00 00 00	- 1111 CLEAN AIR OFFI	CE					
1 03 125 00	WORKERS' COMPENSATIO	0.00	0.00	758.43	0.00	758.43-	. (
1 03 134 00	OTHER-STAFF BENEFITS	0.00	0.00	2,719.34	0.00	2,719.34-	. (
TOTAL CAT	1	0.00	0.00	3,477.77	0.00	3,477.77-	. (
	MISC OFFICE SUPPLIES	0.00	0.00	21,964.31	0.00	21,964.31-	. (
	MTG/CONF/EXHIBIT/SHO	0.00	0.00	800.00	0.00	800.00-	. (
3 11 223 00	LIBRARY PURCH/SUBSCR	0.00	188.00-	2,423.15	0.00	2,423.15-	
3 11 239 00	NOC-SERV/RENT-GEN EX	0.00	0.00	656.76	0.00	656.76-	
	OFFICE COPIER EXP	0.00	0.00	2,426.73	0.00	2,426.73-	
3 12 245 00	PRINTED FORM/STATNRY	0.00	0.00	6,716.00	0.00	6,716.00-	
	OFC COPIER SUPPLIES	0.00	0.00	199.30	0.00	199.30-	
3 13 257 00	TELEPHONE	0.00	0.00	33,526.93	0.00	33,526.93-	
3 13 258 00	NOC-COMMUNICATIONS	0.00	0.00	386.92	0.00	386.92-	
3 14 263 00	POSTAGE METER	0.00		2,746.52		2,746.52-	
3 17 292 00	PER DIEM-I/S	0.00	0.00	14,231.68	0.00	14,231.68-	
3 17 294 00	COMMERCIAL AIR-I/S	0.00	0.00	14,339.58	0.00	14,339.58-	
	RENTAL CAR-I/S	0.00	0.00	312.41	0.00	312.41-	
3 21 332 00	TUITN/REGISTRATN FEE	0.00	0.00	5,872.44	0.00	5,872.44-	
3 23 342 00	RENT-BLDG/GRND-STATE	0.00	0.00	44,243.53		44,243.53-	
3 25 384 00	ADMIN-INTERDEPT	0.00	0.00	50,000.00		50,000.00-	
3 25 395 00	DPA COLL BARGAN CHG	0.00		59.67		59.67-	
	ADMINISTRATIVE-EXT S	0.00		7,395.34		7,395.34-	
3 32 456 00	HOUSHLD EQPT/FURN-RE	0.00	0.00	1,571.83	0.00	1,571.83-	•
TOTAL CAT	3	0.00	188.00-	221,935.95	0.00	221,935.95-	. (
TOTAL INDEX	1111	0.00	188.00-	225,413.72	0.00	225,413.72-	. (

REPORT NAME:	Detail of Project Workphase Expenditures/ Receipts/Units by Program & Organization	REPORT NO: CSTARQ18	
PURPOSE:	Provides detailed information about the status of the agency's planned and actual expenditures, revenues and units/statistics for projects and work phases within projects by fund, program and organization.		
DESCRIPTION:	The report lists all Operating File records with a Project Number/Work Phase by Fund and Program structure. Refer to the Q19 Report for Project Number/Work Phase sorted by Fund and Organization structure. Refer to the Q28 or Q29 report for Project data without Work Phase. Refer to the F01 Report for inception-to-dat project data. See also the D15, D17, HP1, H13 and F01 reports. The Q18 Report consists of three sub-reports: a report of expenditures; a report of receipts; and a report of statistical units. Each sub-report is sorted separately.		

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	0-No Object	0-No Fund
1-Section	1-Program	1-Category	1-Fund
2-Sub-Section	2-Element	2-Object	2-Fund Detail
3-Unit	3-Component	3-Object Detail	3-Not Used
4-Sub Unit	4-Task	4-Agency Object	4-Fund after PCA
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after
6-Index			PCA

Fund Selection: Blank (all Funds) or any valid Fund.

GLA Selection: Blank = All General Ledgers <u>AND</u> all three reports

6150 = 6150 and 6170 <u>AND</u> all three reports ^{1/}
6902 = Units report only, with all General Ledgers
8000 = Receipts report only, with all General Ledgers

8621 = Receipts report only, with Planned & Actual Receipts 9000 = Expenditures report only, with all General Ledgers

This applies to the Obligations/Allocated Encumbrances/ Encumbrances column only. If GLA 6150 is selected, the column title changes to "Obligations/Encumbrances".

REPORT NAME: Detail of Project Workphase Expenditures/

Receipts/Units by Program & Organization

REPORT NO: CSTARQ18

REPORT REQUEST OPTIONS: (Continued)

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Enter the Project and Work Phase independently, or a combination of

Project and Work Phase. Leave blank for all Project/Work Phases.

Destination Options: All available output media

FINANCIAL ELEMENTS:

Expenditures

Project Budget: GLA=6280 and 6290. The sum of Budget Allowable and Budget Other for the project. Normal balance is a Debit.

Expenditures: GLA=9000, 9812, 9822 and 9844. There are two balances displayed:

- Current Month: Amount of cash and accrued expenditures incurred during the month being reported; and
- **Year-To-Date:** Amount of cash and accrued expenditures charged to the project through the end of the period being reported.

Normal balance is a Debit.

Obligations/Allocated Encumbrances/Encumbrances: GLA=6150, 6151, 6160 and 6170. The balance of funds committed against the project but not paid. Normal balance is a Debit.

Available Balance: Calculated as Project Budget less Expenditures: Year-to-Date less Obligations/Allocated Encumbrances/Encumbrances. Normal balance is a Debit.

Receipts:

Project Budget: GLA=6230 and 6231. Amount of receipts that are expected to be collected for the project (when requested GLA is Blank or 8000). Normal balance is a Debit.

OR

Project Budget Plan: GLA=6211 and 6212 when requested with GLA 8621 option. The planned receipts expected to be collected for the project when requested with GLA of 8621. Normal balance is a Debit.

REPORT NAME: Detail of Project Workphase Expenditures/
Receipts/Units by Program & Organization

REPORT NO: CSTARQ18

FINANCIAL ELEMENTS: (Continued)

Receipts: (Continued)

Receipts: GLA=8000, 8100 and 9811. There are two balances displayed:

- **Current Month:** Amount of revenue collected and accrued for the project during the month being reported; and
- **Year-to-Date:** Total amount of revenue and accrued revenue for the project through the end of the month being reported.

Normal balance is a Debit.

Obligations/Allocated Encumbrances/Encumbrances: Always zero.

Available Balance: Calculated as Project Budget or Project Budget Plan less Revenue: Year-to-Date. Normal balance is a Debit.

Units:

Project Budget: GLA=6905. Normal balance is a Debit.

Units: GLA=6902. There are two balances displayed:

- Current Month: Total actual units accumulated for the project during the month being reported; and
- Year-to-Date: Total accumulated units for the project through the end of the period being reported.

Normal balance is a Debit.

Obligations/Allocated Encumbrances/Encumbrances: Always zero.

Available Balance: Calculated as Project Budget less Units: Year-to-Date. Normal balance is a Debit.

SPECIAL NOTES

Source Code appears on the report when the requested Object/Source level is **1**, **2** or **3**. Source and Agency Source appears when the requested Object/Source level is **4**.

If GLA 8621 is selected, the Project Budget column includes Planned Revenue and Planned Reimbursements (GLA 6211 & 6212). The column title changes to "Project Budget Plan".

When the requested Fund level is **4** or **5**, the Fund information follows Program in the sort of data on the report.

The Report title changes as indicated below:

- When the requested Program and Fund levels are both 0, Program and Fund are excluded from the title.
- When the requested Fund level is **4** or **5** and requested Program level is **0**, Program is excluded from the title.
- When the regested Fund level is **0**, Fund is excluded from the title.

A **PY** report does not have data in the Current Month Expenditure column.

A Fiscal period 13 report shows only FM13 activity in the Current Month Expenditure column.

REPORT NAME: Detail of Project Workphase Expenditures/
Receipts/Units by Program & Organization

REPORT NO: CSTARQ18

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Report Type ^{1/}	None	Yes	No
Project	None	Yes	Yes
Project Work Phase	None	Yes	Yes
FFY	None	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Program	Level of Detail: P	Yes	Yes
PCA	Level of Detail: P	Yes	Yes
Organization	Level of Detail: I	No	Yes
Index	Level of Detail: I	No	Yes
Category	Level of Detail: O/S	No	No
Source	None	No	No

 $^{^{\}underline{1}\!\!/}$ Defines an Operating File record as belonging to one of the three types of reports (Expenditures, Receipts or Units).

EXHIBIT III-Q18 (Continued)

****** RUN:03/06/01 TIME:06.01 CSTARQ18 9990 (DEST: L1 CPT1) PM,C,0,1,3,0,

FISCAL MONTH: 08 FEBRUARY 0 (ORG) 1 (PROG) 3 (OBJDTL) 0 (NOFUND) FUND (ALL) GL (ALL) DEPARTMENT OF AIR QUALITY

DETAIL OF PROJECT WORKPHASE EXPENDITURES BY PROGRAM AS OF 02/28/01

PROJECT: ABCR21 BETTER AIR FOR TOMORROW ENTITLEMENT PERIOD: 03/02/99 - 06/30/00

WORKPHASE: 00 BETTER AIR FOR TOMORROW PROGRAM: 10 AIR QUALITY PROGRAM FFY: 00

OBJ/EXP CODE	DESCRIPTION	PROJECT BUDGET	EXPENDITURES CURRENT MONTH	EXPENDITURES YEAR-TO-DATE	OBLIGATIONS/ ALLOC ENCUM/ENC	AVAILABLE BALANCE
1-01-003	CIVIL SERVICE-PERM	.00	.00	3,886.68	.00	3,886.68-
1-03-103	OASDI	.00	.00	242.98	.00	242.98-
1-03-104	DENTAL INSURANCE	.00	.00	43.92	.00	43.92-
1-03-105	HEALTH/WELFARE INS	.00	.00	245.59	.00	245.59-
1-03-134	OTHER-STAFF BENEFITS	.00	.00	58.83	.00	58.83-
1-03-135	LIFE INSURANCE	.00	.00	2.21	.00	2.21-
1-03-136	VISION CARE	.00	.00	4.74	.00	4.74-
1-03-137	MEDICARE TAXATION	.00	.00	56.83	.00	56.83-
*TOTAL EXPEND	ITURES	.00	.00	4,541.78	.00	4,451.78-
*TOTAL PROG 1	.0	.00	.00	4,541.78	.00	4,451.78-
*TOTAL FFY 00)	.00	.00	4,541.78	.00	4,451.78-
*TOTAL WP 00		.00	.00	4,541.78	.00	4,451.78-

EXHIBIT III-Q18 (Continued)

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REPORT NAME:	Detail of Project Workphase Expenditures/ Receipts/Units by Organization & Program	REPORT NO: CSTARQ19				
PURPOSE:	expenditures, revenues and units/statistics for project projects by fund, organization and program. It is sort	les detailed information about the status of the agency's planned and actual ditures, revenues and units/statistics for projects and work phases within ts by fund, organization and program. It is sorted and page breaks on a e of organization to make distribution to organization managers easy.				
DESCRIPTION:	Fund and Organization structure. Refer to the Q18 F Phase sorted by Fund and Program structure. Refer Project data without Work Phase. Refer to the F01 F project data. See also the D14 and HP1 reports. The Q19 Report consists of three sub-reports: a report of the P15 F Phase Sub-reports of the P15 F Phase Su	port lists all Operating File records with a Project Number/Work Phase by and Organization structure. Refer to the Q18 Report for Project Number/Work sorted by Fund and Program structure. Refer to the Q29 or Q28 reports for a data without Work Phase. Refer to the F01 Report for inception-to-date data. See also the D14 and HP1 reports. 19 Report consists of three sub-reports: a report of expenditures; a report of s; and a report of statistical units. Each sub-report is sorted separately.				

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	0-No Object	0-No Fund
1-Section	1-Program	1-Category	1-Fund
2-Sub-Section	2-Element	2-Object	2-Fund Detail
3-Unit	3-Component	3-Object Detail	3-Not Used
4-Sub Unit	4-Task	4-Agency Object	4-Fund after Index
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after
6-Index			Index

Fund Selection: Blank (all Funds) or any valid Fund.

GLA Selection: Blank = All General Ledgers <u>AND</u> all three reports

6150 = 6150 and 6170 <u>AND</u> all three reports 1/ 6902 = Units report only, with all General Ledgers

8000 = Receipts report only, with all General Ledgers

8621 = Receipts report only, with Planned & Actual Receipts 9000 = Expenditures report only, with all General Ledgers

This applies to the Obligations/Allocated Encumbrances/ Encumbrances column only. If GLA 6150 is selected, the column title changes to "Obligations/Encumbrances".

REPORT NAME: Detail of Project Workphase Expenditures/

Receipts/Units by Organization & Program

REPORT NO: CSTARQ19

REPORT REQUEST OPTIONS: (Continued)

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Enter the Project and Work Phase independently, or a combination of

Project and Work Phase. Leave blank for all Project/Work Phases.

Destination Options: All available output media

FINANCIAL ELEMENTS:

There are three sub-reports available in this report. The financial fields for each sub-report are described below:

Expenditures:

Project Budget: GLA=6280 and 6290. The sum of Budget Allowable and Budget Other for the project. Normal balance is a Debit.

Expenditures: GLA=9000, 9812, 9822 and 9844. Two balances are displayed:

- **Current Month:** The amount of cash and accrued expenditures incurred during the month being reported; and
- **Year-To-Date:** The amount of cash and accrued expenditures charged to the project through the end of the period being reported.

Normal balance is a Debit.

Obligations/Allocated Encumbrances/Encumbrances: GLA=6150, 6151, 6160 and 6170.

The balance of funds committed against the project but not paid. Normal balance is a Debit.

Available Balance: Calculated as Project Budget less Expenditures: Year-to-Date less Obligations/Allocated Encumbrances/Encumbrances. Normal balance is a Debit.

REPORT NAME: Detail of Project Workphase Expenditures/
Receipts/Units by Program & Organization

REPORT NO: CSTARQ19

FINANCIAL ELEMENTS: (Continued)

Receipts:

Project Budget: GLA=6230 and 6231 as default. The estimated receipts expected to be collected for the project when requested with GLA as blank or 8000;

OR

Project Budget Plan: GLA=6211 and 6212 when requested with GLA 8621 option. The planned receipts expected to be collected for the project when requested with GLA of 8621. Normal balance is a Debit.

Receipts: GLA=8000, 8100 and 9811. Two balances are displayed:

- **Current Month:** The amount of revenue collected and accrued for the project during the month being reported; and,
- **Year-to-Date:** The total amount of revenue and accrued for the project through the end of the month being reported.

Normal balance is a Debit.

Obligations/Allocated Encumbrances/Encumbrances: Always zero.

Available Balance: Calculated as Project Budget or Project Budget Plan less Receipts: Year-to-Date. Normal balance is a Debit.

Units:

Project Budget: GLA=6905. Normal Balance is a Debit.

Units: GLA=6902. Two balances are displayed:

- Current Month: The total actual units accumulated for the project during the month being reported; and
- **Year-to-Date:** The total accumulated units for the project through the end of the period being reported.

Normal balance is a Debit.

Obligations/Allocated Encumbrances/Encumbrances: Always zero.

Available Balance: Calculated as Project Budget, less Units: Year-to-Date. Normal balance is a Debit.

REPORT NAME:	Detail of Project Workphase Expenditures/	REPORT NO: CSTARQ19
	Receipts/Units by Program & Organization	

SPECIAL NOTES

Source Code appears on the Receipts report when the requested Object/Source level is **1**, **2** or **3**. Source and Agency Source appears when the requested Object/Source level is **4**.

If GLA 8621 is selected, the Project Budget column includes Planned Revenue and Planned Reimbursements (GLA 6211 & 6212). The column title changes to "Project Budget Plan".

When the requested Fund level is **4** or **5**, the Fund information follows Organization in the sort of data on the report.

The Report title changes as indicated below:

- When the requested Program levels are both 0, Program and Fund are excluded from the title.
- When the requested Fund level is **4** or **5** and requested Program level is **0**, Program is excluded from the title.
- When the requested Fund level is **0**, Fund is excluded from the title.

A **PY** report does not have data in the Current Month Expenditure column.

A Fiscal period 13 report shows only FM13 activity in the Current Month Expenditure column.

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Report Type 1/	None	Yes	No
Project	None	Yes	Yes
Project Work Phase	None	Yes	Yes
FFY	Report Period: P	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Organization	Level of Detail: I	Yes	Yes
Index	Level of Detail: I	Yes	Yes
Program	Level of Detail: P	No	Yes
PCA	Level of Detail: P	No	Yes
Category	Level of Detail: O/S	No	No
Source	None	No	No

Defines an Operating File record as belonging to one of the three types of reports (Expenditures, Receipts or Units).

EXHIBIT III-Q19 (Continued)

CSTARQ19 9990 (DEST: L1 CPT1) PM, ,0,5,4,1, , ****** RUN:03/06/01 TIME:06.01

FISCAL MONTH: 08 FEBRUARY 0 (ORG) 5 (PCA) 4 (AGYOBJ) 1 (FUND) FUND (ALL) GL (ALL)
DEPARTMENT OF AIR QUALITY (9990)

DETAIL OF PROJECT WORKPHASE EXPENDITURES BY FUND, ORGANIZATION AND PROGRAM

AS OF 04/30/99

PROJECT: 640140 AIR PURIFICATION GRANT ENTITLEMENT PERIOD: 07/01/00 - 06/30/03

FFY: 00

WORKPHASE: 00 IMPLEMENTATION FUND: 0890 FEDERAL TRUST FUND

FUND SOURCE: F TRUST AND AGENCY FUNDS—FEDERAL SECTION: 10 AIR QUALITY SECTION

SUB-SECTION: 00 UNIT: 00 SUB-UNIT: 00

SUB-SUB-UNIT: 00 INDEX: 1100 AIR PURIFICATION BRANCH

PG EL CMP TSK PCA DESCRIPTION

OBJ/EXP CODE DESCRIPTION	PROJECT BUDGET	EXPENDITURES CURRENT MONTH	EXPENDITURES YEAR-TO-DATE	OBLIGATIONS/ ALLOC ENCUM/ENC	AVAILABLE BALANCE
10 10 000 000 01100 AIR PURIFICATION 3-28-428 CONSOLIDATED DATA CNTRS	.00	.00	50,201.92	.00	50,201.92-
*TOTAL EXPENDITURES	.00	.00	50,201.92	.00	50,201.92-
*TOTAL PCA 01100	.00	.00	50,201.92	.00	50,201.92-
*TOTAL ELEMENT 10	.00	.00	50,201.92	.00	50,201.92-
*TOTAL PROGRAM 10	.00	.00	50,201.92	.00	50,201.92-
*TOTAL INDEX 1100	.00	.00	50,201.92	.00	50,201.92-
*TOTAL SEC 10	.00	.00	50,201.92	.00	50,201.92-
*TOTAL FS F	.00	.00	50,201.92	.00	50,201.92-
*TOTAL FUND 0890	.00	.00	50,201.92	.00	50,201.92-
*TOTAL FFY 00	.00	.00	50,201.92	.00	50,201.92-

EXHIBIT III-Q19 (Continued)

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REPORT NAME: PCA Report REPORT NO: CSTARQ21

PURPOSE: Provides financial information by PCA. Can be used to identify variances and other

funding inequities.

DESCRIPTION: Lists expenditures (General Ledger Accounts 9000, 9812, 9822 and 9844) by PCA

and PCA Level 1.

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)Program (P)Object/Source(O/S)Fund (F)Not Applicable0-Sort by PCANot Applicable0-No Fund or FSLevel 11-Fund & FS

1-Sort by PCA

Fund Selection: Blank (all Funds) or any valid Fund.

GLA Selection: Not Applicable.

Additional Report Selection Options Popup Screen:

Index Range: Not Applicable.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Not Applicable.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Not Applicable.

Destination Options: All available output media

FINANCIAL ELEMENTS:

Current Month Expenditures: GLA=9000, 9812, 9822 and 9844. Includes manual and system

generated expenditure transactions posted during the month. Normal balance is a

Debit.

Year-to-Date Expenditures: GLA=9000, 9812, 9822 and 9844. The total of manual and system

generated expenditure transactions posted during the fiscal year through the report

month. Normal balance is a Debit.

REPORT NAME: PCA Report REPORT NO: CSTARQ21

SPECIAL NOTES:

Subtotal is on a change of Fund or Fund Source. A Fund subtotal may not be a true total, because of multiple FFYs.

If a PCA number is no longer in the PCA Table, "PCA Previously Deleted" appears in the "Description" column.

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	None	Yes	No
Fund	Level of Detail: F	Yes	Yes
Fund Source	Level of Detail: F	Yes	Yes
PCA Level 1	Level of Detail: P	No	Yes
PCA Number	Level of Detail: P	No	No
PCA Type	None	No	No
Program	None	No	No
Element	None	No	No
Component	None	No	No
Task	None	No	No

FISCAL	MONTH:	vo rei	RUARY ******* 1 (PCA) ******** 1 (FUN DEPARTMENT OF AI		,				
			PCA REPO						
			AS OF 02/2	•					
			**************	******	****	****	****	******	***** PAGE 1
FFY: FUND:	00 0001		THIRD I THIND						
	URCE: G		GENERAL FUND GENERAL FUND						
			;cncral					++++++++++++++	
		PCA						EXPEND	ITURES
	PCA NO	TYPE	DESCRIPTION	PG	EL	CMP	TSK	CURRENT MONTH	YEAR-TO-DATE
	11011	1	GFC ADMINISTRATION S/O	10	10	000	000	.00	534,491.47
	11054	1	CONGREGATE NUTRITION GFC1 L/A	10	00	000	000	.00	3,786,140.00
	12011	1	GFC ADMINISTRATION S/O	10	20	000	000	.00	266,537.97
	12054	1	HOME-DELIVERED NUTRITION GFC2 L/A	10		000	000	.00	4,919,235.00
		1	GFB ADMINISTRATION S/O	30	10	000	000	.00	383,971.47
	31021	1	GFD ADMINISTRATION S/O	30	10	000	000	.00	3,546.04
	31054	1	COORDINATED SENIOR SERVICES GFB L/A		10	000	000	.00	3,355,793.00
	31056	1	STATE IHSS GFD L/A	30 30	10 10	000	000	.00	76,006.00
	31074 32020	1 1	PREVENTIVE HEALTH GFF L/A	30		000	000	.00	56,411.00
	32020	1	OMBUDSMAN S/O OMBUDSMAN-INDIRECT GFB S/O	30		000	000	.00 .00	260,321.36 90,992.41
	32055	1	OMB SUPP / 7A GF L/A		20	000	000	.00	19,827.00
	32064	1	ELDER ABUSE PREVENTION-GFG/GF7B L/A	30	20	000	000	.00	31,594.00
	41030	1	TRAINING S/O	40	10	000	000	.00	57,859.74
	42010	1	FOSTER GRANDPARENT S/O	40		000	000	.00	3,854.20
	42050	1	FOSTER GRANDPARENT L/A	40	20	000	000	.00	352,005.00
	43110	1	BROWN BAG S/O	40	30	010	000	.00	83,355.76
	43160	1	BROWN BAG L/A	40	30	010	000	.00	692,430.40
	43410	1	SENIOR COMPANION S/O	40	30	040	000	.00	1,928.01
	43450	1	SENIOR COMPANION L/A	40	30	040	000	.00	319,000.00
	44010	1	MSSP S/O	40	40	000	000	.00	442,339.63
	44015	1	MSSP-INDIRECT S/O	40	40	000	000	.00	40,647.90
	44050	1	MSSP WAIVERED SERVICES L/A	40	40	000	000	.00	8,571,389.84
	44051	1	MSSP SPECIAL SERVICES L/A	40	40	000	000	.00	166,751.31
	45210	1	ADULT DAY HEALTH CARE S/O	40	50	000	000	.00	598,902.99
	45215	1	ADHC-INDIRECT S/O	40	50 60	000	000	.00	69,649.52
	46010 46012	1 1	ALZHEIMER'S/RESPITE ADMIN S/O ALZHEIMER'S INFO & ED RESOURCES S/O	40	60	000	000 000	.00 .00	244,240.97
	46012 46020	1	LINKAGES ADMINISTRATION S/O	40	60	000	000	.00	6,514.50 193,321.73
	46020	1	ALZHEIMER'S DAY CARE CENTERS L/A	40		000	000	.00	1,959,623.01
	46055	1	LINKAGES L/A	40	60	000	000	.00	1,759,926.67
	46057	1	RESPITE PURCHASE OF SERVICES L/A	40	60	000	000	.00	21,563.50
	46059	1	RESPITE CARE REGISTRY L/A	40	60	000	000	.00	35,343.24
	92810	4	DIRECTORATE	50	01	010	000	.00	842,071.67
			-					•	,

EXHIBIT III-Q21 (Continued)

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REPORT NAME:	Plan of Financial Adjustment Worksheet by Program	REPORT NO: CSTARQ22
PURPOSE:	Assists in preparing a Plan of Financial Adjustment L submission to the State Controller's Office.	etter Transfer Request for
DESCRIPTION:	Summarizes the results of the CALSTARS Cost Allocand program.	cation process by appropriation

REPORT REQUEST OPTIONS:

Report Period:

FM: CM=Current Month (Prior month data), PY=Prior Year (FM12 and FM13 data)

P: Not Applicable

Level of Detail:

Index (I)Program (P)Object/Source(O/S)Fund (F)Not ApplicableNot ApplicableNot Applicable1-Fund2-Fund Detail

Fund Selection: Not Applicable.

GLA Selection: Not Applicable.

Additional Report Selection Options Popup Screen: Not Applicable.

Destination Options: All available output media.

FINANCIAL ELEMENTS:

The "Amount" column is the net amount of expenditures allocated into and distributed out of each Appropriation Symbol Number. This data appears under one of two sections on the report:

- Accounts To Be Charged: GLA=9000. The net Debit for each appropriation account charged during the cost allocation process for the report period. Normal balance is a Debit; or
- Accounts To Be Credited: GLA=9000. The net Credit for each appropriation account credited during the cost allocation process for the period requested. Normal balance is a Credit.

There are three totals on the report:

- Total Accounts To Be Charged: Sum of all entries in this section.
- Total Accounts To Be Credited: Sum of all entries in this section.
- Grand Total for Report: Sum of Total Accounts To Be Charged and Total Accounts To Be Credited. This amount should be zero.

NOTE: If the Report Grand Total is an amount other than zero, contact a CALSTARS Analyst before using any of the data in the report to prepare a PFA Letter Transfer Request to the SCO.

REPORT NAME:	Plan of Financial Adjustment Worksheet by Program	REPORT NO: CSTARQ22			
SPECIAL NOTES:					
The Operating File records selected for this report have an amount other than zero when the OP File Allocations In and Distributions Out financial fields are summed. If the result of this calculation is greater than zero, the record is classified as Accounts To Be Charged. If the result is less than zero, the record is classified as Accounts To Be Credited. If the result is zero, the record is not included on the report.					
When the AS T	Table Account Type is PR , Reference is followed by the	e FFY (REF/FY).			

EXHIBIT III-Q22 (Continued)

REPORT NAME: Plan of Financial Adjustment Worksheet by Program REPORT NO: CSTARQ22

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Record Type ^{1/}	None	Yes	No
Disbursing Organization	None	Yes	No
Fund	Level of Detail: F	No	Yes
Character	None	No	No
ENY	None	No	No
Method	None	No	No
Reference	None	No	No
Sequence	None	No	No
Chapter	None	No	No
AS Table Start Year	None	No	No
Program ^{2/}	None	No	No
Element ^{2/}	None	No	No
Component 2/	None	No	No
Task ^{2/}	None	No	No
AS Table Account Type 3/	None	No	No
Appropriation Symbol Nbr	None	No	Yes ^{2/ 4/}
Federal Catalog Number	None	No	No
SCO Project Number	None	No	No
OP File Program	None	No	No
OP File Element	None	No	No
OP File Component	None	No	No
OP File Task	None	No	No
Category	None	No	No
Fund Source	None	No	No
FFY	None	No	No

Defines the Operating File record as a Charge or Credit.

Defined by the PA Table CFIS Program Level indicator and the program coding in the PA Table if the AS Table program coding is blank.

^{3/} Shown if Account Type is 11-88 (excluding 10, 20, 30, 40, 50, 60, 70, 80 and 85).

Define by $\frac{2}{}'$, above, and the AS Table Account Type is 11-88 (excluding 10, 20, 30, 40, 50, 60, 70, 80 and 85).

EXHIBIT III-Q22 (Continued)

CSTARQ22 9990 (DEST: L1 CPT1) CM, ,0,0,0,1, ****** RUN:03/17/01 TIME:06.01 DEPARTMENT OF AIR QUALITY PLAN OF FINANCIAL ADJUSTMENT WORKSHEET BY PROGRAM FOR THE MONTH OF FEBRUARY ----- ACCOUNTS TO BE CHARGED -----DISB-ORG FUND FD CH ENY MD REF/YR SEQ CHAPTER FFY APSYM FED-CAT PROJ PGM ELE COMP TASK C OB OD FS AMOUNT 9990 0890 00 1 00 1 001 00 50 00 814 00 50 000 1 03 136 F 27.84 27.84 27.1 201 F 5,741.21 93633 011 40 10 000 93633 011 40 10 000 93633 011 40 000 000 3 12 241 F 39.31 10 000 3 13 251 F 93633 011 40 10 000 107.30 228.15 807.48 93633 011 40 10 000 000 3 14 261 F 93633 011 40 10 000 000 3 17 291 F 6,346.59 1,129.56 12,400.00 9,111.63-93633 011 40 10 3 21 331 F 93633 011 40 10 3 23 341 F 93633 011 40 3 26 402 F 93633 011 40 3 27 421 F 93633 011 40 3 29 431 F 3,304.34 3 30 439 F 1,716.42 3 32 451 F 10,304.94 1 01 003 F 3,505.09 93633 011 40 011 40 000 000 93633 060 000 93633 011 40 266.99 060 000 011 40 1 03 103 F 93633 30 332.88 060 000 93633 011 40 30 1 03 106 F 368.45 11.25 93633 011 40 30 060 000 1 03 134 F 93633 011 40 30 060 000 1 03 136 F 62.13 11.29 30.80 65.50 93633 011 40 30 060 000 3 11 201 F 3 12 241 F 93633 011 40 060 93633 011 40 060 3 13 251 F 93633 011 40 060 000 3 14 261 F 324.27 93633 011 40 30 060 000 3 23 341 F 1,615.38 000 3 27 421 F 93633 011 40 30 060 3,974.40 93779 011 40 000 000 1 01 033 F 93779 011 40 000 000 3 17 291 F 933.99 12.00 80 93779 011 40 000 3 21 331 F 80 000 93779 011 40 80 000 000 3 27 421 F 2,138.23 *TOTAL APPROPRIATION ACCOUNT 814 57,361.60 *TOTAL ACCOUNTS TO BE CHARGED 1,345,111.60

REPORT NAME:	Plan of Financial Adjustment Worksheet by Category	REPORT NO: CSTARQ23
PURPOSE:	Assists in preparing a Plan of Financial Adjustment L submission to the State Controller's Office.	etter Transfer Request for
DESCRIPTION:	Summarizes the results of the CALSTARS Cost Allocand category.	cation process by appropriation

REPORT REQUEST OPTIONS:

Report Period:

FM: CM=Current Month (Prior month data), PY=Prior Year (FM12 and FM13 data)

P: Not Applicable

Level of Detail:

Index (I)Program (P)Object/Source(O/S)Fund (F)Not ApplicableNot ApplicableNot Applicable1-Fund2-Fund Detail

Fund Selection: Not Applicable.

GLA Selection: Not Applicable.

Additional Report Selection Options Popup Screen: Not Applicable.

Destination Options: All available output media.

FINANCIAL ELEMENTS:

The "Amount" column is the net amount of expenditures allocated into and distributed out of each Appropriation Symbol Number. This data appears under one of two sections on the report:

- Accounts To Be Charged: GLA=9000. The net Debit for each appropriation account charged during the cost allocation process for the report period. Normal balance is a Debit; or
- Accounts To Be Credited: GLA=9000. The net Credit for each appropriation account credited during the cost allocation process for the period requested. Normal balance is a Credit.

There are three totals on the report:

- Total Accounts To Be Charged: Sum of all entries in this section.
- Total Accounts To Be Credited: Sum of all entries in this section.
- **Grand Total for Report:** Sum of Total Accounts To Be Charged and Total Accounts To Be Credited. This amount should be zero.

NOTE: If the Report Grand Total is an amount other than zero, contact a CALSTARS Analyst before using any of the data in the report to prepare a PFA Letter Transfer Request to the SCO.

REPORT NAME:	Plan of Financial Adjustment Worksheet by Category	REPORT NO: CSTARQ23				
SPECIAL NOTES:						
Allocations In a greater than ze	The Operating File records selected for this report have an amount other than zero when the OP File Allocations In and Distributions Out financial fields are summed. If the result of this calculation is greater than zero, the record is classified as Accounts To Be Charged. If the result is less than zero, the record is classified as Accounts To Be Credited. If the result is zero, the record is not included on the report.					
When the AS T	Table Account Type is PR , Reference is followed by the	e FFY (REF/FY).				

EXHIBIT III-Q23 (Continued)

REPORT NAME: Plan of Financial Adjustment Worksheet by Category REPORT NO: CSTARQ23

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Record Type 1/	None	Yes	No
Disbursing Organization	None	Yes	No
Fund	Level of Detail: F	No	Yes
Character	None	No	No
ENY	None	No	No
Method	None	No	No
Reference/YR	None	No	No
Sequence	None	No	No
Chapter	None	No	No
AS Table Start Year	None	No	No
Category	None	No	Yes
Appropriation Symbol No.	None	No	Yes
Federal Catalog Number	None	No	No
SCO Project Number	None	No	No
Program	None	No	Yes
Element	None	No	No
Component	None	No	No
Task	None	No	No
Object	None	No	No
Object Detail	None	No	No
Fund Source	None	No	No
FFY	None	No	No

 $^{^{1\!/}}$ Defines the Operating File record as a Charge or Credit.

					*			***** DE	PARTME	** 1 (FUND) ****** NT OF AIR QUALITY DJUSTMENT WORKSHEET					
								FOF	THE M	ONTH OF FEBRUARY					
								*****	*****	******	*****	******	******	** PAGE	11
DISB-OR	# FUND	FD CH	EN	YY MD	REF/	YR SEQ	CHA	PTER	FFY	APSYM					
F	ED-CAT	PROJ	PGM	ELE	COMP	TASK	с ов	OD	FS	AMOUNT					
9990	0928	00 1		00 1	001	00	50/		00	514					
			12	00	000		1 03			2,231.58					
			12	00	000		L 03			15,223.01					
			12	00	000		1 03			22,327.65					
			12	00	000		1 03			18,286.76					
			12	00	000		1 03			19,002.98					
			12	00	000		1 03			454.59					
			12	00	000	000	1 03	137	A	1,007.93					
*TOTAL	BY APPN	SYM 5	14							241,851.14					
*TOTAL	CATEGOR	Y 1								241,851.14					
9990	0928	00 1	c	00 1	001	00	50/	00	00	514					
			11	00	000		3 13			2,000,000.00					
			11	00	000		3 32			5,000,000.00					
			12	00	000		3 11			32,334.18					
			12	00	000		3 12			21,782.07					
			12	00	000	000	3 13	251	A	5,721.59					
			12	00	000		3 23	341	A	34,066.27					
			12	00	000	000	3 24	361	A	1,465.75					
			12	00	000		3 29	431	A	14,949.28					
			12	00	000		3 32			12,055.22					
			12	00	000		3 33			77,710.86					
			12	00	000	000	3 39	591	A	19,110.96					
*TOTAL	BY APPN	SYM 5	14							7,280,693.76					
*TOTAL	CATEGOR	Y 3								7,280,693.76					
9990	0965	00 1	,	00 1	001	00	50/	00	00	516					
3330	0903	00 1	12	00	000			331		4,500.00					
			12	00	000			591		736.00					
										.55.00					
*TOTAL	BY APPN	SYM 5	16							5,236.00					
*TOTAL	CATEGOR	Y 3								5,236.00					

REPORT NAME:	Receipt by Organization, Program and Source	REPORT NO: CSTARQ24
PURPOSE:	Provides detailed receipt information (excludes Abate	ements, GLA 9000).
DESCRIPTION:	Lists estimated and actual receipts for reimbursemer This report has Organization as the primary sort. The Program. See also the H08 Report. Receipt summa reports.	e Q27 Report is sorted by

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	0-No Source	0-No Fund
1-Section	1-Program	1-Source	1-Fund
2-Sub-Section	2-Element	2-Agency Source	2-Fund Detail
3-Unit	3-Component		3-Not Used
4-Sub Unit	4-Task		4-Fund after Index
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after
6-Index			Index

Fund Selection: Blank (all Funds) or any valid Fund

GLA Selection: Blank = Estimated Receipts (6230 + 6231)

6212 = Planned Receipts (6211 + 6212)

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Not applicable.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media.

EXHIBIT III-Q24 (Continued)

FINANCIAL ELEMENTS:

Estimated Receipts: GLA=6230 and 6231. Amount of estimated revenue and reimbursements. Normal balance is a Debit.

OR

Planned Receipts: GLA=6211 and 6212 when requested with GLA 6212 selection. The planned revenues and reimbursements expected to be collected. Normal balance is a Debit.

Actual Receipts: GLA=8000, 8100, 9811, 9830 & 9891. There are two balances:

- **Current Month:** The amount of receipt activity billed and collected that occurred during the month being reported; and
- **Year-to-Date:** The cumulative fiscal year-to-date amount of receipt activity billed and collected through the end of the period being reported.

Normal balance is a Debit.

Balance: Calculated as Estimated Receipts or Planned Receipts less Actual Receipts: Year-to-Date.

This is the amount expected to be collected. Normal balance is a Debit.

SPECIAL NOTES

When GLA option 6212 is requested, the Estimated Receipts column title changes to "Planned Receipts".

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
ENY	None	Yes	No
Fund	Level of Detail: F	Yes	Yes
Fund Source	Level of Detail: F	Yes	Yes
FFY	None	Yes	No
Index	Level of Detail: I	Yes	Yes
Reference	None	No	Yes
Program PCA	Level of Detail: P	No	Yes, on Program
Source	None	No	Yes, on Source

EXHIBIT III-Q24 (Continued)

CSTARQ24 9990 (DEST: L1 CPT1) PM,C,0,5,1,1, , , , , , , ******** RUN:03/07/01 TIME:06.01

FISCAL MONTH: 08 FEBRUARY 0 (ORG) 5 (PCA) 1 (SOURCE) 1 (FUND) FUND (ALL) GL (ALL)

DEPARTMENT OF AIR QUALITY

RECEIPTS BY ORGANIZATION, PROGRAM AND SOURCE AS OF 02/28/01

ENY: 00 FFY: 00 FUND: 0001 GENERAL FUND FUND SOURCE: G GENERAL FUND

PROGRAM

PG EL CMP TSK PCA DESCRIPTION

REF	SOURCE	DESCRIPTION	ESTIMATED RECEIPTS	A C T U A L CURRENT MONTH	RECEIPTS YEAR-TO-DATE	BALANCE
10 00 0	000 000 8082 [°] 141200	7 REVENUE - 0001- GENERAL FUND SALES OF DOCUMENTS	0.00	295.00	5,523.44	5,523.44-
980	142500	MISCELLANEOUS SERVICES TO THE PUB	0.00	1,325.04	15,191.90	15,191.90-
980	161000	ESCHEAT OF UNCLAIMED CHECKS, WARRA	0.00	0.00	487.90	487.90-
980	161400	MISCELLANEOUS REVENUE	0.00	144.80	907.49	907.49-
*TOTAL	PROG 10		0.00	1,764.84	22,110.73	22,110.73-
*TOTAL	REFERENCE 98	30	0.00	1,764.84	22,110.73	22,110.73-
*TOTAL	FUND SOURCE	G	0.00	1,764.84	22,110.73	22,110.73-

EXHIBIT III-Q24 (Continued)

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REPORT NAME:	Summary of Receipts by Appropriation	REPORT NO: CSTARQ25
PURPOSE:	Provides receipt information within each appropriatio GLA 9000).	n (excludes Abatements,
DESCRIPTION:	Lists estimated and actual receipts by appropriation. monthly detail of transactions summarized in the Cur	

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)Program (P)Object/Source(O/S)Fund (F)Not Applicable1-Source1-Fund2-Agency Source2-Fund Detail

Fund Selection: Blank (all Funds) or any valid Fund.

GLA Selection: Blank = Estimated Receipts (6230 + 6231)

6212 = Planned Receipts (6211 + 6212)

Additional Report Selection Options Popup Screen: Not applicable.

Destination Options: All available output media.

FINANCIAL ELEMENTS:

Estimated Receipts: GLA=6230 and 6231. Displays the amount of estimated revenue and reimbursements. Normal balance is a Debit.

OR

Planned Receipts: GLA=6211 and 6212 when requested with GLA 6212 selection. The planned revenues and reimbursements expected to be collected. Normal balance is a Debit.

Actual Receipts: GLA=8000, 8100, 9811, 9830 & 9891. There are two balances:

- **Current Month:** The amount of receipt activity billed and collected that occurred during the month being reported; and
- **Year-to-Date:** The cumulative fiscal year-to-date amount of receipt activity billed and collected through the end of the period being reported.

Normal balance is a Debit.

Balance: Calculated as Estimated Receipts or Planned Receipts less Actual Receipts: Year-to-Date. Normal balance is a Debit.

EXHIBIT III-Q25 (Continued)

REPORT NAME: Summary of Receipts by Appropriation REPORT NO: CSTARQ25

SPECIAL NOTES

When GLA option 6212 is requested, the Estimated Receipts column title changes to "Planned Receipts".

When requested with the **FM 13** option, FM 13 data is displayed in the "Current Month" column. When requested with the **PY** option, no data is displayed in the "Current Month" column.

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
ENY	None	Yes	No
FFY	None	Yes	No
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	No	No
General Ledger	None	No	Yes
Reference	None	No	Yes
AS Table Program	None	No	Yes
AS Table Element	None	No	No
AS Table Component	None	No	No
AS Table Task	None	No	No
Appropriation Symbol No.	None	No	No
Method	None	No	No
Source	Level of Detail: O/S	No	No

EXHIBIT III-Q25 (Continued)

CSTARQ25 9990 (DEST: L1 CPT1) PM,C,0,0,1,1, ****** RUN:03/07/01 TIME:06.01 DEPARTMENT OF AIR QUALITY SUMMARY OF RECEIPTS BY APPROPRIATION AS OF 02/28/01 00 FFY: ENY: FUND: 0001 GENERAL FUND FUND GL APPN PROGRAM APPROPRIATION SRCE ACCT REF PG EL CMP TSK DESCRIPTION ACTUAL KECLI-CURRENT MONTH YEAR-TO-DATE ESTIMATED SOURCE DESCRIPTION RECEIPTS BALANCE 980 1 8000 980 APPROPRIATION NOT BY PROGRAM 141200 SALES OF DOCUMENTS 295.00 5,523.44 0.00 5,523.44-15,191.90-142500 MISCELLANEOUS SERVICES TO THE PUBLIC 0.00 1,325.04 15,191.90 161000 ESCHEAT OF UNCLAIMED CHECKS, WARRANTS, B 0.00 0.00 487.90 487.90-161400 MISCELLANEOUS REVENUE 0.00 144.80 907.49 907.49-1,764.84 *TOTAL PROGRAM 0.00 22,110.73 22,110.73-*TOTAL REFERENCE 980 0.00 1,764.84 22,110.73 22,110.73-*TOTAL GL ACCT 8000 0.00 1,764.84 22,110.73 22,110.73-8000 001 APPROPRIATION NOT BY PROGRAM 191 125600 OTHER REGULATORY FEES 0.00 0.00 18.00-18.00 *TOTAL PROGRAM 0.00 0.00 18.00-18.00 *TOTAL REFERENCE 001 0.00 0.00 18.00-18.00 0.00 0.00 18.00-18.00 *TOTAL GL ACCT 8000 8100 001 APPROPRIATION NOT BY PROGRAM 190 1 000000 9,912,000.00 0.00 0.00 9,912,000.00 991913 SCHEDULED INTERDEPARTMENTAL 0.00 285,267.85 1,730,848.51 1,730,848.51-147,616.95 991936 SCHEDULED EXTERNAL/LOCAL 0.00 0.00 147,616.95-991937 SCHEDULED EXTERNAL/PRIVATE 0.00 2,093.31-53,183.28 53,183.28-*TOTAL PROGRAM 9,912,000.00 283,174.54 1,931,648.74 7,980,351.26 *TOTAL REFERENCE 001 283,174.54 9,912,000.00 1,931,648.74 7,980,351.26 *TOTAL GL ACCT 8100 9,912,000.00 283,174.54 1,931,648.74 7,980,351.26 *TOTAL FUND 0001 9,912,000.00 284,939.38 1,953,741.47 7,958,258.53

EXHIBIT III-Q25 (Continued)

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REPORT NAME: Year End Statement of Revenue REPORT NO: CSTARQ26

PURPOSE: Provides the Year-end Statement for Report No. 4.

DESCRIPTION: Summary of Revenue by Fund and Source Code.

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)Program (P)Object/Source(O/S)Fund (F)Not ApplicableNot ApplicableNot Applicable1-Fund2-Fund Detail

Fund Selection: Blank (all Funds) or any valid Fund.

GLA Selection: Not Applicable.

Additional Report Selection Options Popup Screen: Not applicable.

Destination Options: All available output media.

FINANCIAL ELEMENTS:

Estimated Revenues: GLA=6231. The Revenue estimated to be collected. Normal balance is a

Debit.

Actual Revenues: GLA=8000. The Revenue actually collected. Normal balance is a Debit.

Balance: Calculated as Estimated Revenues less Actual Revenues. Normal balance is a Debit.

SPECIAL NOTES:

The certification appears only on **PY** request.

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
ENY	None	Yes	No
FFY	None	Yes	No
Fund	Level of Detail: F	Yes	Yes
Source	None	No	No

EXHIBIT III-Q26 (Continued)

PRIOR FISCAL YEAR		YEAR END STATE	R QUALITY (9990) MENT OF REVENUE 6/30/01		REPORT #4
	**************************************			******	****** PAGE 1
FUND: 00	01 GENERAL FUND				
SOURCE	DESCRIPTION		ESTIMATED REVENUES	ACTUAL REVENUES	BALANCE
	LANEOUS REVENUE		0.00	31,241.90	31,241.90-
*TOTAL FUND 0001			0.00	31,241.90	31,241.90-
RECONCILIATION OF	STATE CONTROLLERS REVENUE	WITH STATEMENT OF REV	ENUE, JUNE 30, 2001		
	STATE CONTROLLERS REVENUE PER STATE CONTROLLERS OFFIC		ENUE, JUNE 30, 2001		
TOTAL REVENUE	PER STATE CONTROLLERS OFFIC		ENUE, JUNE 30, 2001		
TOTAL REVENUE	PER STATE CONTROLLERS OFFIC		ENUE, JUNE 30, 2001		
TOTAL REVENUE RECONCILING FACTO ACCRUALS PER R	PER STATE CONTROLLERS OFFIC		ENUE, JUNE 30, 2001		
TOTAL REVENUE RECONCILING FACTO ACCRUALS PER R ADJUSTMENTS TO	PER STATE CONTROLLERS OFFIC RS: EPORT OF ACCRUALS		ENUE, JUNE 30, 2001		
TOTAL REVENUE RECONCILING FACTO ACCRUALS PER R ADJUSTMENTS TO TOTAL REVENUE PER I CERTIFY (OR DEC	PER STATE CONTROLLERS OFFICERS: EPORT OF ACCRUALS CONTROLLERS ACCOUNTS	E ACCOUNTS URY THAT THE FOREGOIN	31,241.90		ED ANY OF THE
TOTAL REVENUE RECONCILING FACTO ACCRUALS PER R ADJUSTMENTS TO TOTAL REVENUE PER I CERTIFY (OR DEC	PER STATE CONTROLLERS OFFICE RS: EPORT OF ACCRUALS CONTROLLERS ACCOUNTS STATEMENT OF REVENUE LARE) UNDER PENALTY OF PERJ	URY THAT THE FOREGOIN	31,241.90 IG IS TRUE AND CORRECT AND INT CODE (COMMENCING WITH S	SECTION 1090).	ED ANY OF THE

REPORT NAME:	Receipts by Program, Organization and Source	REPORT NO: CSTARQ27		
PURPOSE:	Provides receipt information for Program managers.			
DESCRIPTION:	ists estimated and actual receipts for reimbursements and revenue by Program. his report has Program as the primary sort; the Q24 Report is sorted by Organization.			

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	0-No Source	0-No Fund
1-Section	1-Program	1-Source	1-Fund & FS
2-Sub-Section	2-Element	2-Agency Source	2-Fund Detail
3-Unit	3-Component		3-Not Used
4-Sub Unit	4-Task		4-Fund & FS after
5-Sub-Sub-Unit	5-PCA		Program
6-Index			5-Fund Detail after Program

Fund Selection: Blank (all Funds) or any valid Fund

GLA Selection: Blank = Estimated Receipts (6230 + 6231)

6212 = Planned Receipts (6211 + 6212)

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Not applicable.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media.

EXHIBIT III-Q27 (Continued)

REPORT NAME:	Receipts by Program, Organization and Source	REPORT NO: CSTARQ27

FINANCIAL ELEMENTS:

Estimated Receipts: GLA=6230 and 6231. Displays the amount of estimated revenue and reimbursements. Normal balance is a Debit.

OR

Planned Receipts: GLA=6211 and 6212 when requested with GLA 6212 selection. The planned revenues and reimbursements expected to be collected. Normal balance is a Debit.

Actual Receipts: GLA=8000, 8100, 9811, 9830 & 9891. There are two balances:

- **Current Month:** The amount of receipt activity billed and collected that occurred during the month being reported; and
- **Year-to-Date:** The cumulative fiscal year-to-date amount of receipt activity billed and collected through the end of the period being reported.

Normal balance is a Debit.

Balance: Calculated as Estimated Receipts or Planned Receipts less Actual Receipts: Year-to-Date. Normal balance is a Debit.

SPECIAL NOTES

When GLA option 6212 is requested, the Estimated Receipts column title changes to "Planned Receipts".

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
ENY	None	Yes	No
FFY	None	Yes	No
Fund	Level of Detail: F	Yes	Yes
Fund Source	Level of Detail: F	Yes	Yes
Program	Level of Detail: P	Yes	Yes
PCA	Level of Detail: P	Yes	Yes
Organization	Level of Detail: O/S	No	Yes
Index	Level of Detail: O/S	No	Yes
Reference	None	No	Yes
Source	None	No	Yes

EXHIBIT III-Q27 (Continued)

****** RUN:03/07/01 TIME:06.01 CSTARQ27 9990 (DEST: L1 CPT1) PM,C,0,1,1,1,

FISCAL MONTH: 08 FEBRUARY 0 (ORG) 1 (PROG) 1 (SOURCE) 1 (FUND) FUND (ALL) GL (ALL) DEPARTMENT OF AIR QUALITY

RECEIPTS BY PROGRAM AND SOURCE

AS OF 02/28/01

ENY: 00 FFY: 00 FUND: 0001 GENERAL FUND FUND SOURCE: G GENERAL FUND
PROGRAM: 10 WATER QUALITY PROGRAM

		DESCRIPTION				
					RECEIPTS	
REF	SOURCE		ESTIMATED RECEIPTS	CURRENT MONTH	YEAR-TO-DATE	BALANCE
980	141200	SALES OF DOCUMENTS	0.00	295.00	5,523.44	5,523.44-
980	142500	MISCELLANEOUS SERVICES TO THE PU	0.00	1,325.04	15,191.90	15,191.90-
980	161000	ESCHEAT OF UNCLAIMED CHECKS, WARR	0.00	0.00	487.90	487.90-
980	161400	MISCELLANEOUS REVENUE	0.00	144.80	907.49	907.49-
*TOTAL	REFERENCE 98	0	0.00	1,764.84	22,110.73	22,110.73-
*TOTAL	PROGRAM 10		0.00	1,764.84	22,110.73	22,110.73-
*TOTAL	FUND SOURCE	G	0.00	1,764.84	22,110.73	22,110.73-

EXHIBIT III-Q27 (Continued)

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REPORT NAME:	Summary of Project Expenditures/Receipts/ Units by Program & Organization	REPORT NO: CSTARQ28		
PURPOSE:	Provides summary information about the status of the expenditures, revenues and units/statistics for projec organization.			
DESCRIPTION:	The report lists all Operating File records with a Project Number by Fund and Program structure. Refer to the Q29 Report for Project Number sorted by Fund Organization structure. Refer to the Q18 or Q19 reports for project data by work phase. Refer to the F01 Report for inception-to-date project data.			
	The Q28 Report consists of three sub-reports: a report receipts; and a report of statistical units. Each sub-re			

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	0-No Object	0-No Fund
1-Section	1-Program	1-Category	1-Fund
2-Sub-Section	2-Element	2-Object	2-Fund Detail
3-Unit	3-Component	3-Object Detail	3-Not Used
4-Sub Unit	4-Task	4-Agency Object	4-Fund after PCA
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after
6-Index			PCA

Fund Selection: Blank (all Funds) or any valid Fund

GLA Selection: Blank=All General Ledgers <u>AND</u> all three reports

6150=6150 and 6170 AND all three reports ^{1/2} 6902=Units report only, with all General Ledgers 8000=Receipts report only, with all General Ledgers 8621=Receipts report only, with Planned & Actual Receipts 9000=Expenditures report only, with all General Ledgers

This applies to the Obligations/Allocated Encumbrances/ Encumbrances column only. If GLA 6150 is selected, the column title changes to "Obligations/Encumbrances".

REPORT NAME: Summary of Project Expenditures/Receipts/

Units by Program & Organization

REPORT NO: CSTARQ28

REPORT REQUEST OPTIONS: (Continued)

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Enter the Project and Work Phase independently, or a combination of

Project and Work Phase. Leave blank for all Project/Work Phases.

Destination Options: All available output media.

FINANCIAL ELEMENTS:

Expenditures

Project Budget: GLA=6280 and 6290. The sum of Budget Allowable and Budget Other for the project. Normal balance is a Debit.

Expenditures: GLA=9000, 9812, 9822 and 9844. There are two balances displayed:

- Current Month: Amount of cash and accrued expenditures incurred during the month being reported; and
- **Year-To-Date:** Amount of cash and accrued expenditures charged to the project through the end of the period being reported.

Normal balance is a Debit.

Obligations/Allocated Encumbrances/Encumbrances: GLA=6150, 6151, 6160 and 6170. The balance of funds committed against the project but not paid. Normal

balance is a Debit.

Available Balance: Calculated as Project Budget less Expenditures: Year-to-Date less Obligations/Allocated Encumbrances/Encumbrances. Normal balance is a Debit.

Receipts:

Project Budget: GLA=6230 and 6231. Amount of receipts that are expected to be collected for the project (when requested GLA is Blank or 8000). Normal balance is a Debit.

OR

Project Budget Plan: GLA=6211 and 6212 when requested with GLA 8621 option. The planned receipts expected to be collected for the project when requested with GLA of 8621. Normal balance is a Debit.

REPORT NAME: Summary of Project Expenditures/Receipts/ Units by Program & Organization REPORT NO: CSTARQ28

FINANCIAL ELEMENTS: (Continued)

Receipts: (Continued)

Receipts: GLA=8000, 8100 and 9811. There are two balances displayed:

- Current Month: Amount of revenue collected and accrued for the project during the month being reported; and
- **Year-to-Date:** Total amount of revenue and accrued revenue for the project through the end of the month being reported.

Normal balance is a Debit.

Obligations/Allocated Encumbrances/Encumbrances: Always zero.

Available Balance: Calculated as Project Budget or Project Budget Plan less Revenue: Year-to-Date. Normal balance is a Debit.

Units:

Project Budget: GLA=6905. Normal balance is a Debit.

Units: GLA=6902. There are two balances displayed:

- Current Month: Total actual units accumulated for the project during the month being reported; and
- Year-to-Date: Total accumulated units for the project through the end of the period being reported.

Normal balance is a Debit.

Obligations/Allocated Encumbrances/Encumbrances: Always zero.

Available Balance: Calculated as Project Budget less Units: Year-to-Date. Normal balance is a Debit

SPECIAL NOTES

Source Code appears on the report when the requested Object/Source level is **1**, **2** or **3**. Source and Agency Source appears when the requested Object/Source level is **4**.

If GLA 8621 is selected, the Project Budget column includes Planned Revenue and Planned Reimbursements (GLA 6211 & 6212). The column title changes to "Project Budget Plan".

When the requested Fund level is **4** or **5**, the Fund information follows Program in the sort of data on the report.

The Report title changes as indicated below:

- When the requested Program and Fund levels are both **0**, Program and Fund are excluded from the title.
- When the requested Fund level is **4** or **5** and Program level is **0**, Program is excluded from the title.
- When the requested Fund level is **0**, Fund is excluded from the title.

A **PY** report does not have data in the Current Month Expenditure column.

A Fiscal period 13 report shows only FM13 activity in the Current Month Expenditure column.

REPORT NAME:	Summary of Project Expenditures/Receipts/	REPORT NO: CSTARQ28
	Units by Program & Organization	

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Report Type 1/	None	Yes	No
Project	None	Yes	Yes
FFY	None	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Program	Level of Detail: P	Yes	Yes
PCA	Level of Detail: P	Yes	Yes
Organization	Level of Detail: I	No	Yes
Index	Level of Detail: I	No	Yes
Category	Level of Detail: O/S	No	No
Source	None	No	No

 $^{^{\}underline{1}\prime}$ Defines an Operating File record as belonging to one of the three types of reports (Expenditures, Receipts or Units).

CSTARQ28 9990 (DEST: L1 CPT1) PM,C,6,5,3,1, ****** RUN:03/07/01 TIME:06.01

FISCAL MONTH: 08 FEBRUARY 6(INDEX) 5(PCA) 3(OBJDTL) 1(FUND) FUND(ALL) GL(ALL) DEPARTMENT OF AIR QUALITY

SUMMARY OF PROJECT EXPENDITURES BY FUND, PROGRAM AND ORGANIZATION AS OF 02/28/01

FFY: 00

PROJECT: 123456 CLEAN AIR GRANT
FUND: 0890 FEDERAL TRUST FUND
FUND SOURCE: F TRUST AND AGENCY FU

FUND SOURCE: F TRUST AND AGENCY FUNDS--FEDERAL

PCA: 10 20 160 165 16502 AIR CLEANING MACHINES

S SS U SU SSU INDEX DESCRIPTION

OBJ/EXP CODE	DESCRIPTION	PROJECT BUDGET	EXPENDITURES CURRENT MONTH	EXPENDITURES YEAR-TO-DATE	OBLIGATIONS/ ALLOC ENCUM/ENC	AVAILABLE BALANCE
12 00 00 00 0	00 0120 REGION 2					
1-01-003	CIVIL SERVICE-PERM	.00	.00	3,886.68	.00	3,886.68-
1-03-103	OASDI	.00	.00	242.98	.00	242.98-
1-03-104	DENTAL INSURANCE	.00	.00	43.92	.00	43.92-
1-03-105	HEALTH/WELFARE INS	.00	.00	245.59	.00	245.59-
1-03-134	OTHER-STAFF BENEFITS	.00	.00	58.83	.00	58.83-
1-03-135	LIFE INSURANCE	.00	.00	2.21	.00	2.21-
1-03-136	VISION CARE	.00	.00	4.74	.00	4.74-
1-03-137	MEDICARE TAXATION	.00	.00	56.83	.00	56.83-
9-91-912	INTERNAL COST RECOVERY	.00	.00	4,541.78-	.00	4,541.78
*TOTAL EXPEN	DITURES	.00	.00	.00	.00	.00
*TOTAL INDEX	0120	.00	.00	.00	.00	.00
*TOTAL PCA 16502		.00	.00	.00	.00	.00

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REPORT NAME:	Summary of Project Expenditures/Receipts/ Units by Organization & Program	REPORT NO: CSTARQ29
PURPOSE:	Provides summary information about the status of the expenditures, revenues and units/statistics for projec program.	
DESCRIPTION:	The report lists all Operating File records with a Project Organization structure. Refer to the Q28 Report for File and Program structure. Refer to the Q19 or the Q18 phase. Refer to the F01 Report for inception-to-date. The Q29 Report consists of three sub-reports: a report receipts; and a report of statistical units. Each sub-receipts.	Project Number sorted by Fund reports for project data by work project data. ort of expenditures; a report of

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	0-No Object	0-No Fund
1-Section	1-Program	1-Category	1-Fund
2-Sub-Section	2-Element	2-Object	2-Fund Detail
3-Unit	3-Component	3-Object Detail	3-Not Used
4-Sub Unit	4-Task	4-Agency Object	4-Fund after Index
5-Sub-Sub-Unit	5-PCA		5-Fund Detail after
6-Index			Index

Fund Selection: Blank (all Funds) or any valid Fund

GLA Selection:Blank=All General Ledgers AND all three reports

6150=6150 and 6170 AND all three reports $^{1/2}$

6902=Units report only

8000=Receipts report only, with Estimated and Actual Receipts 8621=Receipts report only, with Planned and Actual Receipts

9000=Expenditures report only

This applies to the Obligations/Allocated Encumbrances/ Encumbrances column only. If GLA 6150 is selected, the column title changes to "Obligations/Encumbrances".

REPORT NAME: Summary of Project Expenditures/Receipts/

Units by Organization & Program

REPORT NO: CSTARQ29

REPORT REQUEST OPTIONS: (Continued)

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Enter the Project and Work Phase independently, or a combination of

Project and Work Phase. Leave blank for all Project/Work Phases.

Destination Options: All available output media.

FINANCIAL ELEMENTS:

Expenditures:

Project Budget: GLA=6280 and 6290. The sum of Budget Allowable and Budget Other for the project. Normal balance is a Debit.

Expenditures: GLA=9000, 9812, 9822 and 9844. Two balances are displayed:

- Current Month: The amount of cash and accrued expenditures incurred during the month being reported; and
- **Year-To-Date:** The amount of cash and accrued expenditures charged to the project through the end of the period being reported.

Normal balance is a Debit.

Obligations/Allocated Encumbrances/Encumbrances: GLA=6150, 6151, 6160 and 6170. The balance of funds committed against the project but not paid. Normal

balance is a Debit.

Available Balance: Calculated as Project Budget less Expenditures: Year-to-Date less Obligations/Allocated Encumbrances/Encumbrances. Normal balance is a Debit.

Receipts:

Project Budget: GLA=6230 and 6231 as default. The estimated receipts expected to be collected for the project when requested with GLA as blank or 8000;

OR

Project Budget Plan: GLA=6211 and 6212 when requested with GLA 8621 option. The planned receipts expected to be collected for the project when requested with GLA of 8621. Normal balance is a Debit.

REPORT NAME: Summary of Project Expenditures/Receipts/ Units by Organization & Program REPORT NO: CSTARQ29

FINANCIAL ELEMENTS: (Continued)

Receipts: (Continued)

Receipts: GLA=8000, 8100 and 9811. Two balances are displayed:

- **Current Month:** The amount of revenue collected and accrued for the project during the month being reported; and,
- Year-to-Date: The total amount of revenue and accrued for the project through the end of the month being reported.

Normal balance is a Debit.

Obligations/Allocated Encumbrances/Encumbrances: Always zero.

Available Balance: Calculated as Project Budget or Project Budget Plan less Receipts: Year-to-Date. Normal balance is a Debit.

Units:

Project Budget: GLA=6905. Normal Balance is a Debit.

Units: GLA=6902. Two balances are displayed:

- Current Month: The total actual units accumulated for the project during the month being reported; and
- **Year-to-Date:** The total accumulated units for the project through the end of the period being reported.

Normal balance is a Debit.

Obligations/Allocated Encumbrances/Encumbrances: Always zero.

Available Balance: Calculated as Project Budget, less Units: Year-to-Date. Normal balance is a Debit.

SPECIAL NOTES

Source Code appears on the Receipts report when the requested Object/Source level is 1, 2 or 3. Source and Agency Source appears when the requested Object/Source level is 4.

If GLA 8621 is selected, the Project Budget column includes Planned Revenue and Planned Reimbursements (GLA 6211 & 6212). The column title changes to "Project Budget Plan".

When the requested Fund level is **4** or **5**, the Fund information follows Organization in the sort of data on the report.

The Report title changes as indicated below:

- When the requeste Program and Fund levels are both **0**, Program and Fund are excluded from the title.
- When the quested Fund level is 4 or 5 and Program level is 0, Program is excluded from the title.
- When the requested Fund level is **0**, Fund is excluded from the title.

A **PY** report does not have data in the Current Month Expenditure column.

A Fiscal period **13** report shows only FM13 activity in the Current Month Expenditure column.

REPORT NAME:	Summary of Project Expenditures/Receipts/	REPORT NO: CSTARQ29
	Units by Organization & Program	

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Report Type 1/	None	Yes	No
Project	None	Yes	Yes
Project Work Phase	None	Yes	Yes
FFY	Report Period: P	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Organization	Level of Detail: I	Yes	Yes
Index	Level of Detail: I	Yes	Yes
Program	Level of Detail: P	No	Yes
PCA	Level of Detail: P	No	Yes
Category	Level of Detail: O/S	No	No
Source	None	No	No

 $^{^{\}underline{1}\! J}$ Defines an Operating File record as belonging to one of the three types of reports (Expenditures, Receipts or Units).

CSTARQ29 9990 (DEST: L1 CPT1) PM,C,6,5,3,1, ****** RUN:03/07/01 TIME:06.01

FISCAL MONTH: 08 FEBRUARY 6(INDEX) 5(PCA) 3(OBJDTL) 1(FUND) FUND (ALL) GL (ALL) DEPARTMENT OF AIR QUALITY

SUMMARY OF PROJECT EXPENDITURES BY FUND, ORGANIZATION AND PROGRAM

AS OF 02/28/01

FFY: 00

PROJECT: 123456 CLEAN AIR GRANT

FUND: 0890 FEDERAL TRUST FUND

FUND SOURCE: F TRUST AND AGENCY FUNDS--FEDERAL

INDEX: 12 00 00 00 0120 REGION 2

PG EL	CMP	TSK PCA	DESCRIPTION

OBJ/EXP CODE	DESCRIPTION		CURRENT MONTH	YEAR-TO-DATE	OBLIGATIONS/ ALLOC ENCUM/ENC	BALANCE
10 20 160 165	16502 CLEAN AIR MACHINES					
1-01-003	CIVIL SERVICE-PERM	.00	.00	3,886.68	.00	3,886.68-
1-03-103	OASDI	.00	.00	242.98	.00	242.98-
1-03-104	DENTAL INSURANCE	.00	.00	43.92	.00	
1-03-105	HEALTH/WELFARE INS	.00	.00	245.59	.00	245.59-
1-03-134	OTHER-STAFF BENEFITS	.00	.00	58.83	.00	58.83-
1-03-135	LIFE INSURANCE	.00	.00	2.21	.00	2.21-
1-03-136	VISION CARE	.00	.00	4.74	.00	4.74-
1-03-137	MEDICARE TAXATION	.00	.00	56.83	.00	56.83-
9-91-912	INTERNAL COST RECOVERY	.00	.00	4,541.78-	.00	4,541.78
*TOTAL EXPEND	DITURES	.00	.00	.00	.00	.00
*TOTAL PCA 16502		.00	.00	.00	.00	.00
10 20 160 165	5 16521 CLEAN AIR ALTERNAT	IVES				
1-01-003	CIVIL SERVICE-PERM	.00	.00	19,667.07	.00	19,667.07-
1-01-033	CIVIL SERVICE-TEMP	.00	.00	589.88	.00	589.88-
1-03-103	OASDI	.00	.00	1,253.35	.00	1,253.35-
1-03-104	DENTAL INSURANCE	.00	.00	43.35	.00	43.35-
1-03-105	HEALTH/WELFARE INS	.00	.00		.00	545.30-
1-03-134	OTHER-STAFF BENEFITS	.00	.00	95.75	.00	95.75-
1-03-135	LIFE INSURANCE	.00	.00	1.40	.00	1.40-
1-03-136	VISION CARE	.00	.00	28.04	.00	28.04-
1-03-137	MEDICARE TAXATION	.00	.00	293.12	.00	293.12-
3-17-292	PER DIEM-I/S	.00	.00	186.48	.00	186.48-
3-17-295	OTHER-I/S	.00	.00	206.52	.00	206.52-
9-91-912	INTERNAL COST RECOVERY	.00	.00	18,832.96	.00	18,832.96-
*TOTAL EXPEND	DITURES	.00	.00	41,743.22	.00	41,743.22-
*TOTAL PCA 16	5521	.00	.00	41,743.22	.00	41,743.22-

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REPORT NAME:	Plan of Financial Adjustment Worksheet By Project	REPORT NO: CSTARQ32		
PURPOSE:	Summarizes the results of the CALSTARS Cost Allocation process by project, used to help prepare the Plan of Financial Adjustment.			
DESCRIPTION:	Lists expenditures by Project and Federal Catalog N records with Project Numbers are selected for this re	xpenditures by Project and Federal Catalog Number. Only Operating File s with Project Numbers are selected for this report.		

REPORT REQUEST OPTIONS:

Report Period:

FM: CM=Current Month (Prior month data), PY=Prior Year (FM12 and FM13 data)

P: Not Applicable

Level of Detail:

Index (I)Program (P)Object/Source(O/S)Fund (F)Not Applicable1-Category1-Fund2-Object2-Fund Detail3-Object Detail

4-Agency Object

Fund Selection: Not Applicable.

GLA Selection: Not Applicable.

Additional Report Selection Options Popup Screen: Not applicable.

Destination Options: All available output media.

FINANCIAL ELEMENTS:

The financial column labeled "Amount" is the net amount of expenditures allocated into and distributed out of each Appropriation Symbol Number. The records appear under one of two sections:

- Accounts To Be Charged: GLA=9000. Displays the net debit amount of each appropriation account that was charged during the cost allocation process. Normal balance is a Debit; or
- Accounts To Be Credited: GLA=9000. Displays the net credit amount of each appropriation account that was credited during the cost allocation process. Normal balance is a Credit.

There are three totals on the report:

- Total Accounts To Be Charged: Sum of all entries in this section.
- Total Accounts To Be Credited: Sum of all entries in this section
- **Grand Total for Report:** Sum of Total Accounts To Be Charged and Total Accounts To Be Credited. (Unlike the Q22 and Q23 reports, this sum may or may not be zero, based on how the Cost Allocation Table is established.)

REPORT NAME:	Plan of Financial Adjustment Worksheet By	REPORT NO: CSTARQ32
	Project	

SPECIAL NOTES:

The Operating File records selected for this report have an amount other than zero when the OP File Allocations In and Distributions Out financial fields are summed. If the result of this calculation is greater than zero, the record is classified as Accounts To Be Charged. If the result is less than zero, the record is classified as Accounts To Be Credited. If the result is zero, the record is not included on the report.

The display of Program, Element, Component and Task on this report is dependent on the CFIS Program Level indicator in the PA Table.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Record Type 1/	None	Yes	No
Project	None	No	Yes
Project Work Phase	None	No	Yes
ENY	None	No	Yes
Fund	Level of Detail: F	No	Yes
Federal Catalog Number	None	No	No
SCO Project	None	No	No
Category	Level of Detail: O/S	No	Yes, on Category

Defines the Operating File record as a Charge or Credit.

CSTARQ32 9990 (DEST: L1 CPT1) PM,C,0,0,1,1, , FISCAL MONTH: 07 JANUARY ****** RUN:02/26/01 TIME:06.01

1 (CATGRY) 1 (FUND) DEPARTMENT OF AIR QUALITY

COUNTS TO BE CHARGED	EEDDI	550			
PROJECT WP ENY FUND FD		PRJ	CATEGORY	AMOUNT	
DR1203 10 00 0890 00				91,558.54	
TOTAL CATEGORY 3				91,558.54	
TOTAL ACCOUNT DR1203 10	00 0890	00		204,602.79	
TOTAL CATEGORY 5 TOTAL ACCOUNT DR1203 10 TOTAL ENY DR1203 10	00			222,781.86	
TOTAL WORK-PH DR1203 10				222,781.86	
DR1203 80 00 0001 00	83544	031	3	69.89	
TOTAL CATEGORY 3				69.89	
TOTAL ACCOUNT DR1203 80		00		69.89	
TOTAL ENY DR1203 80				69.89	
TOTAL WORK-PH DR1203 80				69.89	
TOTAL PROJECT DR1203				222,851.75	
DR1342 10 00 0890 00	83544	032	1		
TOTAL CATEGORY 1				1,717.95	
DR1342 10 00 0890 00	83544	032	3	7,791.39	
TOTAL CATEGORY 3				7,791.39	
TOTAL ACCOUNT DR1342 10		00		9,509.34	
TOTAL ENY DR1342 10				9,509.34	
TOTAL WORK-PH DR1342 10				9,509.34	
TOTAL PROJECT DR1342				9,509.34	
DR3140 90 00 0890 00	83544	031	3	1,110.75	
TOTAL CATEGORY 3				1,110.75	
TOTAL ACCOUNT DR3140 90	00 0890	00		1,110.75	
TOTAL ENY DR3140 90				1,110.75	
*TOTAL WORK-PH DR3140 90				1,110.75	
DR3140 91 00 0890 00	83544	031	1	3,880.17	
TOTAL CATEGORY 1				3,880.17	
DR3140 91 00 0890 00	83544	031	3	13,732.48	
TOTAL CATEGORY 3				13,732.48	
TOTAL ACCOUNT DR3140 91	00 0890	00		17,612.65	
TOTAL ENY DR3140 91	00			17,612.65	

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REPORT NAME:	Plan of Financial Adjustment Worksheet by Federal Catalog Number REPORT NO: CSTAR	
PURPOSE:	Summarizes the results of the CALSTARS Cost Allocatalog Number to be used to prepare the Plan of Fi	
DESCRIPTION:	Lists expenditures by Federal Catalog Number and Frecords with Federal Catalog Numbers are selected	

REPORT REQUEST OPTIONS:

Report Period:

FM: CM=Current Month (Prior month data), PY=Prior Year (FM12 and FM13 data)

P: Not Applicable

Level of Detail:

Index (I) Program (P) Object/Source(O/S) Fund (F)
Not Applicable Not Applicable 1-Category Not Applicable 2-Object 3-Object Detail

4-Agency Object

Fund Selection: Not Applicable.

GLA Selection: Not Applicable.

Additional Report Selection Options Popup Screen: Not applicable.

Destination Options: All available output media.

FINANCIAL ELEMENTS:

The two financial columns, labeled "Amount", represent the net expenditures allocated into and distributed out of each appropriation account. The records appear under one of two sections:

- Accounts To Be Charged: GLA=9000. Displays the net debit amount of each appropriation account that was charged during the cost allocation process. Normal balance is a Debit; or
- Accounts To Be Credited: GLA=9000 and. Displays the net credit amount of each appropriation account that was credited during the cost allocation process. Normal balance is a Credit.

There are three totals on the report:

- Total Accounts To Be Charged: Sum of all entries in this section.
- Total Accounts To Be Credited: Sum of all entries in this section.
- **Grand Total for Report:** Sum of Total Accounts To Be Charged and Total Accounts To Be Credited. (Unlike the Q22 and Q23 reports, this sum may or may not be zero, based on how the Cost Allocation Table is established.)

REPORT NAME:	Plan of Financial Adjustment Worksheet by	REPORT NO: CSTARQ33
	Federal Catalog Number	

SPECIAL NOTES:

The Operating File records selected for this report have an amount other than zero when the OP File Allocations In and Distributions Out financial fields are summed. If the result of this calculation is greater than zero, the record is classified as "Accounts To Be Charged". If the result is less than zero, the record is classified as "Accounts To Be Credited". If the result is zero, the record is not included on the report.

The display of Program, Element, Component and Task on this report is dependent on the CFIS Program Level indicator in the PA Table.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Record Type 1/	None	Yes	Yes
Federal Catalog Number	None	No	Yes
SCO Project	None	No	Yes
Project	None	No	No
Project Work Phase	None	No	No
Category	Level of Detail: O/S	No	Yes, on Category

Defines the Operating File record as a Charge or Credit.

STARQ33 99	90 (DEST	L1 CPT	1) C	M, ,0,0,2,	0, ,	*** 2 (OBJECT) ***********	, , ********* RUN:02/27/01 TIME:19.00
ISCAL MONT	п: 0/ с	JANUARI				DEPARTMENT OF AIR QUALITY	
				PLAN C	F FINANC	IAL ADJUSTMENT WORKSHEET BY FEI	DERAL CATALOG NUMBER
						AS OF 02/27/01	
*****	*****	*****	****	*****	****		******** PAGE 1
CCOUNTS TO	BE CHAR	SED					
FEDERAL							
CATALOG	sco						
				CATEGORY		AMOUNT	
				3			
10914	011	F39560	00	3	27	1.67	
*TOTAL CAT	EGORY 3					1.67	
*TOTAL ACC		L4 01:	1			1.67	
11405	011	F12004	96	1	01	8,753.04	
					03	2,087.31	
*TOTAL CAT	EGORY 1					10,840.35	
				3	11	3,542.76	
					12	29.45	
					13	635.54	
					14	35.20	
					23	1,653.91	
					24 25	382.48	
					25 27	40.72 11,080.03	
					33	1,236.10	
					33	1,230.10	
*TOTAL CAT	EGORY 3					18,636.19	
*TOTAL ACC	OUNT 1140	05 01:	1			29,476.54	
11407	011	F21012	96	1	01	105.42	
					03	13.52	
*TOTAL CAT	ECODY 1					118.94	
*TOTAL CAT	EGORI I			3	17	63.50	
				3	27	55.46	
					۷,	4.27	
						4.21	
*TOTAL CAT	EGORY 3					123.23	
				1	01	3,800.13	
					03	965.04	
+======================================	TG0D1/ 1					4 765 17	
*TOTAL CAT	EGORY 1			3	27	4,765.17	
				4	//	1,562.26	

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REPORT NAME: Report of Expenditures of Federal Funds REPORT NO: CSTARQ34

PURPOSE: Provides Year-end Financial Statement Report No. 13 for all Federal Trust and

Agency Funds (Fund 0890 or any fund with UCM Fund Source of **F**). This year-end

report is no longer submitted to SCO or DOF.

DESCRIPTION: Lists expenditures by Fund, Program and Project Number.

REPORT REQUEST OPTIONS:

Report Period:

FM: PY

P: Not Applicable

Level of Detail:

Index (I)Program (P)Object/Source(O/S)Fund (F)Not Applicable0-No ProgramNot ApplicableNot Applicable

1-Program

Fund Selection: Not Applicable.

GLA Selection: Not Applicable.

Additional Report Selection Options Popup Screen: Not applicable.

Destination Options: All available output media.

FINANCIAL ELEMENTS:

Total Budgetary Expenditures: Calculated as the sum of Direct Program Costs plus Agency Administrative Cost Recoveries plus Statewide Indirect Cost Recoveries. Normal balance is a Debit.

Direct Program Costs: GLA=6150, 6151 and 9000 **AND** Object Detail Code=all except 422 - 427 (Agency Administrative Cost Recoveries) and 439 (Statewide Indirect Cost Recoveries). Normal balance is a Debit.

Agency Administrative Cost Recoveries: GLA=6150, 6151 and 9000 **AND** Object Detail Code= 422 - 427. Normal balance is a Debit.

Statewide Indirect Cost Recoveries: GLA=6150, 6151 and 9000 **AND** Object Detail Code=439. Normal balance is a Debit.

REPORT NAME: Report of Expend	ures of Federal Funds	REPORT NO: CSTARQ34
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SPECIAL NOTES:

The report should agree with the expenditures reflected on the Pre-closing Trial Balance (G02) for the Fund.

The report includes Start of Year Encumbrances. Therefore the report does not tie to other Q reports such as the Q18 or Q19, since these reports do not include Start of Year Encumbrances.

The report is only available between July 1 and the day the agency requests to run the Year-end Close process.

The Grant/Project Identification title on the report for each line item is looked up from Project Title on the D42 Descriptor Table.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Fund	None	Yes	Yes
Program	Level of Detail: P	No	Yes
Project Number	None	No	No

	DEPARTMENT OF AIR QUAL: EPORT OF EXPENDITURES OF AS OF 06/30/0	FEDERAL FUNDS		REPORT 13
**************************************	*******	******	******	****** PAGE 1
GRANT / PROJECT IDENTIFICATION	TOTAL BUDGETARY EXPENDITURES	COSTS	AGENCY ADMINISTRATIVE COST RECOVERIES	STATEWIDE INDIRECT COST RECOVERIES
CLEAN AIR GRANT	1,985.87	1,006.27	979.60	0.00
CLEAN AIR STANDARDS	9.648.546.59	8.264.546.46	1,223,456.88	
CLEAN AIR QUALITY CONTROL	127,645,324.56	127,645,324.56	0.00	0.00
RICE BURNING PILOT PROJECT	34,216,213.54	32,213,567.98	2,002,534.29	111.27
TARGET CITIES - LOS ANGELES	10,213,332.56	10,073,326.29	140,006.27	0.00
TARGET CITIES - OAKLAND	8,986,259.56	8,865,223.58	2,332.23	118,703.75
TARGET CITIES - SAN FRANCISCO	4,284,394.32	4,131,355.63	33,949.96	119,088.73
*TOTAL FUND 0890	194,996,057.00	191,194,350.77	3,403,259.23	398,447.00
TOTAL BUDGETARY EXPENDITURES FOR ALL FUNDS	194,996,057.00	191,194,350.77	3,403,259.23	398,447.00
I CERTIFY UNDER PENALTY OF PERJURY THAT THE FORM ANY OF THE PROVISIONS OF ARTICLE 4, CHAPTER 1 D	IVISION 4, TITLE 1, GOVE	RNMENT CODE (COMMENC	ING WITH SECTION 1090).
	ER			
SUBSCRIBED AND EXECUTED THIS DAY OF	ER			
SUBSCRIBED AND EXECUTED THISDAY OF				
SUBSCRIBED AND EXECUTED THIS DAY OF SIGNATURE OF OFFICE				

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REPORT NAME:	Program Expenditures and Reimbursements	REPORT NO: CSTARQ35
PURPOSE:	Provides detail information on the agency's budget a reimbursements in the same report. This report can accounting year or on an Inception-to-Date basis. A reports.	be requested for the current
DESCRIPTION:	Lists expenditures from the Operating File by Chapte structure, organization structure, and object of exper reimbursements by source code with combined sub-Q16 or Q13 report with the addition of reimbursements	diture and related totals. It is similar in format to a

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: I=Inception-to-Date; Current accounting year options: C=Current FFY, P=All Prior FFYs,

Blank=All FFYs

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	See Chart Below	0-No Fund
1-Section	1-Program		1-Fund
2-Sub-Section	2-Element		2-Fund Detail
3-Unit	3-Component		3-Not Used
4-Sub Unit	4-Task		4-Fund after Pgm
5-Sub-Sub-Unit	5-PCA (No PCA Lvl 1)		5-Fund Detail after
6-Index	6-PCA Level 1(+PCA)		Program
	8-PCA Level 1,		6-Fund & Reference
	no Program or PCA		7-Fund Detail & Ref
	9-PCA Level 1 & PCA		8-Fund & Ref after Pgm
	no Program detail		9-Fund Detail & Ref
	J		after Program

Object/	UCM Character				
Source	All	<u>W/O 1/</u>	1	2	3
No Object/Source	0	Α	F	K	Р
Cat/1st digit SRC	1	В	G	L	Q
Obj/1st 3 of SRC	2	С	Н	M	R
Obj Detail/SRC	3	D	I	N	S
Agency Obj/Agency SRC	4	E	J	0	Т

W/O Regard to Character – All Characters are selected for the report, but Character is not shown on the report. The first sort is FFY.

Fund Selection: Blank (all Funds) or any valid Fund.

REPORT NAME: Program Expenditures and Reimbursements REPORT NO: CSTARQ35

REQUEST OPTIONS: (Continued)

GLA Selection: There are several options as indicated below. GLA 6150 and 6221 do not

contain allocated encumbrances.

Blank: Includes 6150, 6170 and 6151 or 6160 in the Encumbrance column depending

on Fiscal month requested. Uses GLA 6210 and 6230 in the Budget column; the

title is "Budget".

6150: Includes only 6150 and 6170 in the Encumbrance column. The column title

changes to "Encumbrances/Obligations". Uses GLA 6210 and 6230 in the

Budget column; the column title is "Budget".

6211: Includes 6150, 6170 and 6151 or 6160 in the Encumbrance column depending

on Fiscal month requested. Uses GLA 6210 and 6211 in the Budget column; the

title is "Budget-Estimated".

6221: Includes only 6150 and 6170 in the Encumbrance column. The column title

changes to "Encumbrances/Obligations". Uses GLA 6210 and 6211 in the

Budget column; the column title is "Budget-Estimated".

0XXX: The XXX is replaced by the last three digits of a specific FFY. The last two digits

are used to select only the Operating File record that have the same FFY. Example: 002 would select only FFY 02 records. This report includes direct and allocated encumbrances (GLAs 6150 and 6151 or 6160). The Budget column

uses GLA 6210 and 6211; the column title is "Budget-Estimated".

1XXX: The XXX is replaced by the last three digits of a specific FFY. The last two digits

are used to select only the Operating File record that have the same FFY. Example: 002 would select only FFY 02 records. This report includes direct and

allocated encumbrances (GLAs 6150 and 6151 or 6160). The Budget column

uses GLA 6210 and 6230; the column title is "Budget".

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Not applicable.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media.

REPORT NAME: Program Expenditures and Reimbursements REPORT NO: CSTARQ35

FINANCIAL ELEMENTS:

Budget: The first column (Budget) of the report has one of four titles depending on the various level of detail and selection options.

1) When the Report Period P option is blank, C or P, and the GLAN selection is blank, 6150 or 1000 to 9999:

Budget: GLA=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

2) When the Report Period P option is blank, C, or P, and the GLA selection is 0000 to 0999. 6211 or 6221:

Budget-Estimated: GLA=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

3) When the Report Period P option is I and the GLA selection is blank, 6150, or 1000 to 9999:

Budget Inception-to-Date: GLA=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

4) When the Report Period P option is I and the GLA selection is 0000 to 0999, 6211 or 6221:

Budget-Estimated Inception-to-Date: GLA=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

Expenditure/Reimbursement: Comprised of columns two and three. Column two is for the Current Month Activity of the period requested. The Current Month activity contains the same GLA as described for column three. Column three has one of two titles depending on the various level of detail and selection options.

1) When the Report Period P option is blank, C or P the title is:

Year-to-Date: GLA=8100, 9000, 9812, 9822 and 9844. The cumulative expenditures and reimbursements incurred during the current accounting year through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

2) When the Report Period P option is I, the title is:

Inception-to-Date: GLA=8100, 9000, 9812, 9822 and 9844. The historical-to-date expenditures and reimbursements incurred in all accounting years through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

REPORT NAME: Program Expenditures and Reimbursements REPORT NO: CSTARQ35

FINANCIAL ELEMENTS: (Continued)

Encumbrance/Alloc Enc/Oblig: GLA=6150, 6151, 6160 and 6170. Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. When the GLA selection is 6150 or 6221, allocated encumbrances (GLA 6151 and 6160) are not included. Reimbursement records always have zero in this column. Normal balance is a Debit.

Available Balance: Calculated as Budget (Column 1) less Expenditures/reimbursement (Column 3) less Encumbrances (column 4). Normal balance is Debit for Expenditures and Credit for Reimbursements.

Percent Expended: Calculated as Expenditures/Reimbursement (column 3) plus Encumbrances (column 4) divided by Budget (column 1). If the percent is larger than 999.9 or negative, asterisks (***) are displayed in this column. Asterisks are displayed when the sum of Encumbrances and Expenditures/Reimbursements column is a Credit for Expenditures or a Debit for Reimbursements.

SPECIAL NOTES:

Report Period Selection:

When the requested Report Period P option is I, the OC Table Year-end Indicator is shown in the heading after Character to indicate the agency's status in the Year-end Close process. If an agency has not completed the Year-end Close process, the report may show different financial amounts on subsequent reports for the same fiscal period.

When the requested Report Period P option is **blank**, **C**, or **P**, the report contains only current account year data.

When the requested Report Period FM option is **PY** or **13**, Fiscal Month 13 activity appears in the Current Month Expenditures/reimbursements column.

When the requested Report Period P option is **C** or **P** AND the GLAN selection is for a specific FFY, the report is produced for the FFY requested in the GLAN Selection.

The following fiscal month request produce a Null report:

- Prior Month in July after completing year-end Close;
- · Prior Year after completing Year-end Close; and
- Fiscal Month 02 through 12 when it is greater that the current Fiscal Month after completing Year-end Close.

Index Level of Detail:

If the requested Index level is **0**, the sub-total line is labeled: "TOT EXPND NO INDEX SPECIFIED" or "TOT REIMB NO INDEX SPECIFIED".

REPORT NAME: **Program Expenditures and Reimbursements REPORT NO: CSTARQ35**

SPECIAL NOTES: (continued)

Program Level of Detail:

When the requested Program level is 0, the sub-total line is labeled: "TOT NO PROGRAM SPECIFIED" or "TOT REIMB NO PROGRAM SPECIFIED".

When the requested Program level is 6, 8, or 9, PCA Level 1 should be used. PCA Level 1 is all zeros if a value is not present. If your agency is not currently using PCA Level 1, call your CALSTARS analyst or the Hotline to discuss its use.

When the requested Program level is 6, PCA Level 1 is displayed (sorted) before PCA. Records are sorted in the following sequence: Program, Element, Component, Task, PCA Level 1, then PCA.

When the requested Program level is 8 or 9, PCA Level 1 is displayed without regard to the program structure. Program, Element, component, and Task are not included in the sort or displayed on the report.

When the requested Program level is 6, there are sub-totals at PCA only. The title shown in the heading is the PCA title.

Requesting the report with PCA does not bring Expenditure and Reimbursement records together. Request this report at Program level 0 through 4 or 8 to bring Expenditures and Reimbursements together.

Object/Source Level of Detail:

When requesting an Inception-to-Date report, Object Detail codes 402 through 418 could appear with two different Object codes. On July 1, 1992 these Object Detail codes were moved from Object code 25 to Object code 26. This only affects data for FFYs prior to 1992.

When the requested Object/source level is 0, A, F, K, or P, the report displays a single line with the title "Expenditures" or "Reimbursements" as appropriate.

When the requested Object/Source level is 1, B, G, L, or Q, the Expenditure records are labeled using the Statewide D09 Description Table descriptions. The Reimbursement records are summed. The report displays the Source and the description as shown below.

When the requested Object/Source level is 2, C, H, M, or R, the Expenditure records are labeled using the Statewide D10 Description Table descriptions. The Reimbursement records are summed using the first three digits of the Source. The report displays Source and description as shown below.

O/S Level of Detail is 1:	O/S Level of Detail is 2:
100000 - Revenue	100000 - Revenue
200000 - Operating Revenue	200000 - Operating Revenue
300000 - Transfers	300000 - Transfers
400000 - Federal Receipts	400000 - Federal Receipts
500000 - Other Receipts	500000 - Other Receipts
900000 - Reimbursements	991000 - Scheduled Reimbursemer

991000 - Scheduled Reimbursements 995000 - Unscheduled Reimbursements

999000 - Indirect Cost Recovery

REPORT NAME: Program Expenditures and Reimbursements REPORT NO: CSTARQ35

SPECIAL NOTES: (continued)

Fund Level of Detail:

When the requested Fund level is 0, Fund and Fund Source are not included on the report.

When the requested Fund level is **4** or **5**, Fund, Fund Detail and Fund Source appear after Program in the heading.

When the requested Fund level is 6 or 7, the report includes Reference after Fund, Fund Detail and before Fund Source.

When the requested Fund level is **8** or **9**, Fund, Fund Detail, Reference and Fund Source appear after Program in the heading.

When Reimbursements and Expenditures are in different Fund sources within the same fund, they will not come together unless When the requested Fund level is **0** and the Fund selection is for a specific fund. The Q37 Report might be a better report to request in this situation.

General Notes:

Different PCAs should be used to record expenditure and reimbursement activity.

Percent Expended column includes encumbrances in the calculation. The Q10, Q12, Q14 and Q16 reports only use expenditures in the calculation.

When the requested Program, Organization, Object or Fund level is **0**, the title is from the next higher level. For example, if the report is requested at Fund Detail and Fund Detail is zero, the title is for the Fund. If a value is present and the table has been deleted, the title is "TITLE NOT FOUND".

When Budgets are entered without an Appropriation Symbol Number, the Character and Reference fields are zero, because these fields are looked up by the AS Table.

Budgets for expenditures and Budget Plans/Estimated for reimbursements should be recorded with the same Index and PCA codes as the expenditures and receipts are recorded. This ensures that the budgets are shown with their related expenditures and receipts.

Care should be used when recording Budget Plans for expenditures and Budget Estimated or Budget Plans for reimbursements. Inception-to-Date reports sum all entries to GLAs 6210, 6211, and 6230 made since the start of the appropriation. Some agencies enter the remaining appropriation balance in the second and subsequent accounting years for continuously appropriated items. If a corresponding adjustment (reversal) is not done in the previous FFY, this causes the Budget column to be overstated.

The report displays all records for Estimated Reimbursements (GLA 6230), even if the Source Code in the Operating File is other than the 9xxxxx series assigned to reimbursements by the UCM.

Often there are lines with zeros in all columns. This occurs when there are multiple entries for a record at the requested Level of Detail that net to zero.

REPORT NAME: Program Expenditures and Reimbursements REPORT NO: CSTARQ35

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	Yes
FFY	GLAN selection or	Yes	Yes
	Report Period option		
Program	Level of Detail: P	Yes	Yes ^{1/}
Fund	Level of Detail: F	Yes	Yes ^{2/}
Reference	Level of Detail: F	Yes	Yes
Fund Source	Level of Detail: F	Yes	Yes
Organization	Level of Detail: I	No	Yes ^{2/}
Object/Source	Level of Detail: O/S	No	Yes 3/

Sub-totals are at the program level requested.

^{2/2} Sub-totals are only at the level requested.

 $[\]frac{3l}{2}$ Sub-totals for expenditures are at the Category when requested at Object or at Category and Object when requested at Object Detail or Agency Object. Sub-totals for reimbursements occur once after the last reimbursement record.

CSTARQ35 9990 (DEST: AA SPEC) PM,C,6,5,3,2, ****** RUN:03/08/01 TIME:06.01

FISCAL MONTH: 08 FEBRUARY 6(INDX) 5(PCA) 3(OBJDET) 2(BYFDT) FUND(ALL) GL(ALL) DEPARTMENT OF AIR QUALITY

PROGRAM EXPENDITURES AND REIMBURSEMENTS AS OF 02/28/01

CHARACTER: SUPPORT FFY: 00

FUND DETAIL: 0001-00 GENERAL FUND FUND SOURCE: GENERAL FUND

10-00-000-000-10000 PCA: OPERATIONS EXPENSES & EQUIPMENT

SEC SS UN SU SSU INDEX DESCRIPTION

			EXPENDITURE/REI	MOUDCEMENT	ENCUMBRANCE/	AVAILABLE	PCNT
OBJ DET/SRC	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR-TO-DATE	ALLOC ENC/OBLIG	BALANCE	EXP
11 00 00 00							
1 03 125	WORKERS' COMPENSAT	.00	.00	758.43	.00	758.43-	. 0
1 03 134	OTHER-STAFF BENEFI	.00	.00	2,719.34	.00	2,719.34-	. 0
*TOT 03 STAF	F BENEFITS	.00	.00	3,477.77	.00	3,477.77-	.0
*TOT 1 PERSO	NAL SERVICES	.00	.00	3,477.77	.00	3,477.77-	.0
3 11 206	MISC OFFICE SUPPLI	.00	.00	21,964.31	.00	21,964.31-	.0
3 11 217	MTG/CONF/EXHIBIT/S	.00	.00	800.00	.00	800.00-	.0
3 11 223	LIBRARY PURCH/SUBS	.00	188.00-	2,423.15	.00	2,423.15-	.0
3 11 225	PHOTOGRAPHY	.00	.00	1,468.56	.00	1,468.56-	
3 11 226	MINOR EQUIPMENT	.00	.00	693.09	.00	693.09-	. 0
3 11 227	OFC EQPT RENT/MAIN	.00	.00	1,130.65	.00	1,130.65-	. 0
3 11 239	NOC-SERV/RENT-GEN	.00	.00	656.76	.00	656.76-	. 0
*TOT 11 GENE	RAL EXPENSE	.00	188.00-	29,136.52	.00	29,136.52-	.0
3 12 244	OFFICE COPIER EXP	.00	.00	2,426.73	.00	2,426.73-	.0
3 12 245	PRINTED FORM/STATN	.00	.00	6,716.00	.00	6,716.00-	
3 12 246	OFC COPIER SUPPLIE	.00	.00	199.30	.00	199.30-	.0
*TOT 12 PRIN	TING	.00	.00	9,342.03	.00	9,342.03-	.0
3 13 257	TELEPHONE	.00	.00	33,526.93	.00	33,526.93-	.0
3 13 258	NOC-COMMUNICATIONS	.00	.00	386.92	.00	386.92-	. 0
*TOT 13 COMM	UNICATIONS	.00	.00	33,913.85	.00	33,913.85-	.0
3 14 263	POSTAGE METER	.00	.00	2,746.52	.00	2,746.52-	.0
3 14 268	NOC-POSTAGE	.00	.00	8,207.34	.00	8,207.34-	. 0
*TOT 14 POST	AGE	.00	.00	10,953.86	.00	10,953.86-	.0

REPORT NAME:	Organization Expenditures and Reimbursements	REPORT NO: CSTARQ36			
PURPOSE:	Provides detail information on the agency's budget and related expenditures and reimbursements in the same report. It can be requested for the current accounting year or on an Inception-to-Date basis.				
DESCRIPTION:	Lists expenditures form the Operating File by Chapter structure, program structure, and object of expenditur by source code with combined sub-totals. It is similar report with the addition of reimbursement information. H01 reports. The Q35 Report is by Program. See also	e and related reimbursements in format to a Q12 or Q11 See also the D12, H08 and			

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: I=Inception-to-Date; Current accounting year options: C=Current FFY, P=All Prior FFYs,

Blank=All FFYs

Level of Detail:

<u>Index (I)</u>	<u>Program (P)</u>	Object/Source(O/S)	<u>Fund (F)</u>
0-No Organization	0-No Program	0-No Object/Source	0-No Fund
1-Section	1-Program	1-Cat/1 st digit SRC	1-Fund
2-Sub-Section	2-Element	2-Obj/1 st 3 of SRC	2-Fund Detail
3-Unit	3-Component	3-Object Detail/SRC	3-Not Used
4-Sub Unit	4-Task	4-Agency Object/	4-Fund after Pgm
5-Sub-Sub-Unit	5-PCA (No PCA LvI1)	Agency Source	5-Fund Detail after
6-Index	6-PCA Level 1(+PCA)		Program
	8-PCA Level 1,		6-Fund & Reference
	no Pgm or PCA		7-Fund Dtl & Ref
	9-PCA Level 1 & PCA		8-Fund & Ref after Pgm
	no Program detail		9-Fund Dtl & Ref
	-		after Program

Object/		UCM Character				
Source	All	_W/O 1/	1	_ 2	3	
No Object/Source	0	Α	F	K	Р	
Cat/1st digit SRC	1	В	G	L	Q	
Obj/1st 3 of SRC	2	С	Н	M	R	
Obj Detail/SRC	3	D	I	N	S	
Agny Obj/Agny SRC	4	E	J	0	Τ	

^{1/} W/O Regard to Character – All Characters are selected for the report, but Character is not shown on the report. The first sort is FFY.

Fund Selection: Blank (all Funds) or any valid Fund.

REPORT NAME: Organization Expenditures and Reimbursements | REPORT NO: CSTARQ36

REQUEST OPTIONS: (Continued)

GLA Selection: There are several options as indicated below. GLAs 6150 and 6221 do not

contain allocated encumbrances.

Blank: Includes 6150, 6170 and 6151 or 6160 in the Encumbrance column depending

on Fiscal month requested. Uses GLAs 6210 and 6230 in the Budget column;

the title is "Budget".

6150: Includes only 6150 and 6170 in the Encumbrance column. The column title

changes to "Encumbrances/Obligations". Uses GLA 6210 and 6230 in the

Budget column; the column title is "Budget".

6211: Includes 6150, 6170 and 6151 or 6160 in the Encumbrance column depending

on Fiscal month requested. Uses GLAs 6210 and 6211 in the Budget column;

the title is "Budget-Estimated".

6221: Includes only 6150 and 6170 in the Encumbrance column. The column title

changes to "Encumbrances/Obligations". Uses GLA 6210 and 6211 in the

Budget column; the column title is "Budget-Estimated".

0XXX: The XXX is replaced by the last three digits of a specific FFY. The last two digits

are used to select only the Operating File record that have the same FFY. Example: 0993 would select only FFY 93 records. This report includes direct and allocated encumbrances (GLAs 6150 and 6151 or 6160). The Budget column uses GLA 6210 and 6211; the column title is "Budget-Estimated".

1XXX to 9XXX: Use the specific four digit year to select a specific FFY. The last two

digits are used to select only the Operating File record that have the same FFY. Example: 1993 would select only FFY 93 records. This report includes direct and allocated encumbrances (GLAs 6150 and 6151 or 6160). The Budget

column uses GLA 6210 and 6230; the column title is "Budget".

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Not applicable.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media.

REPORT NAME: Organization Expenditures and Reimbursements | REPORT NO: CSTARQ36

FINANCIAL ELEMENTS:

The first column (Budget) of the report has one of four titles depending on the various level of detail and selection options.

1) When the Report Period P option is blank, C or P, and the GLAN selection is blank, 6150 or 1000 to 9999:

Budget: GLA=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

2) When the Report Period P option is blank, C, or P, and the GLA selection is 0000 to 0999, 6211 or 6221:

Budget-Estimated: GLA=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

3) When the Report Period P option is I and the GLA selection is blank, 6150, or 1000 to 9999:

Budget Inception-to-Date: GLA=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

4) When the Report Period P option is I and the GLA selection is 0000 to 0999, 6211 or 6221:

Budget-Estimated Inception-to-Date: GLA=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

Expenditure/Reimbursement: Comprised of columns two and three. Column two is for the Current Month Activity of the period requested. The Current Month activity contains the same GLA as described for column three. Column three has one of two titles depending on the various level of detail and selection options.

1) When the requested Report Period P option is blank, C or P the title is:

Year-to-Date: GLA=8100, 9000, 9812, 9822 and 9844. The cumulative expenditures and reimbursements incurred during the current accounting year through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

2) When the requested Report Period P option is I, the title is:

Inception-to-Date: GLA=8100, 9000, 9812, 9822 and 9844. The historical-to-date expenditures and reimbursements incurred in all accounting years through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

Encumbrance/Alloc Enc/Oblig: GLA=6150, 6151, 6160 and 6170. Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. When the GLAN selection is 6150 or 6221, allocated encumbrances (GLA 6151 and 6160) are not included. Reimbursement records always have zero in this column. Normal balance is a Debit.

REPORT NAME: Organization Expenditures and Reimbursements | REPORT NO: CSTARQ36

FINANCIAL ELEMENTS: (Continued)

Available Balance: Calculated as Budget (Column 1) less Expenditures/reimbursement (Column 3) less Encumbrances (column 4). Normal balance is Debit for Expenditures and Credit for Reimbursements.

Percent Expended: Calculated as Expenditures/Reimbursement (column 3) plus Encumbrances (column 4) divided by Budget (column 1). If the percent is larger than 999.9 or negative, asterisks (***) are displayed in this column. Asterisks are displayed when the sum of Encumbrances and Expenditures/Reimbursements column is a Credit for Expenditures or a Debit for Reimbursements.

SPECIAL NOTES:

Report Period Selection:

When the requested Report Period P option is I, the OC Table Year-end Indicator is shown in the heading after Character to indicate the agency's status in the Year-end Close process. If an agency has not completed the Year-end Close process, the report may show different financial amounts on subsequent reports for the same fiscal period.

When the requested Report Period P option is **blank**, **C**, or **P**, the report contains only current account year data.

When the requested Report Period FM option is **PY** or **13**, Fiscal Month 13 activity appears in the Current Month Reimbursements/reimbursements column.

When the requested Report Period P option is **C** or **P** AND the GLAN selection is for a specific FFY, the report is produced for the FFY requested in the GLAN Selection.

The following fiscal month request produce a Null report:

- Prior Month in July after completing year-end Close;
- Prior Year after completing Year-end Close; and
- Fiscal Month 02 through 12 when it is greater that the current Fiscal Month after completing Year-end Close.

Index Level of Detail:

If the requested Index level is **0**, the sub-total line is labeled: "TOT EXPND NO INDEX SPECIFIED" or "TOT REIMB NO INDEX SPECIFIED".

REPORT NAME: Organization Expenditures and Reimbursements | REPORT NO: CSTARQ36

SPECIAL NOTES: (continued)

Program Level of Detail:

When the requested Program level is **0**, the sub-total line is labeled: "TOT NO PROGRAM SPECIFIED" or "TOT REIMB NO PROGRAM SPECIFIED".

When the requested Program level is **6**, **8**, or **9**, PCA Level 1 should be used. PCA Level 1 is all zeros if a value is not present. If your agency is not currently using PCA Level 1, call your CALSTARS analyst or the Hotline to discuss its use.

When the requested Program level is **6**, PCA Level 1 is displayed (sorted) before PCA. Records are sorted in the following sequence: Program, Element, Component, Task, PCA Level 1, then PCA.

When the requested Program level is **8** or **9**, PCA Level 1 is displayed without regard to the program structure. Program, Element, component, and Task are not included in the sort or displayed on the report.

When the requested Program level is **6**, there are sub-totals at PCA only. The title shown in the heading is the PCA title.

Requesting the report with PCA does not bring Expenditure and Reimbursement records together. Request this report at Program levels **0** through **4** or **8** to bring Expenditures and Reimbursements together.

Object/Source Level of Detail:

When requesting an Inception-to-Date report, Object Detail codes 402 through 418 could appear with two different Object codes. On July 1, 1992 these Object Detail codes were moved from Object code 25 to Object code 26. This only affects data for FFYs prior to 1992.

When the requested Object/source level is **0**, **A**, **F**, **K**, or **P**, the report displays a single line with the title "Expenditures" or "Reimbursements" as appropriate.

When the requested Object/Source level is 1, B, G, L, or Q, the Expenditure records are labeled using the Statewide D09 Description Table descriptions. The Reimbursement records are summed. The report displays the Source and the description as shown below.

When the requested Object/Source level is **2**, **C**, **H**, **M**, or **R**, the Expenditure records are labeled using the Statewide D10 Description Table descriptions. The Reimbursement records are summed using the first three digits of the Source. The report displays Source and description as shown below.

O/S Level of Detail is 1:	O/S Level of Detail is 2:
100000 - Revenue	100000 - Revenue

200000 - Operating Revenue 200000 - Operating Revenue 300000 - Transfers 300000 - Transfers

400000 - Harislets
400000 - Federal Receipts
500000 - Other Receipts
500000 - Other Receipts

900000 - Reimbursements 991000 - Scheduled Reimbursements 995000 - Unscheduled Reimbursements

999000 - Indirect Cost Recovery

REPORT NAME: Organization Expenditures and Reimbursements | REPORT NO: CSTARQ36

SPECIAL NOTES: (continued)

Fund Level of Detail:

When the requested Fund level is **0**, Fund and Fund Source are not included on the report.

When the requested Fund level is **4** or **5**, Fund, Fund Detail and Fund Source appear after Program in the heading.

When the requested Fund level is **6** or **7**, the report includes Reference after Fund, Fund Detail and before Fund Source.

When the requested Fund level is **8** or **9**, Fund, Fund Detail, Reference and Fund Source appear after Program in the heading.

When Reimbursements and Expenditures are in different Fund sources within the same fund, they will not come together unless the requested Fund level is **0** and the Fund selection is for a specific fund. The Q38 Report might be a better report to request in this situation.

General Notes:

Different PCAs should be used to record expenditure and reimbursement activity.

Percent Expended column includes encumbrances in the calculation. The Q10, Q12, Q14 and Q16 reports only use expenditures in the calculation.

When the requested Program, Organization, Object or Fund level is **0**, the title is from the next higher level. For example, if the report is requested at Fund Detail and Fund Detail is zero, the title is for the Fund. If a value is present and the table has been deleted, the title is "TITLE NOT FOUND".

When Budgets are entered without an Appropriation Symbol Number, the Character and Reference fields are zero, because these fields are looked up by the AS Table.

Budgets for expenditures and Budget Plans/Estimated for reimbursements should be recorded with the same Index and PCA codes as the expenditures and receipts are recorded. This ensures that the budgets are shown with their related expenditures and receipts.

Care should be used when recording Budget Plans for expenditures and Budget Estimated or Budget Plans for reimbursements. Inception-to-Date reports sum all entries to GLAs 6210, 6211, and 6230 made since the start of the appropriation. Some agencies enter the remaining appropriation balance in the second and subsequent accounting years for continuously appropriated items. If a corresponding adjustment (reversal) is not done in the previous FFY, this causes the Budget column to be overstated.

The report displays all records for Estimated Reimbursements (GLA 6230), even if the Source Code in the Operating File if other than the 9xxxxx series assigned to reimbursements by the UCM.

Often there are lines with zeros in all columns. This occurs when there are multiple entries for a record at the requested Level of Detail that net to zero.

REPORT NAME: Organization Expenditures and Reimbursements | REPORT NO: CSTARQ36

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	Yes
FFY	GLAN selection or	Yes	Yes
	Report Period option		
Organization	Level of Detail: I	Yes	Yes ^{1/}
Fund	Level of Detail: F	Yes	Yes ^{1/}
Reference	Level of Detail: F	Yes	Yes
Fund Source	Level of Detail: F	Yes	Yes
Program	Level of Detail: P	No	Yes ^{1/}
Object/Source	Level of Detail: O/S	No	Yes ^{2/}

^{1/} Sub-totals are only at the level requested.

Sub-totals for expenditures are at the Category when requested at Object or at Category and Object when requested at Object Detail or Agency Object. Sub-totals for reimbursements occur once after the last reimbursement record.

EXHIBIT III-Q36 (Continued)

CSTARQ36 9990 (DEST: L1 CPT1) PM,I,6,5,4,2, , , , , , , ************ RUN:03/08/01 TIME:06.01

FISCAL MONTH: 08 FEBRUARY 6 (INDX) 5 (PCA) 4 (AGYOBJ) 2 (BYFDT) FUND (ALL) GL (ALL)

DEPARTMENT OF AIR QUALITY

ORGANIZATION EXPENDITURES AND REIMBURSEMENTS AS OF 02/28/01

FFY: 98 FUND DETAIL: 0001-00 GENERAL FUND

FUND SOURCE: G GENERAL FUND

PG EL CMP TSK PCA DESCRIPTION

		BUDGET	EXPENDITURE/R	 EIMBURSEMENT	ENCUMBRANCE/	AVAILABLE	PCNT
AGENCY OBJEC	T/SRC DESCRIPTION	INCEPTION-TO-DATE	CURRENT MONTH	INCEPTION-TO-DATE	OBLIGATIONS	BALANCE	EXP
10 00 000 000	10000 OPERATIONS	EXPENSES & EQUIPMENT					
1 03 125 00	WORKERS' COMPENSAT	.00	.00	6,587.84	.00	6,587.84-	.0
1 03 134 00	OTHER-STAFF BENEFI	.00	.00	273.58	.00	273.58-	.0
*TOT 03 STAFF	BENEFITS	.00	.00	6,861.42	.00	6,861.42-	.0
*TOT 1 PERSON	AL SERVICES	.00	.00	6,861.42	.00	6,861.42-	.0
3 11 205 00	DUES & MEMBERSHIPS	.00	.00	811.61	.00	811.61-	.0
3 11 206 00	MISC OFFICE SUPPLI	.00	.00	19,550.83	.00	19,550.83-	.0
3 11 207 00	FREIGHT & DRAYAGE	.00	.00	248.35	.00	248.35-	.0
3 11 217 00	MTG/CONF/EXHIBIT/S	.00	.00	1,050.00	.00	1,050.00-	. 0
3 11 223 00	LIBRARY PURCH/SUBS	.00	.00	11,706.77	.00	11,706.77-	.0
3 11 225 00	PHOTOGRAPHY	.00	.00	902.06	.00	902.06-	. 0
3 11 227 00	OFC EQPT RENT/MAIN	.00	.00	1,315.15	.00	1,315.15-	
3 11 238 00	NOC-GOODS-GEN EXP	.00	.00	6,895.88	.00	6,895.88-	. 0
3 11 239 00	NOC-SERV/RENT-GEN	.00	.00	7,392.14	.00	7,392.14-	.0
*TOT 11 GENER	AL EXPENSE	.00	.00	50,167.79	.00	50,167.79-	.0
3 12 242 00	PAMPHLT/LEAFLT/BRO		.00	789.95	.00	789.95-	
3 12 244 00	OFFICE COPIER EXP	.00	.00	3,690.52	.00	3,690.52-	
3 12 245 00	PRINTED FORM/STATE	.00	.00	7,000.69	.00	7,000.69-	. 0
3 12 246 00	OFC COPIER SUPPLIE	.00	.00	329.84	.00	329.84-	. 0
3 12 248 00	NOC-PRINTING	.00	.00	1,066.73	.00	1,066.73-	. 0
*TOT 12 PRINT	ING	.00	.00	12,877.73	.00	12,877.73-	.0
3 13 255 00	GENERAL SERV SUPPO	.00	.00	2,673.00	.00	2,673.00-	. 0
3 13 257 00	TELEPHONE	.00	.00	34,017.37	.00	34,017.37-	.0
3 13 258 00	NOC-COMMUNICATIONS	.00	.00	1,366.90	.00	1,366.90-	.0
*TOT 13 COMMU	NICATIONS	.00	.00	38,057.27	.00	38,057.27-	.0

OC TABLE YEAR END IND: X

REPORT NAME:	Summary of Program Expenditures and Reimbursements	REPORT NO: CSTARQ37	
PURPOSE:	Provides detail information on the agency's budget a reimbursements in the same report. It can be requestyear or on an Inception-to-Date basis.		
DESCRIPTION:	This report is similar to the separate displays in the governor's Budget by expenditures and funding. Operating File records are displayed by Character, FFY, and the requested program and organization level in two parts.		
	reimbursements at the requested source Level of De	displays expenditures at the requested object Level of Detail and ements at the requested source Level of Detail with combined sub-totals. redisplays expenditures and reimbursements summarized at the requested of Detail. See also the Q35 Report.	

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: I=Inception-to-Date; Current accounting year options: C=Current FFY, P=All Prior FFYs, Blank=All FFYs

Level of Detail:

<u>Index (I)</u>	Program (P)	Object/Source(O/S)	<u>Fund (F)</u>
0-No Organization	0-No Program	See Chart Below	0-No Fund
1-Section	1-Program		1-Fund
2-Sub-Section	2-Element		2-Fund Detail
3-Unit	3-Component		3-Not Used
4-Sub Unit	4-Task		4- Not Used
5-Sub-Sub-Unit	5-PCA (No PCA Lvl 1)		5- Not Used
6-Index	6-PCA Level 1(+PCA)		6-Fund & Reference
	8-PCA Level 1,		7-Fund Dtl & Ref
	no Pgm or PCA		
	9-PCA Level 1 & PCA		
	no Program detail		

Object/		UCM Character			
Source	All	<u>W/O 1/</u>	1	2	3
No Object/Source	0	Α	F	K	Р
Cat/1st digit SRC	1	В	G	L	Q
Obj/1st 3 of SRC	2	С	Н	M	R
Obj Detail/SRC	3	D	I	N	S
Agny Obj/Agny SRC	4	E	J	0	Т

W/O Regard to Character – All Characters are selected for the report, but Character is not shown on the report. The first sort is FFY.

Fund Selection: Blank (all Funds) or any valid Fund.

REPORT NAME: Summary of Program Expenditures and REPORT NO: CSTARQ37

Reimbursements

REQUEST OPTIONS: (Continued)

GLA Selection: There are several options as indicated below. GLAs 6150 and 6221 do not

contain allocated encumbrances.

Blank: Includes 6150, 6170 and 6151 or 6160 in the Encumbrance column depending

on Fiscal month requested. Uses GLAs 6210 and 6230 in the Budget column;

the title is "Budget".

6150: Includes only 6150 and 6170 in the Encumbrance column. The column title

changes to "Encumbrances/Obligations". Uses GLA 6210 and 6230 in the

Budget column; the column title is "Budget".

6211: Includes 6150, 6170 and 6151 or 6160 in the Encumbrance column depending

on Fiscal month requested. Uses GLAs 6210 and 6211 in the Budget column;

the title is "Budget-Estimated".

6221: Includes only 6150 and 6170 in the Encumbrance column. The column title

changes to "Encumbrances/Obligations". Uses GLA 6210 and 6211 in the

Budget column; the column title is "Budget-Estimated".

0XXX: The XXX is replaced by the last three digits of a specific FFY. The last two digits

are used to select only the Operating File record that have the same FFY. Example: 0993 would select only FFY 93 records. This report includes direct and allocated encumbrances (GLAs 6150 and 6151 or 6160). The Budget column uses GLA 6210 and 6211; the column title is "Budget-Estimated".

1XXX to 9XXX: Use the specific four digit year to select a specific FFY. The last two digits are used to select only the Operating File record that have the same FFY.

Example: 1993 would select only FFY 93 records. This report includes direct and allocated encumbrances (GLAs 6150 and 6151 or 6160). The Budget

column uses GLA 6210 and 6230; the column title is "Budget".

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Not applicable.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media.

REPORT NAME: Summary of Program Expenditures and Rembursements REPORT NO: CSTARQ37

FINANCIAL ELEMENTS:

The first column (Budget) of the report has one of four titles depending on the various level of detail and selection options.

1) When the Report Period P option is blank, C or P, and the GLAN selection is blank, 6150 or 1000 to 9999:

Budget: GLA=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

2) When the Report Period P option is blank, C, or P, and the GLA selection is 0000 to 0999, 6211 or 6221:

Budget-Estimated: GLA=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

3) When the Report Period P option is I and the GLA selection is blank, 6150, or 1000 to 9999:

Budget Inception-to-Date: GLA=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

4) When the Report Period P option is I and the GLA selection is 0000 to 0999, 6211 or 6221:

Budget-Estimated Inception-to-Date: GLA=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

Expenditure/Reimbursement is comprised of columns two and three. Column two is for the Current Month Activity of the period requested. The Current Month activity contains the same GLA as described for column three. Column three has one of two titles depending on the various level of detail and selection options.

1) When the Report Period P option is blank, C or P the title is:

Year-to-Date: GLA=8100, 9000, 9812, 9822 and 9844. The cumulative expenditures and reimbursements incurred during the current accounting year through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

2) When the Report Period P option is I, the title is:

Inception-to-Date: GLA=8100, 9000, 9812, 9822 and 9844. The historical-to-date expenditures and reimbursements incurred in all accounting years through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

Encumbrance/Alloc Enc/Oblig: GLA=6150, 6151, 6160 and 6170. Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. When the GLAN selection is 6150 or 6221, allocated encumbrances (GLA 6151 and 6160) are not included. Reimbursement records always have zero in this column. Normal balance is a Debit.

REPORT NAME: Summary of Program Expenditures and Reimbursements

REPORT NO: CSTARQ37

FINANCIAL ELEMENTS: (Continued)

Available Balance: Calculated as Budget (Column 1) less Expenditures/reimbursement (Column 3) less Encumbrances (column 4). Normal balance is Debit for Expenditures and Credit for Reimbursements.

Percent Expended: Calculated as Expenditures/Reimbursement (column 3) plus Encumbrances (column 4) divided by Budget (column 1). If the percent is larger than 999.9 or negative, asterisks (***) are displayed in this column. Asterisks are displayed when the sum of Encumbrances and Expenditures/Reimbursements column is a Credit for Expenditures or a Debit for Reimbursements.

SPECIAL NOTES:

Report Period Selection:

When the requested Report Period P option is I, the OC Table Year-end Indicator is shown in the heading after Character to indicate the agency's status in the Year-end Close process. If an agency has not completed the Year-end Close process, the report may show different financial amounts on subsequent reports for the same fiscal period.

When the requested Report Period P option is **blank**, **C**, or **P**, the report contains only current account year data.

When the requested Report Period FM option is **PY** or **13**, Fiscal Month 13 activity appears in the Current Month Reimbursements/reimbursements column.

When the requested Report Period P option is **C** or **P** AND the GLAN selection is for a specific FFY, the report is produced for the FFY requested in the GLAN Selection.

The following fiscal month request produce a Null report:

- a) Prior Month in July after completing year-end Close:
- b) Prior Year after completing Year-end Close; and
- Fiscal Month 02 through 12 when it is greater that the current Fiscal Month after completing Year-end Close.

Index Level of Detail:

When the requested Index level is **0**, the sub-total line is labeled: "TOT EXPND NO INDEX SPECIFIED" or "TOT REIMB NO INDEX SPECIFIED".

REPORT NAME: Summary of Program Expenditures and Reimbursements REPORT NO: CSTARQ37

SPECIAL NOTES: (Continued)

Program Level of Detail:

When the requested Program level is **0**, the sub-total line is labeled: "TOT NO PROGRAM SPECIFIED" or "TOT REIMB NO PROGRAM SPECIFIED".

When the requested Program level is **6**, **8**, or **9**, PCA Level 1 should be used. PCA Level 1 is all zeros if a value is not present. If your agency is not currently using PCA Level 1, call your CALSTARS analyst or the Hotline to discuss its use.

When the requested Program level is **6**, PCA Level 1 is displayed (sorted) before PCA. Records are sorted in the following sequence: Program, Element, Component, Task, PCA Level 1, then PCA.

When the requested Program level is **8** or **9**, PCA Level 1 is displayed without regard to the program structure. Program, Element, component, and Task are not included in the sort or displayed on the report.

When the requested Program level is **9**, there is a sub-total of Expenditure and Reimbursement records at the PCA Level 1. This is printed after Part Two (restatement with fund) of the report.

When the requested Program level is **6**, there are sub-totals at PCA only. The title shown in the heading is the PCA title.

Requesting the report with PCA does not bring Expenditure and Reimbursement records together. Request this report at Program level **0** through **4** or **8** to bring Expenditures and Reimbursements together.

Object/Source Level of Detail:

The report does not display actual codes. The title for the code comes from the appropriate Descriptor Table (D09, D10, D11, or D12).

When requesting an Inception-to-Date report, Object Detail codes 402 through 418 could appear with two different Object codes. On July 1, 1992 these Object Detail codes were moved from Object code 25 to Object code 26. This only affects data for FFYs prior to 1992.

When the requested Object/source level is **0**, **A**, **F**, **K**, or **P**, the report displays a single line with the title "Expenditures" or "Reimbursements" as appropriate.

When the requested Object/Source level is 1, B, G, L, or Q, the Expenditure records are labeled using the Statewide D09 Description Table descriptions. The Reimbursement records are summed. The report displays the Source and the description as shown below.

When the requested Object/Source level is **2**, **C**, **H**, **M**, or **R**, the Expenditure records are labeled using the Statewide D10 Description Table descriptions. The Reimbursement records are summed using the first three digits of the Source. The report displays Source and description as shown below.

O/S Level of Detail is 1:	O/S Level of Detail is 2:
100000 - Revenue	100000 - Revenue
200000 - Operating Revenue	200000 - Operating Revenue
300000 - Transfers	300000 - Transfers
400000 - Federal Receipts	400000 - Federal Receipts
500000 - Other Receipts	500000 - Other Receipts
900000 - Reimbursements	991000 - Scheduled Reimbursements
	995000 - Unscheduled Reimbursements
	999000 - Indirect Cost Recovery

REPORT NAME: Summary of Program Expenditures and Report No: CSTARQ37 Reimbursements

SPECIAL NOTES: (Continued)

Fund Level of Detail:

The report does not display the actual code for Fund, Fund Detail, Reference or Fund Source. The title comes from the appropriate Descriptor Table (D20, D22, D23, or D26).

When the requested Fund level is **6** or **7** is requested, the report includes Reference after Fund, Fund Detail and before Fund Source.

When the requested Fund level is **0**, Part Two displays a single line for Expenditures or Reimbursements with the description: "NO FUND SPECIFIED".

General Notes:

Different PCAs should be used to record expenditure and reimbursement activity.

Percent Expended column includes encumbrances in the calculation. The Q10, Q12, Q14 and Q16 reports only use expenditures in the calculation.

When the requested Program, Organization, Object or Fund level is **0**, the title is from the next higher level. For example, if the report is requested at Fund Detail and Fund Detail is zero, the title is for the Fund. If a value is present and the table has been deleted, the title is "TITLE NOT FOUND".

When Budgets are entered without an Appropriation Symbol Number, the Character and Reference fields are zero, because these fields are looked up by the AS Table.

Budgets for expenditures and Budget Plans/Estimated for reimbursements should be recorded with the same Index and PCA codes as the expenditures and receipts are recorded. This ensures that the budgets are shown with their related expenditures and receipts.

Care should be used when recording Budget Plans for expenditures and Budget Estimated or Budget Plans for reimbursements. Inception-to-Date reports sum all entries to GLAs 6210, 6211, and 6230 made since the start of the appropriation. Some agencies enter the remaining appropriation balance in the second and subsequent accounting years for continuously appropriated items. If a corresponding adjustment (reversal) is not done in the previous FFY, this causes the Budget column to be overstated.

The report displays all records for Estimated Reimbursements (GLA 6230), even if the Source Code in the Operating File if other than the 9xxxxx series assigned to reimbursements by the UCM.

Often there are lines with zeros in all columns. This occurs when there are multiple entries for a record at the requested Level of Detail that net to zero.

REPORT NAME:	Summary of Program Expenditures and	REPORT NO: CSTARQ37
	Reimbursements	

REPORT SORT:

The following is the sort of records for Part One:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	No
FFY	GLAN selection or Report Period option	Yes	No
Program	Level of Detail: P	Yes	Yes ^{1/}
Organization	Level of Detail: I	No	Yes ^{2/}
Object/Source	Level of Detail: O/S	No	Yes ^{3/}

The following is the sort of records for Part Two:

DATA FIELD	SELECTION OPTIONS PAGE-BREAK SU		SUB-TOTAL
Character	None	Yes	No
FFY	GLAN selection or	Yes	No
	Report Period option		
Program	Level of Detail: P	Yes	Yes ^{1/}
Organization	Level of Detail: I	No	Yes ^{2/}
Fund	Level of Detail: F	No	Yes

Sub-totals are at the program level requested. When the report is requested at a 9, there is an additional sub-total at the PCA Level 1 appearing at the end of Part Two.

² Sub-totals are only at the level requested.

Sub-totals for expenditures are at the Category when requested at Object or at Category and Object when requested at Object Detail or Agency Object. Sub-totals for reimbursements occur once after the last reimbursement record.

EXHIBIT III-Q37 (Continued)

CSTARQ37 9990 (DEST: L1 CPT1) PM,C,6,5,4,2, ****** RUN:03/08/01 TIME:06.01

FISCAL MONTH: 08 FEBRUARY 6(INDX) 5(PCA) 4(AGYOBJ) 2(BYFDT) FUND (ALL) GL (ALL) DEPARTMENT OF AIR QUALITY

SUMMARY OF PROGRAM EXPENDITURES AND REIMBURSEMENTS AS OF 02/28/01

SUPPORT CHARACTER: 1

FFY:

10-00-000-000-10000 OPERATIONS EXPENSES & EQUIPMENT

SEC SS UN SU SSU INDEX DESCRIPTION

AGENCY OBJECT/SOURCE	BUDGET	EXPENDITURE/REI	MBURSEMENT YEAR-TO-DATE	ENCUMBRANCE/ ALLOC ENC/OBLIG	AVAILABLE BALANCE	PCNT EXP
11 00 00 00 00 1111 OE & E WORKERS' COMPENSATION OTHER-STAFF BENEFITS	.00	.00 .00	758.43 2,719.34	.00	758.43- 2,719.34-	
*TOT STAFF BENEFITS	.00	.00	3,477.77	.00	3,477.77-	.0
*TOT PERSONAL SERVICES	.00	.00	3,477.77	.00	3,477.77-	.0
MISC OFFICE SUPPLIES MTG/CONF/EXHIBIT/SHOWS LIBRARY PURCH/SUBSCRIPT PHOTOGRAPHY MINOR EQUIPMENT OFC EQPT RENT/MAIN/REPAIR NOC-SERV/RENT-GEN EXP *TOT GENERAL EXPENSE OFFICE COPIER EXP	.00 .00 .00 .00 .00 .00 .00	.00 .00 188.00- .00 .00 .00 .00	21,964.31 800.00 2,423.15 1,468.56 693.09 1,130.65 656.76 	.00 .00 .00 .00 .00 .00	21,964.31- 800.00- 2,423.15- 1,468.56- 693.09- 1,130.65- 656.76- 	.0 .0 .0 .0 .0 .0 .0
PRINTED FORM/STATNRY OFC COPIER SUPPLIES	.00	.00	6,716.00 199.30	.00	6,716.00- 199.30-	.0
*TOT PRINTING	.00	.00	9,342.03	.00	9,342.03-	.0
TELEPHONE NOC-COMMUNICATIONS	.00	.00	33,526.93 386.92	.00 .00	33,526.93- 386.92-	.0
*TOT COMMUNICATIONS	.00	.00	33,913.85	.00	33,913.85-	.0
POSTAGE METER NOC-POSTAGE	.00	.00 .00	2,746.52 8,207.34	.00	2,746.52- 8,207.34-	
*TOT POSTAGE	.00	.00	10,953.86	.00	10,953.86-	.0

REPORT NAME:	Summary of Organization Expenditures and Reimbursements	REPORT NO: CSTARQ38		
PURPOSE:	Provides detail information on the agency's budget a reimbursements in the same report. It can be requestyear or on an Inception-to-Date basis.			
DESCRIPTION:	This report is similar to the separate displays in the governor's Budget by expenditures and funding. Operating File records are displayed by Character, FFY, and the requested organization and program level in two parts.			
	reimbursements at the requested source Level of De	e displays expenditures at the requested object Level of Detail and ements at the requested source Level of Detail with combined sub-totals. In redisplays expenditures and reimbursements summarized at the requested el of Detail. See also the Q36 Report.		

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: I=Inception-to-Date; Current accounting year options: C=Current FFY, P=All Prior FFYs, Blank=All FFYs

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	0-No Object/Source	0-No Fund
1-Section	1-Program	1-Cat/1 st digit SRC	1-Fund
2-Sub-Section	2-Element	2-Obj/1 st 3 of SRC	2-Fund Detail
3-Unit	3-Component	3-Object Detail/SRC	3-Not Used
4-Sub Unit	4-Task	4-Agency Object/	4- Not Used
5-Sub-Sub-Unit	5-PCA (No PCA Lvl 1)	Agency Source	5- Not Used
6-Index	6-PCA Level 1(+PCA)		6-Fund & Reference
	8-PCA Level 1,		7-Fund Dtl & Ref
	no Pgm or PCA		
	9-PCA Level 1 & PCA		

Object/	UCM Character				
Source	All	_W/O 1/	1	2	3
No Object/Source	0	Α	F	K	Р
Cat/1st digit SRC	1	В	G	L	Q
Obj/1st 3 of SRC	2	С	Н	M	R
Obj Detail/SRC	3	D	1	N	S
Agny Obj/Agny SRC	4	E	J	0	Τ

no Program detail

Fund Selection: Blank (all Funds) or any valid Fund.

W/O Regard to Character – All Characters are selected for the report, but Character is not shown on the report. The first sort is FFY.

REPORT NAME: Summary of Organization Expenditures and Report No: CSTARQ38 Reimbursements

REQUEST OPTIONS: (Continued)

GLA Selection: There are several options as indicated below. GLAs 6150 and 6221 do not

contain allocated encumbrances.

Blank: Includes 6150, 6170 and 6151 or 6160 in the Encumbrance column depending

on Fiscal month requested. Uses GLAs 6210 and 6230 in the Budget column;

the title is "Budget".

6150: Includes only 6150 and 6170 in the Encumbrance column. The column title

changes to "Encumbrances/Obligations". Uses GLA 6210 and 6230 in the

Budget column; the column title is "Budget".

6211: Includes 6150, 6170 and 6151 or 6160 in the Encumbrance column depending

on Fiscal month requested. Uses GLAs 6210 and 6211 in the Budget column;

the title is "Budget-Estimated".

6221: Includes only 6150 and 6170 in the Encumbrance column. The column title

changes to "Encumbrances/Obligations". Uses GLA 6210 and 6211 in the

Budget column; the column title is "Budget-Estimated".

0XXX: The XXX is replaced by the last three digits of a specific FFY. The last two digits

are used to select only the Operating File record that have the same FFY. Example: 0993 would select only FFY 93 records. This report includes direct and allocated encumbrances (GLAs 6150 and 6151 or 6160). The Budget column uses GLA 6210 and 6211; the column title is "Budget-Estimated".

1XXX to 9XXX: Use the specific four digit year to select a specific FFY. The last two digits are used to select only the Operating File record that have the same FFY.

Example: 1993 would select only FFY 93 records. This report includes direct and allocated encumbrances (GLAs 6150 and 6151 or 6160). The Budget

column uses GLA 6210 and 6230; the column title is "Budget".

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Not applicable.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media.

REPORT NAME:	Summary of Organization Expenditures and	REPORT NO: CSTARQ38
	Reimbursements	

FINANCIAL ELEMENTS:

The first column (Budget) of the report has one of four titles depending on the various level of detail and selection options.

1) When the Report Period P option is **blank**, **C** or **P**, and the GLAN selection is blank, 6150 or 1000 to 9999:

Budget: GLA=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

2) When the Report Period P option is **blank**, **C**, or **P**, and the GLA selection is 0000 to 0999, 6211 or 6221:

Budget-Estimated: GLA=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

3) When the Report Period P option is I and the GLA selection is blank, 6150, or 1000 to 9999:

Budget Inception-to-Date: GLA=6210 and 6230. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

4) When the Report Period P option is I and the GLA selection is 0000 to 0999, 6211 or 6221:

Budget-Estimated Inception-to-Date: GLA=6210 and 6211. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

Expenditure/Reimbursement is comprised of columns two and three. Column two is for the Current Month Activity of the period requested. The Current Month activity contains the same GLA as described for column three. Column three has one of two titles depending on the various level of detail and selection options.

1) When the Report Period P option is **blank**, **C** or **P** the title is:

Year-to-Date: GLA=8100, 9000, 9812, 9822 and 9844. The cumulative expenditures and reimbursements incurred during the current accounting year through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

2) When the Report Period P option is I, the title is:

Inception-to-Date: GLA=8100, 9000, 9812, 9822 and 9844. The historical-to-date expenditures and reimbursements incurred in all accounting years through the end of the period being reported. Normal balance is a Debit for Expenditures and a Credit for Reimbursements.

Encumbrance/Alloc Enc/Oblig: GLA=6150, 6151, 6160 and 6170. Outstanding balance for obligations, monthly allocated encumbrances and encumbrances that have been committed, but not paid. When the GLAN selection is 6150 or 6221, allocated encumbrances (GLA 6151 and 6160) are not included. Reimbursement records always have zero in this column. Normal balance is a Debit.

REPORT NAME: Summary of Organization Expenditures and Reimbursements REPORT NO: CSTARQ38

FINANCIAL ELEMENTS: (Continued)

Available Balance: Calculated as Budget (Column 1) less Expenditures/reimbursement (Column 3) less Encumbrances (column 4). Normal balance is Debit for Expenditures and Credit for Reimbursements.

Percent Expended: Calculated as Expenditures/Reimbursement (column 3) plus Encumbrances (column 4) divided by Budget (column 1). If the percent is larger than 999.9 or negative, asterisks (***) are displayed in this column. Asterisks are displayed when the sum of Encumbrances and Expenditures/Reimbursements column is a Credit for Expenditures or a Debit for Reimbursements.

SPECIAL NOTES:

Report Period Selection:

When the Report Period P option is I, the Organizational control (OC) Table Year-end Indicator is shown in the heading after Character to indicate the agency's status in the Year-end Close process. If an agency has not completed the Year-end Close process, the report may show different financial amounts on subsequent reports for the same fiscal period.

When the Report Period P option is **blank**, **C**, or **P**, the report contains only current account year data.

When the Report Period FM option is **PY** or **13**, Fiscal Month 13 activity appears in the Current Month Reimbursements/reimbursements column.

When the Report Period P option is **C** or **P** AND the GLAN selection is for a specific FFY, the report is produced for the FFY requested in the GLAN Selection.

The following fiscal month request produce a Null report:

- a) Prior Month in July after completing year-end Close:
- b) Prior Year after completing Year-end Close; and
- Fiscal Month 02 through 12 when it is greater that the current Fiscal Month after completing Year-end Close.

Index Level of Detail:

When the requested Index level is **0**, the sub-total line is labeled: "TOT EXPND NO INDEX SPECIFIED" or "TOT REIMB NO INDEX SPECIFIED".

REPORT NAME: Summary of Organization Expenditures and Reimbursements REPORT NO: CSTARQ38

SPECIAL NOTES: (Continued)

Program Level of Detail:

When the requested Program level is **0**, the sub-total line is labeled: "TOT NO PROGRAM SPECIFIED" or "TOT REIMB NO PROGRAM SPECIFIED".

When the requested Program level is **6**, **8**, or **9**, PCA Level 1 should be used. PCA Level 1 is all zeros if a value is not present. If your agency is not currently using PCA Level 1, call your CALSTARS analyst or the Hotline to discuss its use.

When the requested Program level is **6**, PCA Level 1 is displayed (sorted) before PCA. Records are sorted in the following sequence: Program, Element, Component, Task, PCA Level 1, then PCA.

When the requested Program level is **8** or **9**, PCA Level 1 is displayed without regard to the program structure. Program, Element, component, and Task are not included in the sort or displayed on the report.

When the requested Program level is **9**, there is a sub-total of Expenditure and Reimbursement records at the PCA Level 1. This is printed after Part Two (restatement with fund) of the report.

When the requested Program level is **6**, there are sub-totals at PCA only. The title shown in the heading is the PCA title.

Requesting the report with PCA does not bring Expenditure and Reimbursement records together. Request this report at Program level **0** through **4** or **8** to bring Expenditures and Reimbursements together.

Object/Source Level of Detail:

The report does not display actual codes. The title for the code comes from the appropriate Descriptor Table (D09, D10, D11, or D12).

When requesting an Inception-to-Date report, Object Detail codes 402 through 418 could appear with two different Object codes. On July 1, 1992 these Object Detail codes were moved from Object code 25 to Object code 26. This only affects data for FFYs prior to 1992.

When the requested Object/source level is **0**, **A**, **F**, **K**, or **P**, the report displays a single line with the title "Expenditures" or "Reimbursements" as appropriate.

When the requested Object/Source level is 1, B, G, L, or Q, the Expenditure records are labeled using the Statewide D09 Description Table descriptions. The Reimbursement records are summed. The report displays the Source and the description as shown below.

When the requested Object/Source level is **2**, **C**, **H**, **M**, or **R**, the Expenditure records are labeled using the Statewide D10 Description Table descriptions. The Reimbursement records are summed using the first three digits of the Source. The report displays Source and description as shown below.

O/S Level of Detail is 1:	O/S Level of Detail is 2:
100000 - Revenue	100000 - Revenue
200000 - Operating Revenue	200000 - Operating Revenue
300000 - Transfers	300000 - Transfers
400000 - Federal Receipts	400000 - Federal Receipts
500000 - Other Receipts	500000 - Other Receipts
900000 - Reimbursements	991000 - Scheduled Reimbursements
	995000 - Unscheduled Reimbursements
	999000 - Indirect Cost Recovery

REPORT NAME:	Summary of Organization Expenditures and	REPORT NO: CSTARQ38
	Reimbursements	

SPECIAL NOTES: (continued)

Fund Level of Detail:

The report does not display the actual code for Fund, Fund Detail, Reference or Fund Source. The title comes from the appropriate Descriptor Table (D20, D22, D23, or D26).

When the requested Fund level is **6** or **7**, the report includes Reference after Fund, Fund Detail and before Fund Source.

When the requested Fund level is **0**, Part Two displays a single line for Expenditures or Reimbursements with the description: "NO FUND SPECIFIED".

General Notes:

Different PCAs should be used to record expenditure and reimbursement activity.

Percent Expended column includes encumbrances in the calculation. The Q10, Q12, Q14 and Q16 reports only use expenditures in the calculation.

When the requested Program, Organization, Object or Fund level is **0**, the title is from the next higher level. For example, if the report is requested at Fund Detail and Fund Detail is zero, the title is for the Fund. If a value is present and the table has been deleted, the title is "TITLE NOT FOUND".

When Budgets are entered without an Appropriation Symbol Number, the Character and Reference fields are zero, because these fields are looked up by the AS Table.

Budgets for expenditures and Budget Plans/Estimated for reimbursements should be recorded with the same Index and PCA codes as the expenditures and receipts are recorded. This ensures that the budgets are shown with their related expenditures and receipts.

Care should be used when recording Budget Plans for expenditures and Budget Estimated or Budget Plans for reimbursements. Inception-to-Date reports sum all entries to GLAs 6210, 6211, and 6230 made since the start of the appropriation. Some agencies enter the remaining appropriation balance in the second and subsequent accounting years for continuously appropriated items. If a corresponding adjustment (reversal) is not done in the previous FFY, this causes the Budget column to be overstated.

The report displays all records for Estimated Reimbursements (GLA 6230), even if the Source Code in the Operating File if other than the 9xxxxx series assigned to reimbursements by the UCM.

Often there are lines with zeros in all columns. This occurs when there are multiple entries for a record at the requested Level of Detail that net to zero.

REPORT NAME:	Summary of Organization Expenditures and	REPORT NO: CSTARQ38
	Reimbursements	

REPORT SORT:

The following is the sort of records for Part One:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	No
FFY	GLAN selection or Report Period option	Yes	No
Organization	Level of Detail: I	Yes	Yes ^{1/}
Program	Level of Detail: P	No	Yes ^{1/}
Object/Source	Level of Detail: O/S	No	Yes ^{2/}

The following is the sort of records for Part Two:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
Character	None	Yes	No
FFY	GLAN selection or	Yes	No
	Report Period option		
Organization	Level of Detail: I	Yes	Yes ^{1/}
Program	Level of Detail: P	No	Yes ^{1/}
Fund	Level of Detail: F	No	Yes

¹ Sub-totals are only at the level requested.

Sub-totals for expenditures are at the Category when requested at Object or at Category and Object when requested at Object Detail or Agency Object. Sub-totals for reimbursements occur once after the last reimbursement record.

EXHIBIT III-Q38 (Continued)

CSTARQ38 9990 (DEST: L1 CPT1) PM,I,6,5,4,2, ****** RUN:03/08/01 TIME:06.01 DEPARTMENT OF AIR QUALITY

FISCAL MONTH: 08 FEBRUARY 6 (INDEX) 5 (PCA) 4 (AGYOBJ) 2 (BYFDT) FUND (ALL) GL (ALL)

SUMMARY OF ORGANIZATION EXPENDITURES AND REIMBURSEMENTS AS OF 02/28/01

CHARACTER: 1 SUPPORT

98 11-00-00-00-00-1111 OE & E FFY: OC TABLE YEAR END IND: X INDEX:

PG EL CMP TSK PCA DESCRIPTION

	BUDGET	EXPENDITURE/R	REIMBURSEMENT	ENCUMBRANCE/	AVAILABLE	PCNT
AGENCY OBJECT/SOURCE	INCEPTION-TO-DATE	CURRENT MONTH	INCEPTION-TO-DATE	OBLIGATIONS	BALANCE	EXP
10 00 000 000 10000 OPERATIONS	EXPENSES S FOULDMENT					
WORKERS' COMPENSATION	.00	.00	6,587.84	.00	6,587.84-	0
OTHER-STAFF BENEFITS	.00	.00	273.58	.00	273.58-	
OTHER-STAFF BENEFITS	.00	.00	2/3.56	.00		
*TOT STAFF BENEFITS	.00	.00	6,861.42	.00	6,861.42-	.0
*TOT PERSONAL SERVICES	.00	.00	6,861.42	.00	6,861.42-	.0
DUES & MEMBERSHIPS	.00	.00	811.61	.00	811.61-	. 0
MISC OFFICE SUPPLIES	.00	.00	19,550.83	.00	19,550.83-	.0
FREIGHT & DRAYAGE	.00	.00	248.35	.00	248.35-	.0
MTG/CONF/EXHIBIT/SHOWS	.00	.00	1,050.00	.00	1,050.00-	.0
LIBRARY PURCH/SUBSCRIPT	.00	.00	11,706.77	.00	11,706.77-	.0
PHOTOGRAPHY	.00	.00	902.06	.00	902.06-	.0
MINOR EQUIPMENT	.00	.00	295.00	.00	295.00-	.0
OFC EQPT RENT/MAIN/REPAIR	.00	.00	1,315.15	.00	1,315.15-	.0
NOC-GOODS-GEN EXP	.00	.00	6,895.88	.00	6,895.88-	.0
NOC-SERV/RENT-GEN EXP	.00	.00	7,392.14	.00	7,392.14-	. 0
*TOT GENERAL EXPENSE	.00	.00	50,167.79	.00	50,167.79-	.0
PAMPHLT/LEAFLT/BROCH/ETC	.00	.00	789.95	.00	789.95-	. 0
OFFICE COPIER EXP	.00	.00	3,690.52	.00	3,690.52-	.0
PRINTED FORM/STATNRY	.00	.00	7,000.69	.00	7,000.69-	.0
OFC COPIER SUPPLIES	.00	.00	329.84	.00	329.84-	. 0
NOC-PRINTING	.00	.00	1,066.73	.00	1,066.73-	. 0
*TOT PRINTING	.00	.00	12,877.73	.00	12,877.73-	.0
GENERAL SERV SUPPORT	.00	.00	2,673.00	.00	2,673.00-	. 0
TELEPHONE	.00	.00	34,017.37	.00	34,017.37-	
NOC-COMMUNICATIONS	.00	.00	1,366.90	.00	1,366.90-	
*TOT COMMUNICATIONS	.00	.00	38,057.27	.00	38,057.27-	.0

REPORT NAME: Personal Hour Statistics Accountability Report REPORT NO: CSTARQ42

PURPOSE: Provides a monitoring tool for tracking Personnel-Year Equivalents.

DESCRIPTION: Summary of Statistics Object Detail Code by Index and PCA. The report converts

Labor Distribution timesheet hours to personnel year equivalents statistics.

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: Not Applicable

Level of Detail:

Index (I)Program (P)Object/Source(O/S)Fund (F)0-No Index0-No ProgramNot ApplicableNot Applicable

1-Index 1-Program

2-PCA & PCA Activity 3-PCA Activity only

Fund Selection: Not Applicable

GLA Selection: Not Applicable

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Not applicable.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media.

FINANCIAL ELEMENTS:

Month Actual Hours: GLA=6902 AND Object Detail Code=998. Hours recorded during the month

of the report. Normal balance is a Debit.

Year-To-Date Actual Hours: GLA=6902 AND Object Detail Code=998. Hours recorded for the

Year-to-Date. Normal balance is a Debit.

Planned Personnel Years: GLA=6905 AND Object Detail Code=998. Derived from input

transactions submitted by the agency (TC 806) in personnel year equivalents.

Normal balance is a Debit.

EXHIBIT III-Q42 (Continued)

REPORT NAME: Personal Hour Statistics Accountability Report REPORT NO: CSTARQ42

FINANCIAL ELEMENTS: (Continued)

Year To Date-Used Personnel Years Actual: Calculated as Year-to-Date Actual Hours divided by a conversion factor for personnel year equivalents, which is displayed in the Report Heading. Normal balance is a Debit. Since the State Administrative Manual no longer annually updates that number, CALSTARS uses an average of the factors specified from 1988-1994 (SAM 8740). That factor (to the nearest hour) is 1779.

Balance Personnel Years: Calculated as Planned Personnel Years less Year-to-Date–Used Personnel Years Actual. Normal balance is a Debit.

Over Draft: When Year-to-Date—Used Personnel Years Actual are more than Planned Personnel Years, asterisks (**) are displayed in this column.

SPECIAL NOTES

The report uses Object Detail Code 998. If there are Agency Object Codes established within Object Detail Code 998 for other purposes, they are included on this report. The description of the Agency Object Code can help users determine which lines of the report to use.

The report contains a conversion factor for personnel year equivalents from SAM Section 8740.1 that is unique to each Funding Fiscal Year. The appropriate factor is selected based on the Funding Fiscal Year of the report and included in the title.

On a PY or 13 request, the Year-to-Date Actual Hours are the historical to date accumulation of all statistics entered for the record (sum of data posted over multiple accounting years to the record).

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	None	Yes	Yes
Agency Object	None	No	Yes
Index	Level of Detail: I	Yes	Yes
PCA	Level of Detail: P	No	Yes
PCA Activity	Level of Detail: P	No	No

EXHIBIT III-Q42 (Continued)

CSTARQ42 9990 (DEST: L1 CPT1) PM, ,0,1,0,0, ****** RUN:03/08/01 TIME:06.01

DEPARTMENT OF AIR QUALITY REPORT OF PERSONAL HOUR STATISTICS BASED ON PE YEAR = 1779.000 HOURS (SAM 8740) - OBJ 998 AS OF 02/28/01 FOR FUNDING FISCAL YEAR 99

ENCY_OBJ	STATISTIC TYPE	MONTHE	V	DIM	WED HARD DE	D3.7.3.1/00	OTTER
PCA	PCA TITLE	MONTH ACTL HOURS	ACTL HOURS	PE YRS	YRS ACTL	PE YRS	OVER DRAFT
	TIME SHEETS HOURS NPDES PERMITTING (UNSCHEDULED) NPDES PERMITTING (UNSCHEDULED) NPDES PERMITTING (UNSCHEDULED) NPDES PERMITTING (UNSCHEDULED) NPDES PROGRAM 02-BACKLOG REDUCTI NPDES STORM WATER (FEE FUNDING) RWQCB DEDICATED ENFORCEMENT UNIT CARRYOVER OF FY 1998-99 SEC 104 WDR PERMITTING SONOMA COUNTY OVERSITE OF MCMINN DOD-CR TREASURE ISLAND NAVSTA DOD RICHMOND NSC DOD HAMILTON AFB, BRAC I SLIC - SUPERFUND SITE ASSESSMENT DOD PROGRAM MANAGEMENT DOD OAKLAND ARMY BASE SLIC-THE PRESIDIO OF SAN FRANCIS SLIC-ADMINISTRATIVE SUPPORT STANFORD LINEAR ACCELERATOR CENT TMDL DEVELOPMENT TMDL IMPLEMENTATION PLANNING MANAGEMENT OF CLEANUP & ABATEMEN CAA-SANTA ROSA CONTAMINATION C/A USTCF - COMPLIANCE CHECKS PROGRAM DEVELOPMENT/MGMNT (ST BR CLAIMS PROCESSING (STATE BOARD O UST PROG DEVELOPMENT/MGMNT (REG B UST REGIONAL BOARD LEAD SITES (U AGT-GR PTRO STR PRG MGMT AGT STE SP UNOCAL TERMNL SCIENTFC INVESTIGTN FRESHWTR CRI BASIN PLANNING FOR PRIORITY POLL REGION 8 - SAWPA REIMBURSEMENT C SONOMA CO WATER DISTRICT CONTRAC NONPOINT SOURCE						
10101	TIME SHEETS HOURS	0.00	1 50	0.00	0.00	0.00	
10201	NPDES PERMITTING (UNSCHEDULED)	0.00	1.50	0.00	0.00	0.05-	**
10201	NPDES PERMITTING (UNSCHEDULED)	0.00	96.00 365.00	0.00		0.14-	**
10301	NPDEC PROCESS OF PACKING PERSONS	0.00	265.00	0.00	0.14 0.03	0.14-	
10502	NPDES PROGRAM UZ-BACKLOG REDUCTI	0.00	35.00	0.00	0.03	0.03-	^^
11201	NPDES STORM WATER (FEE FUNDING)	0.00	3.00	0.00	0.00 0.02 0.04	0.00-	**
11702	CARRYOTER OF EV 1000 00 CEC 104	0.00	38.50	0.00	0.02	0.04-	
12101	WDD DEDMINITING	0.00	62.00 EE7.40	0.00	0.04	0.04-	
16201	WOR PERMITTING	0.00	997.4U 91 E0	0.00	0.31	0.31-	
16522	DOD-CD TOPACIDE TOTAND NAVOUS	0.00	2.00	0.00	0.04	0.04-	
16612	DOD DICHMOND NGC	0.00	60.00	0.00	0.00	0.03-	**
16635	DOD RIGHTON AND BDAC I	0.00	13 00	0.00	0.03	0.00	
16809	CITC - CIDEDEIND CITE ACCECCMENT	0.00	382 50	0.00	0.00	0.00	**
16901	DOD DECCEAM MANACEMENT	0.00	10 00	0.00	0.21	0.00	
16921	DOD CARTAND ADMY BACE	0.00	24.00	0.00	0.00	0.00	**
1821C	CITC-THE DESCRIPTO OF CAN EDANCES	0.00	57 00	0.00	0.01 0.03 0.00	0.01-	
20101	CITC-ADMINISTRATIVE CUIDDODE	0.00	10.00	0.00	0.03	0.03	
22105	CHANGOD IINGAD ACCELEDAMOD CENM	0.00	4.00	0.00	0.00	0.00	
25404	MMDI DEVELOPMENT	0.00	112 00	0.00	0.06	0.06-	**
25404	TMDL DEVELOPMENT	0.00	40.00	0.00			
27801	MANACEMENT OF CITANUD CARATEMEN	0.00	2 50	0.00	0.02 0.00	0.02	
27819	CAA_CANDA BOCA CONDAMINATION C/A	0.00	2.50	0.00	0.00	0.01-	**
30503	CAA-SANIA ROSA CONTAMINATION C/A	0.00	35.00	0.00	0.01	0.01-	**
30512	DDOCDAM DEVELOPMENT /MCMNT /CT PD	0.00	32 00	0.00	0.00 0.01 0.01 0.01	0.01-	
30520	CLAIMS DESCRIPTION (STATE BOADD O	0.00	17 00	0.00	0.01	0.00	
32448	CHAIMS PROCESSING (STATE BOARD O	0.00	346 30	0.00	0.00 0.19	0.19-	**
32440	IIST PECTONAL BOARD LEAD STORE /II	0.00	168 00	0.00	0.19	0.19-	**
37112	ACT-CR PTRO STR PRG MGMT	0.00	16 00	0.00	0.09	0.09	
37207	ACT STE SD INOCAL TERMINI.	0.00	1 00	0.00	0.00	0.00	
40201	SCIENTEC INVESTIGEN FRESHWED CDT	0.00	8 00	0.00	0.00	0.00	
40201	RASIN PLANNING FOR PRIORITY DOLL	0.00	72 00	0.00	0.04	0.04-	**
40401	DECTON 8 - SAWDA DETMRIDSEMENT C	0.00	64 00	0.00	0.04	0.04-	**
43201	CONOMY CO MYALE DISABLEA CONADSC	0.00	26 50	0.00	0.03 0.01 0.05	0.01-	**
43401	NONDOTHT COMMIEN DISTRICT CONTRAC	0.00	95 00	0.00	0.01	0.05-	
43401	NONDOTHT SOURCE FEV 1999 F/310U\	0.00	252 50	0.00	0.03	0.14-	
47501	96 BOND SPE LOAN	0.00	1 00	0.00	0.14 0.00	0.00	
50111	ODD DAGILLEN DIAN DENTEN	0.00	1.00	0.00	0.00	0.01-	

EXHIBIT III-Q42 (Continued)

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REPORT NAME: SCO Paid Time Statistics Report REPORT NO: CSTARQ43

PURPOSE: Provides a monitoring tool for tracking Authorized Positions Equivalents.

DESCRIPTION: Summary of Statistics Object Detail Code by Index and PCA information. The report

converts Labor Distribution timesheet hours to full-time equivalent positions.

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY or 01 through 13

P: Not Applicable

Level of Detail:

Index (I)Program (P)Object/Source(O/S)Fund (F)0-No Index0-No ProgramNot ApplicableNot Applicable

1-Index 1-Program

2-PCA & PCA Activity 3-PCA Activity only

Fund Selection: Not Applicable

GLA Selection: Not Applicable

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Not applicable.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media.

FINANCIAL ELEMENTS:

Month Actual Hours: GLA=6902 AND Object Detail Code=998. Hours recorded during the month

of the report. Normal balance is a Debit.

Year-To-Date Actual Hours: GLA=6902 AND Object Detail Code=998. Hours recorded for the

Year-to-Date. Normal balance is a Debit.

Planned Personnel Years: GLA=6905 AND Object Detail Code=998. Derived from input

transactions submitted by the agency (TC 806) in position equivalents. Normal

balance is a Debit.

EXHIBIT III-Q43 (Continued)

REPORT NAME: SCO Paid Time Statistics Report REPORT NO: CSTARQ43

FINANCIAL ELEMENTS: (Continued)

Year To Date-Used Personnel Years Actual: Calculated as Year-to-Date Actual Hours divided by a conversion factor for personnel year equivalents, which is displayed in the Report Heading. Normal balance is a Debit. Since the State Administrative Manual no longer annually updates that number, CALSTARS uses an average of the factors specified from 1988-1994 (SAM 8740). That factor (to the nearest hour) is 1779.

Balance Personnel Years: Calculated as Planned Personnel Years less Year-to-Date–Used Personnel Years Actual. Normal balance is a Debit.

Over Draft: When Year-to-Date—Used Personnel Years Actual are more than Planned Personnel Years, (**) are in this column.

SPECIAL NOTES

The report uses Object Detail Code 998. If there are Agency Object Codes established within Object Detail Code 998 for other purposes, they are included on this report. The description of the Agency Object Code can help users determine which lines of the report to use.

The report contains a conversion factor for full-time position equivalents from SAM Section 8740.1 that is unique to each Funding Fiscal Year. The appropriate factor is selected based on the Funding Fiscal Year of the report and included in the title.

On a PY or 13 request the Year-to-Date Actual Hours are the historical to date accumulation of all statistics entered for the record (sum of data posted over multiple accounting years to the record).

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	None	Yes	Yes
Agency Object	None	No	Yes
Index	Level of Detail: I	Yes	Yes
PCA	Level of Detail: P	No	Yes
PCA Activity	Level of Detail: P	No	No

EXHIBIT III-Q43 (Continued)

****** RUN:03/08/01 TIME:06.01

DEPARTMENT OF AIR QUALITY

REPORT OF SCO PAID HOURS STATISTICS BASED ON 2096.000 HOURS

AS OF 02/28/01 FOR FUNDING FISCAL YEAR 99

		MONTH	YEAR TO DATE	PLANNED	YTD-PAID	BALANCE	OVER
PCA	PCA TITLE	PAID HOURS	PAID HOURS	PERS YRS	YRS ACTUAL	PERS YRS	DRAFT
	TIME SHEETS HOURS						
10101	NPDES PERMITTING (UNSCHEDULED)	0.00	1.50	0.00	0.00	0.00	
10201	NPDES PERMITTING (UNSCHEDULED)	0.00	96.00	0.00	0.04	0.04-	**
10301	NPDES PERMITTING (UNSCHEDULED)	0.00	265.00	0.00	0.12	0.12-	**
10302	NPDES PROGRAM 02-BACKLOG REDUCTI	0.00	55.00	0.00	0.02	0.02-	**
10501	NPDES STORM WATER (FEE FUNDING)	0.00	3.00	0.00	0.00	0.00	
11201	RWQCB DEDICATED ENFORCEMENT UNIT	0.00	38.50	0.00	0.01	0.01-	**
11702	CARRYOVER OF FY 1998-99 SEC 104	0.00	82.00	0.00	0.03	0.03-	**
12101	WDR PERMITTING	0.00	557.40	0.00	0.26	0.26-	**
16201	SONOMA COUNTY OVERSITE OF MCMINN	0.00	81.50	0.00	0.03	0.03-	**
16522	DOD-CR TREASURE ISLAND NAVSTA	0.00	2.00	0.00	0.00	0.00	
16612	DOD RICHMOND NSC	0.00	60.00	0.00	0.02	0.02-	**
16635	DOD HAMILTON AFB, BRAC I	0.00	13.00	0.00	0.00	0.00	
16809	SLIC - SUPERFUND SITE ASSESSMENT	0.00	382.50	0.00	0.18	0.18-	**
16901	DOD PROGRAM MANAGEMENT	0.00	10.00	0.00	0.00	0.00	
16921	DOD OAKLAND ARMY BASE	0.00	24.00	0.00	0.01	0.01-	**
1821C	SLIC-THE PRESIDIO OF SAN FRANCIS	0.00	57.00	0.00	0.02	0.02-	**
20101	SLIC-ADMINISTRATIVE SUPPORT	0.00	10.00	0.00	0.00	0.00	
22105	STANFORD LINEAR ACCELERATOR CENT	0.00	4.00	0.00	0.00	0.00	
25404	TMDL DEVELOPMENT	0.00	113.00	0.00	0.05	0.05-	**
25408	TMDL IMPLEMENTATION PLANNING	0.00	40.00	0.00	0.01	0.01-	**
27801	MANAGEMENT OF CLEANUP & ABATEMEN	0.00	2.50	0.00	0.00	0.00	
27819	CAA-SANTA ROSA CONTAMINATION C/A	0.00	35.00	0.00	0.01	0.01-	**
30503	USTCF - COMPLIANCE CHECKS	0.00	26.00	0.00	0.01	0.01-	**
30512	PROGRAM DEVELOPMENT/MGMNT (ST BR	0.00	32.00	0.00	0.01	0.01-	**
30520	CLAIMS PROCESSING (STATE BOARD O	0.00	17.00	0.00	0.00	0.00	
32448	UST PROG DEVELOPMNT/MGMNT (REG B	0.00	346.30	0.00	0.16	0.16-	**
32451	UST REGIONAL BOARD LEAD SITES (U	0.00	168.00	0.00	0.08	0.08-	**
37207	AGT STE SP UNOCAL TERMNL	0.00	1.00	0.00	0.00	0.00	
40201	SCIENTFC INVESTIGTN FRESHWTR CRI	0.00	8.00	0.00	0.00	0.00	
40204	BASIN PLANNING FOR PRIORITY POLL	0.00	72.00	0.00	0.03	0.03-	**
40401	REGION 8 - SAWPA REIMBURSEMENT C	0.00	64.00	0.00	0.03	0.03-	**
43201	SONOMA CO WATER DISTRICT CONTRAC	0.00	26.50	0.00	0.01	0.01-	**
43401	NONPOINT SOURCE	0.00	95.00	0.00	0.04	0.04-	**

EXHIBIT III-Q43 (Continued)

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REPORT NAME:	Expenditure Trend Analysis by Organization, Program and Object	REPORT NO: CSTARQ50
PURPOSE:	Provides a listing of expenditures for each month in a sorted by Organization and Program.	a fiscal year on one report,
DESCRIPTION:	Displays Operating File expenditures in twelve month Report for expenditures sorted by Program and Orga	

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	0-No Object	0-No Fund
1-Section	1-Program	1-Category	1-Fund
2-Sub-Section	2-Element	2-Object	2-Fund Detail
3-Unit	3-Component	3-Object Detail	
4-Sub Unit	4-Task	4-Agency Object	
5-Sub-Sub-Unit	5-PCA		
6-Index			

Fund Selection: Blank (all Funds) or any valid Fund.

GLA Selection: Not Applicable

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media.

FINANCIAL ELEMENTS:

July, August, ..., June: GLA=9000, 9812, 9822 and 9844. Expenditure activity that occurred during the month is indicated by the column heading.

EXHIBIT III-Q50 (Continued)

REP	ORT NAME:	Expenditure Trend Analysis by Organization,	REPORT NO: CSTARQ50
		Program and Object	

SPECIAL NOTES:

A PY request includes FM13 activity in the June column.

Additional format features include:

- Sub-totals occur at the level of Organization and Program requested. Additional sub-totals for the roll-up structure are not provided.
- Subtotals occur on a change of Category or Object. Lower level sub-totals are not provided.
- All financial amounts are in whole dollars and are displayed without commas. Rounding may cause sub-totals to be more or less than the sum of the individual entries.
- Category, Object, Object Detail and Agency Object descriptive titles are displayed; numeric
 codes are not. The titles appear on the line above their respective amounts. Refer to the
 first header line on the report to identify the Category level of detail contained on the report.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	Report Period: P	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Organization	Level of Detail: I	Yes	Yes
Program	Level of Detail: P	No	Yes
Category	Level of Detail: O/S	No	Yes, on Object

EXHIBIT III-Q50 (Continued)

****** RUN:03/08/01 TIME:06.01

					AS OF 02						
*************		*****	******	*****	*****	******	*****	******	*****	*****	PAGE 4
FFY: **********	00										
JULY	AUGUST -	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL -	MAY	JUNE
STATUTORY-EXE	EMPT										
67015	67015	66267	71309	74183	76732	85074	86240	0	0	0	0
TOTAL SALARIE											
67015	67015	66267	71309	74183	76732	85074	86240	0	0	0	0
OASDI											
4154	3686	3420	3730	3472	4018	5203	5280	0	0	0	0
HEALTH/WELFAF	RE INS 17	18	18	18	28	24	26	0	0	0	0
WORKERS' COME	PENSATION										
0	0	0	758	0	0	0	0	0	0	0	0
OTHER-STAFF E		4556	7400	451.4	0500	4000	5004	•	•	•	•
4003 LIFE INSURANC	4708 CE	4576	7408	4714	8598	4999	5394	0	0	0	0
123	123	117	123	123	136	149	143	0	0	0	0
MEDICARE TAXA 970	ATION 971	950	1025	1065	1094	1217	1237	0	0	0	0
								-	-	_	-
TOTAL STAFF E											
9263	9505	9081	13062	9392	13874	11592	12080	0	0	0	0
TOTAL PERSONA	AI. SERVICES										
76278	76520	75348	84371	83575	90606	96666	98320	0	0	0	0
MISC OFFICE S	SUPPLIES										
0 MIIC (CONE (EVII)	2286	4670	8101	97	6811	0	0	0	0	0	0
MTG/CONF/EXHI 0	O 0	800	0	0	0	0	0	0	0	0	0
LIBRARY PURCE						-				-	
0 PHOTOGRAPHY	0	948	173	126	1364	0	188-	0	0	0	0
0	0	0	132	0	1337	0	0	0	0	0	0
MINOR EQUIPME		•	•	•	666	•	•	•	•	•	•
0 OFC EQPT RENT	0 T/MATN/REPA	.TR	0	0	693	0	0	0	0	0	0
OFC EQFI KENI	1/MAIN/REFA 0	111	885	0	135	0	0	0	0	0	0

EXHIBIT III-Q50 (Continued) THIS PAGE IS INTENTIONALLY LEFT BLANK

REPORT NAME:	Expenditure Trend Analysis by Program, Organization and Object	REPORT NO: CSTARQ51
PURPOSE:	Provides a listing of expenditures for each month in a sorted by Program and Organization.	a fiscal year on one report,
DESCRIPTION:	Displays Operating File expenditures in twelve month Report for expenditures sorted by Organization and I	

REPORT REQUEST OPTIONS:

Report Period:

FM: CM, PM, PY

P: C=Current Fiscal Year, P=Prior Fiscal Years, Blank=All Fiscal Years

Level of Detail:

Index (I)	Program (P)	Object/Source(O/S)	Fund (F)
0-No Organization	0-No Program	0-No Object	0-No Fund
1-Section	1-Program	1-Category	1-Fund
2-Sub-Section	2-Element	2-Object	2-Fund Detail
3-Unit	3-Component	3-Object Detail	
4-Sub Unit	4-Task	4-Agency Object	
5-Sub-Sub-Unit	5-PCA	- •	
C local acco			

6-Index

Fund Selection: Blank (all Funds) or any valid Fund.

GLA Selection: Not Applicable

Additional Report Selection Options Popup Screen:

Index Range: Enter the Index or range of Indexes. Leave blank for all Indexes.

PCA Range: Enter the PCA or range of PCAs. Leave blank for all PCAs.

OBJ Range: Enter the Object Detail or range of Object Details. Leave blank for all

Object Details.

FFY Selection: Enter the FFY or leave blank for all FFYs.

PRJ/WP Selection: Not applicable.

Destination Options: All available output media.

FINANCIAL ELEMENTS:

July, August, ..., June: GLA=9000, 9812, 9822 and 9844. Expenditure activity that occurred during

the month is indicated by the column heading. The columns do not have cumulative activity. Normal balance is a Debit.. The columns do not have cumulative activity.

Normal balance is a Debit.

EXHIBIT III-Q51 (Continued)

REPORT NAME:	Expenditure Trend Analysis by Program,	REPORT NO: CSTARQ51
	Organization and Object	

SPECIAL NOTES:

A PY request includes FM13 activity in the June column.

Additional format features include:

- Sub-totals occur at the level of Organization and Program requested. Additional sub-totals for the roll-up structure are not provided.
- Subtotals occur on a change of Category or Object. Lower level sub-totals are not provided.
- All financial amounts are in whole dollars and are displayed without commas. Rounding may cause sub-totals to be more or less than the sum of the individual entries.
- Category, Object, Object Detail and Agency Object descriptive titles are displayed; numeric
 codes are not. The titles appear on the line above their respective amounts. Refer to the
 first header line on the report to identify the Category level of detail contained on the report.

REPORT SORT:

DATA FIELD	SELECTION OPTIONS	PAGE-BREAK	SUB-TOTAL
FFY	Report Period: P	Yes	Yes
Fund	Level of Detail: F	Yes	Yes
Fund Source	None	Yes	Yes
Program	Level of Detail: P	Yes	Yes
Organization	Level of Detail: I	No	Yes
Category	Level of Detail: O/S	No	Yes, on Object

EXHIBIT III-Q51 (Continued)

****** RUN:03/08/01 TIME:06.01

?FY: *******	00 ******	*****	*****	*****	*****	******	*****	*****	*****	*****	*****
									APRIL		
TATUTORY-EX											
67015	67015	66267	71309	74183	76732	85074	86240	0	0	0	0
TOTAL SALARI	ES AND WAGE	ES									
67015	67015	66267	71309	74183	76732	85074	86240	0	0	0	0
DASDI											
4154	3686	3420	3730	3472	4018	5203	5280	0	0	0	0
13	17	18	18	18	28	24	26	0	0	0	0
WORKERS' COM											
0	0	0	758	0	0	0	0	0	0	0	0
THER-STAFF								_	_	_	_
4003	4708	4576	7408	4714	8598	4999	5394	0	0	0	0
LIFE INSURAN		117	100	100	126	140	140	•	•	•	^
123 ÆDICARE TAX	123	117	123	123	136	149	143	0	0	0	0
970	971	950	1025	1065	1094	1217	1237	0	0	0	0
970	9/1	930	1025	1005	1094	1217	1237	U	U	U	U
TOTAL STAFF	BENEFITS										
9263	9505	9081	13062	9392	13874	11592	12080	0	0	0	0
TOTAL PERSON	AL SERVICES	3									
76278	76520	75348	84371	83575	90606	96666	98320	0	0	0	0
MISC OFFICE	SUPPLIES										
0	2286	4670	8101	97	6811	0	0	0	0	0	0
ITG/CONF/EXH											
	. 0	800	0	0	0	0	0	0	0	0	0
LIBRARY PURC	-										
0	0	948	173	126	1364	0	188-	0	0	0	0
PHOTOGRAPHY		^	120	•	1225	•	•	•	•	•	^
O ATMOR FOULTRY	0	0	132	0	1337	0	0	0	0	0	0
MINOR EQUIPM 0	ENT 0	0	0	0	693	0	0	0	0	0	0
OFC EQPT REN	-		U	U	093	U	U	U	U	U	U
OFC EQPT REN	T/MAIN/REPA	111	885	0	135	0	0	0	0	0	0
U	U	111	003	U	133	U	0	J	J	U	U

EXHIBIT III-Q51 (Continued)

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